



**VAUGHN  
NEXT CENTURY LEARNING CENTER**

MEETING OF BOARD OF DIRECTORS  
3:30pm Wednesday, March 8, 2017  
Vaughn Central  
MINUTES



This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:40pm by Leland Tang

A. Establish Quorum:

Board Members

Trinidad Barajas	Present
Julie DelaTorre	Present
Sadie Edemann	Present
Jasmin C. Guerrero	Present
Steve Holle	Absent
Fidel Ramirez	Absent
Leland Tang	Present
Elvia Teck	Present

Advisory Student Members (non-voting)

Daniela Rodriguez	Present
Guillermo Fernandez	Present
Marcos Moreno	Present

Staff (non-voting)

Anita Zepeda	Present
Dr. Yvonne Chan	Present
Joyce Law-Young	Present
Alexandra Simons-Koch	Present

B. Public Comment

- a. Daniela Rodriguez brought up concern regarding dress code vs. uniforms for High School students. Parents are in favor of a uniform policy. Students are meeting with parents next week to hopefully come to a consensus. Student would like to help both sides of the issue to see the other side's perspective.
- b. Daniela Rodriguez also brought up the requirement for HS students to apply to at least one college. Some students have expressed the concern that they weren't aware of the requirement per Ms. Rodriguez.
- c. Anita Zepeda wanted to give an update on the Safe School Resolution being distributed to the school and community. There will be a Parent Forum March 9, 2017 in order to disperse the information to the parents and community. There was also an email distributed to the staff making them aware of the resolution.
- d. There will be a Grand Opening of the FACET facility on Friday, March 31, 2017 all are welcome to attend.
- e. There was an inquiry as to the status of request for school police services. Anita Zepeda stated that information had not been requested from LAUSD and follow-up will be provided at next meeting.

C Approval of Minutes: The board reviewed the minutes from the February 8, 2017 meeting. Motion to approve minutes from February 8, 2017 moved by J.C. Guerrero: 2<sup>nd</sup> by T. Barajas: Motion approved unanimously.

D. Governance

*Action Items:*

1. **Board Member Nominations & Recruitment Update** - The Board discussed progress in filling position left vacant by Noemi Beck. Jonathan Ochoa, the sole nominee received from request to stakeholders, was introduced by A. Zepeda. Mr. Ochoa provided the board information about his history and qualifications. He is a Vaughn 2009 graduate and currently works for Youth Policy Institute (YPI). Motion to move forward for election of Jonathan Ochoa to the open seat on Vaughn's Board was moved by E.Teck; 2<sup>nd</sup> by: J.DeLaTorre. Motion passed unanimously. All in favor of electing Jonathan Ochoa to the open seat: E.Teck, L.Tang, J.DeLaTorre, JC.Guerrero, S.Edemann, T.Barajas , Opposed: None, Abstain: None

Goals, Accountability and Outcomes:

- **Curriculum & Instruction**

*Discussion:*

1. LAUSD Oversight Review – The Board received informal feedback received from LAUSD's evaluation team on the Oversight visit. The team lead was impressed with our governance structure and Board participation. B.Wozniak gave an update on the Curriculum and Instruction oversight internal data review. ELs are a population of students that are still under performing and will continue to be an area that we focus on. Areas noted for improvement include Math and overall academic performance of ELs. Financial oversight is still pending. Preliminary concerns related to founding Principal Y. Chan's role as a signatory in financial decisions and her relationship to Vaughn's investment consultant was expressed.
2. Math Curriculum Update - The board received an update on VISA's math curriculum. Board addressed the needs presented by the advisory student members in regards to higher level mathematics being available to students who need them. Information regarding integrated math program was provided to Board to get a clearer understanding of the course offerings from Middle School to High School. The process for determining correct placement for Middle school students in High School math classes was detailed. An additional high school math teacher is being hired this upcoming year in order to build an intervention program to support our struggling students. There is now a high school and middle school math coach in order to support the math program and teachers in improving their practice. MDTP assessment is being used to give teachers the most information about their incoming students.

- **Business**

*Discussion Item:*

1. QSCB Payden & Rygel Fund Update – The Board received updates from Payden & Rygel Fund Manager, Brian Miller, on the investment and status of our Sinking Fund. Manager updated the Board regarding performance of Sinking Fund investments. The Portfolio Market Value as of February 28, 2017 is 5.7 million dollars with a Credit Quality rating of "A". Discussion regarding how the Bond is repaid to the state was held. The majority of bonds are a 0-3 year Duration meaning they come to fruition within 0-3 years. This allows for the profits to be reinvested in other bonds that are lucrative. The majority of bond in the portfolio are corporate bonds and treasuries. Portfolio total return YTD is 0.85%. The return since inception is 3.05%. Manager presented an outlook summary for the rest of 2017.

*Action Items:*

1. 2016-2017 2<sup>nd</sup> Interim Financials – The Board reviewed Vaughn's 2016-17 2<sup>nd</sup> Interim Financials summary provided by Y.Chan. Motion to approve Vaughn's 2016-2017 2<sup>nd</sup> Interim Financials was moved by JC.Guerrero:2<sup>nd</sup> by E.Teck. Motion passed unanimously.
2. Liability Insurance and Workers' Comp Insurance Renewal – The Board received information on renewal of Liability Insurance and Workers' Comp contracts for the 2017-18 school year from Business Manager, J. Law. Motion to direct staff to notify ASCIP regarding program exit for 2017-2018 school year, and renew or execute liability and worker's compensation contracts

pending competitive bids was moved by J. DeLaTorre, 2<sup>nd</sup> by E. Teck. Motion passed unanimously.

3. Prop 51 Charter School Facilities Grant Applications – The Board received information related to Prop 51 regulations and discussed and determined the need for additional housing as well as notification to LAUSD. Y.Chan proposed submitting 3 applications for Charter School Facilities Program for various grade levels. Motion to approve a Board Resolution Supporting Prop 51 applications as Vaughn is still experiencing student housing needs, especially in the secondary levels (Middle and High School) was moved by J.C. Guerrero. The Resolution moved was also to include that the Vaughn governing board directs Y.Chan to: Notify LAUSD Superintendent and LAUSD governing board of Vaughn’s intent to submit (3) Prop 51 applications (Elementary, Middle, and High Schools) at least (30) days prior to submission of the preliminary applications and; complete and submit three (3) Prop 51 preliminary applications to the Office of Public School Construction (CSFA) on/or before June 5, 2017. Motion was 2<sup>nd</sup> by J. DeLaTorre. Motion passed unanimously.

- **Partnership**

- Action Items:*

1. Safe School Plan – The Board received updates made to Vaughn’s Safe School Plan. Some updates included those made to schoolwide emergency procedures, safe school procedures for students with special needs, child abuse reporting procedures, bullying safeguards, public health notices, parent partnerships, attendance practices. Motion to approve Vaughn’s Safe School Plan moved by J.DeLaTorre; 2<sup>nd</sup> by E.Teck. Motion passed unanimously.

**E. Board Member Comments/Future Agenda Items:**

1. *Field Trip Policy*
2. *One-Charter Policy and Implementation Considerations*
3. *School Police*
4. *LCAP Update*
5. *Charter renewal*

**F. Adjournment – Motion to adjourn at 6:00 p.m. moved by J.C.Guerreo, 2<sup>nd</sup> by T.Barajas. Motion passed unanimously.**

Next scheduled meeting: April 19, 2017

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Anita Zepeda, Executive Director at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*

