

Lower Merion School District

Policy No.: 442
Section: PROFESSIONAL EMPLOYEES
Title: JURY DUTY
Date Adopted: 6/20/88
Date Last Revised:

442 JURY DUTY

To protect employees against loss of pay occasioned by jury duty.

“Jury duty” shall mean the period of time an employee is ordered to spend either waiting to be called or serving as a member of a federal or state jury.

A. Whenever an employee is called for jury duty, the employee shall immediately report the same to the school principal.

B. Employees called for jury duty shall be permitted to serve and shall not be penalized in any way for doing so. They shall receive their normal salary for the period of jury duty, but any compensation received from such duty that is in excess of actual expenses shall be paid over by the employees to the school district.

C. The time spent on jury duty shall count as time on the job and shall not be charged against any employee as leave which is due the employee.

The Superintendent shall be responsible for administering the policy.