



# ROCORI SCHOOL DISTRICT

ROCKVILLE • COLD SPRING • RICHMOND

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Director

**SCOTT R. STASKA**  
Superintendent

Dear Athletic Associations, Vendors and Group Users of  
ROCORI School District 750 indoor and outdoor facilities,

The ROCORI School District 750 risk management group has made recommendations to the District to require groups that utilize school facilities have and show proof on insurance on file, to not only protect their officers and volunteers, but to also name ROCORI School District 750 as an additional unrestricted insured on the policy.

Therefore:

Effective July 1, 2017, all community athletic associations, vendors, booster clubs and group users that intend to schedule and use indoor or outdoor facilities will be required to carry liability/risk insurance coverage. The insurance binder will be required to be on file in the District Education Facility before an activity or booking can take place anywhere on school grounds.

### **Guidelines for coverage**

Organizations will be required to carry Commercial General Liability Insurance for a minimum of \$1 million in coverage per occurrence/\$2 million aggregate with a \$1 million Umbrella. These limits are compliant with Minnesota State Statute.

The policy naming ROCORI as an additional insured on the user's policy, shall be from a carrier rated A- or better by A.M. Best and admitted in the state of Minnesota. A certificate of insurance must be provided, evidencing that a current policy is in effect.

The policy shall state that the organization's coverage be primary and non-contributory coverage for ROCORI School District 750, its school board, employees and volunteers.

The user group also agrees to indemnify the district for any applicable deductible and self-insured retentions.

Policy in effect beginning July 1, 2017.

Stephanie Hillman  
Director of Community Education  
ROCORI School District 750