

Lower Merion School District

ADMINISTRATIVE REGULATIONS

Policy No.:	716
Section:	PROPERTY
Title:	INTEGRATED PEST MANAGEMENT
Date Last Revised:	11/21/05
Reviewed:	11/6/2020

R716 INTEGRATED PEST MANAGEMENT

1. The Superintendent or designee shall be responsible to implement the Integrated Pest Management Plan.
2. The Superintendent or designee shall be responsible to designate an employee to serve as IPM coordinator for the district.
3. The Superintendent or designee shall be responsible to appoint appropriate members of staff and/or community to serve on a District IPM Committee.
4. The School District IPM Coordinator will serve as the liaison between the pest management company and Operations Department to cover monitoring pest activity for the schools. A pest activity log binder will be kept in the main office of each school. Depending upon the nature of the pest infestation, either the Operations Department or pest management company will respond to a complaint.
5. The IPM program shall include the education of staff, students, and the public about policy and procedures. Pest management strategies may include education on exclusion, sanitation, maintenance, biological and mechanical controls, and site appropriate pest control products. Training that is more specific will be held annually and separately for maintenance and kitchen staff.
6. An integrated pest management decision will consist of the following five steps:
 - a. Pest species identification.
 - b. Estimate pest populations and compare to established action thresholds.
 - c. Select the appropriate management tactics based on current on-site information.
 - d. Assess effectiveness of pest management.
 - e. Keep appropriate records.
7. Applications of pest control products will only be by individuals who hold valid Public Pesticide Applicator Licenses in the Commonwealth of Pennsylvania. This applies to designated

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employees of contracted pest management companies and designated school district employees.

8. Notification Procedures.

a. The IPM coordinator will ensure the appropriate notification procedures are followed when pest control product applications are scheduled in school buildings and on school grounds. Prior to any application, a pest control sign will be completed and posted in an area of common access where individuals are likely to view the sign at least seventy-two hours before and two days after each planned treatment. In addition, a copy of the pest activity sheet will be provided (hardcopy or email) to every individual working in the school building at least seventy-two hours before treatment.

b. The IPM coordinator will also ensure notice is provided to parents or guardians of students enrolled in the school. The notice is to be provided to all parents or guardians utilizing normal school communications at the beginning of the school year or to a list of interested parents or guardians who, at the beginning of each school year, or upon the child's enrollment, request (in writing) that they receive notification of individual applications of pest control products.

c. Application of pest control products will not be made within a school building or on school grounds where students are expected to be present within seven hours following application, except where pests pose an immediate threat to the health and safety of students or employees. In this case, the IPM coordinator may authorize an emergency pesticide application, and then notify by telephone any parent or guardian who has requested such notification.

d. The IPM coordinator and pest management company will adhere to mandatory notification requirements associated with the Pennsylvania Pesticide Hypersensitivity Registry before making a pesticide application.

9. The IPM coordinator will be responsible for supervising applications of pest control products on or in school property and coordinating applications with the appropriate school (head custodian, principal or designee) or Operations Department staff.

10. The school district will maintain detailed records of pest control product treatments for at least (3) years. This includes information for both contracted pest management companies and

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school district applications. Information regarding pest management activities shall be available to the public at the District's Operations Department office.

11. At least once a year, the IPM committee will meet with the Operations Department and pest management company to evaluate the effectiveness of this IPM plan. In the case of evaluating pest management firms, the IPM coordinator will determine the effectiveness of the program and contractor compliance with the pest management contract.

12. A copy of this plan, annual evaluations, contracted pest control company recommendations, and pest control product use records will be kept on file in the Operations Department. School specific information will be kept on file at the main office of each school.