



VAUGHN
NEXT CENTURY LEARNING CENTER

MEETING OF BOARD OF DIRECTORS
 3:30pm Wednesday, September 20, 2017
 Vaughn Central
Minutes



This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order

A. Establish Quorum:

Board Members

Trinidad Barajas	Present	
Julie DelaTorre	Absent	
Alina Kheyfets	Present	<i>Welcome Alina Kheyfets!</i>
Jasmin C. Guerrero	Present	
Steve Holle	Present	
Jonathan Ochoa	Present	
Fidel Ramirez	Present	
Leland Tang	Present	
Elvia Teck	Present	

Advisory Student Members (non-voting)

Guillermo Fernandez	Present	
Marcos Moreno	Present	<i>Welcome Brenda Campos!</i>
Brenda Campos	Present	

Staff (non-voting)

Anita Zepeda	Present
Dr. Yvonne Chan	Present
Joyce Law-Young	Absent
Alexandra Simons-Koch	Present

B. Public Comment:

Announcement: Brown Act training at Granada Hills Charter High School on Wednesday October 11, 6:00 pm – 8:30 pm. Anyone interested in registering contact Anita.

C. Approval of Minutes: *J. Guerrero motioned to approve minutes from August 16, 2017 Board meeting. T. Barajas seconded. Motion passed unanimously.*

D. Governance

Action Items:

1. Election of Board of Directors – *The Board accepted the nominations voted on by the three Policy Committees for the 3 open Board seats. Ballot with the three nominees for three open seats will be sent out to Vaughn families.*
J. Guerrero motioned to accept the nominations made by the Policy Committees and to call for stakeholder election of nominees for the three open Director seats. T. Barajas seconded. Motion unanimously passed.

2. Designation of Secretary – *The Board moved to elect J. Ochoa to serve as secretary responsible for documenting Board meeting minutes.*

L. Tang made the motion to elect J. Ochoa as Board Secretary, J. Guerrero seconded. Motion passed unanimously

3. Development of Succession Plan – *The Board subcommittee presented the Search and Screen draft that defines qualifications and job description for the Executive Director. Discussion included: Timeline - starting early (January) definitely a need, clarification made that should be ready for posting in October; Insert under Governance, “will serve as Authorized Agent in communication with LAUSD” and “Acts as an advocate/representative on behalf of Vaughn with all outside agencies”; Move “Work experience with non-profits” from Desired Qualifications to Qualifications.
J. Guerrero motioned to finalize Search and Screen document with edits discussed that define qualifications and job description for the Executive Director. A. Kheyfets seconded. Motion passed unanimously.*
4. Board Members Resumes and Due Diligence Questionnaires – *The Board received information related to resumes and questionnaires required as part of the charter renewal submission process.
Updated Board member resumes and questionnaires will need to be submitted to Anita by end of day September 29, 2017.*
5. Vaughn’s Charter Renewal Petition – *The Board reviewed the Charter Renewal Petition draft which includes revised/modified District Required Language (DRL). The Board will act on a resolution to submit Vaughn’s charter renewal petition to LAUSD in October/November 2017
S. Holle motioned to resolve that the Vaughn Charter renewal petition is now finalized which includes the revised/modified District Required Language (DRL) and is to be submitted to the Los Angeles Unified School District (LAUSD) in the October/November (November/December if deemed necessary) intake cycle. F. Ramirez seconded. Motion unanimously passed.*

Goals, Accountability and Outcomes:

- **Curriculum & Instruction** – *No item to report at this time*
- **Business**

Discussion Items:

1. Salary Increase – *The Board discussed recommended proposal for an increase in pay for certificated staff. A proposal for classified pay increases not yet presented as further research is needed. More information to be provided at October’s Board meeting. A comparative study on compensation provided by LAUSD and Charter Schools was requested.*

Action Items:

1. Vanguard Self -Managed Account – *The Board discussed the placement of funds from the closed Self-managed Account.
F. Ramirez motioned to place funds from closed Self-managed Account to Vaughn’s Employee Incentive Portfolio. J. Ochoa seconded. Motion unanimously passed.*
2. Feasibility Study of MIT Housing Needs and Solutions – *The Board discussed MIT’s housing needs due to ADA growth. Staff identified need for an MPR, gym (locker rooms), non-shared playground, larger classrooms, and a music room.
S. Holle motioned to permit Dr. Chan to contract a feasibility and geo-survey of property (Panda Pavilion) for the potential development of identified housing needs. A. Kheyfets seconded. Motion passed unanimously.*
3. Career Technology Education Incentive Grant (CTEIG) – *The Board discussed the need for contracted services to assist with committed assurances and identified needs of the CTEIG.
T. Barajas motioned to approve contracted services with Youth Policy Institute to assist with reporting and implementation of committed assurances in the CTEIG. E. Teck seconded. Motion passed. J. Ochoa abstained.*

- **Partnership** – *No items to report at this time*

E. **Adjournment** – J. Guerrero motioned to adjourn at 6:05. Seconded by L. Tang. Motion unanimously passed.

Next scheduled meeting: **October 18, 2017**