

Lower Merion School District

Policy No. 200

Section:

STUDENTS

Title:

ENROLLMENT OF STUDENTS

Date Adopted:

5/18/09

Date Last Revised:

10/23/17

200 ENROLLMENT OF STUDENTS

Purpose

The Board recognizes its obligation to enroll school age students eligible to attend District schools, in accordance with applicable laws.

Definitions

School Age shall be defined as the period from the earliest admission age for the District's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.

District of Residence shall be defined as the school district in which a student's parents/guardians reside.

Emancipated Minor shall mean, for the purposes of this Policy and the accompanying Administrative Regulation, a person under 21 years of age who has chosen to establish a domicile apart from the continued control and support of parents or guardians. A minor living with a spouse is deemed emancipated.

Residency Eligibility

A school age child is entitled to attend the public schools of the child's district of residence.

When a child's parents reside in different school districts due to separation, divorce or other reason, the child may attend school in the district of residence of the parent with whom the child lives for a majority of the time, unless a court order or court approved custody agreement specifies otherwise. If a parent enrolling a student is relying on a court order or custody agreement as the basis for enrollment, school staff will require the parent to provide a copy of the order or agreement.

If the parents have joint custody and time is evenly divided, the parents may choose which of the two school districts the child will enroll for the school year.

If the child is an emancipated minor, the resident school district is the one in which the child is then living.

Enrollment Procedures

School age resident students and eligible nonresident students, as outlined in Board Policy and Administrative Regulation 202, shall be entitled to attend District schools.

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The District shall not enroll a student until the parent/guardian has submitted acceptable proof of the student's age, residence, immunizations and a completed Parent Registration Statement, as required by law and regulations.

The District shall administer a Home Language Survey to all students enrolling in District schools for the first time.

The District shall normally enroll a school age, eligible student the next business day, but no later than five (5) business days after application. The District has no obligation to enroll a child until the parent, guardian or other person having control or charge of the student making the application has supplied the District with the documents required as a prerequisite to enrollment.

The District shall immediately enroll identified homeless students as required by law, even if the student or parent/guardian is unable to produce the required documents.

The District shall not inquire about the immigration status of a student as part of the enrollment process.

Enrollment requirements and administrative regulations shall apply to nonresident students approved to attend District schools, in accordance with Board Policy.

References:

Pennsylvania School Code

24 P.S. §13-1301

24 P.S. §13-1302

24 P.S. §13-1303a

22 Pa. Code §11.11

22 Pa. Code §11.12

22 Pa. Code §11.41

22 Pa. Code §12.1

Board Policies – 138, 201, 202, 203