

**Lower Merion School District**

Policy No.: 406  
Section: PROFESSIONAL EMPLOYEES  
Title: EMPLOYMENT OF SUMMER SCHOOL STAFF  
Date Adopted: 4/18/88  
Date Last Revised:

**406 EMPLOYMENT OF SUMMER SCHOOL STAFF**

To provide for the employment of summer school employees to fulfill the various requirements of the program.

“Summer school staff” shall be defined as those persons who are employed specifically for the summer school programs.

A. The Board of School Directors shall approve the employment and establish the period of employment for the summer school staff as recommended by the Superintendent.

B. The salaries of the summer school staff shall be in accordance with the provisions of the collective bargaining agreement which is currently in effect.

The Superintendent shall prepare and implement procedures for the recruitment, screening and recommendation of candidates for the summer school staff in accordance with the following guidelines:

A. Only those candidates shall be recommended for employment who are well qualified to perform the duties of the position.

B. Vacancies for summer school staff shall be made known to school district personnel so that they may apply for such positions.

C. Recommendations from supervisors, former employers and/or others shall be sought to assist in assessing a candidate’s qualifications. Such records shall be retained confidentially and for official use only.

School Code §1901 et seq.