

LOWER MERION SCHOOL DISTRICT

ADMINISTRATIVE REGULATIONS

Policy No.: 002
Section: LOCAL BOARD PROCEDURES AND GOALS
Title: SCHOOL BOARD ORGANIZATION
Date Adopted: 11/20/17
Date Last Revised:

002 SCHOOL BOARD ORGANIZATION

Appointments

The Board may appoint a(n):

- a. Tax collector, where a tax collector is not elected to collect taxes, there is a vacancy, or an elected tax collector refuses to qualify.
- b. School physician(s).
- c. School dentist(s).
- d. Solicitor.
- e. Assistant Secretary.
- f. Independent auditor.
- g. Delegates to a state convention or association of school directors.
- h. Assistants, clerks and other employees the Board deems necessary.

Appointees of the Board may be removed from office at the pleasure of the Board except where prohibited by law or contract.

Committees

Function

Committees shall be established by the President to assist the Board in the conduct of its affairs. Committees of school directors may conduct studies, make recommendations to the Board and act in an advisory capacity, but shall take no action on behalf of the Board.

Education Committee

The full Board shall constitute an Education Committee which shall meet at such times as may be designated by the Board. The meetings of the Education Committee shall be public and shall be held in the district schools and locations as specified in the public notice of the meetings.

Standing Committees

The members of the following standing committees of no more than four school directors shall be appointed by the President and shall serve until the next organization meeting of the Board:

1. Communications and Community Engagement

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2. Curriculum
3. Facilities/Purchasing
4. Finance/Audit
5. Legislative
6. Human Resources/Personnel
7. Policy

The President of the Board shall be, ex officio, a member of all committees and, where necessary, may count towards a quorum when they are present.

Committee Meetings

All committee meetings are open to the public unless the committee meets in executive session or in conference as provided by the Pennsylvania Sunshine Act. Because of the nature of the business conducted by the Personnel Committee, that committee usually meets in executive session.

Ad Hoc Committees

The Board may cause the formation of other committees of no more than four school directors at any time. The members of any such committees shall be appointed by the President and shall serve until the committees' work is completed or until the next organizational meeting of the Board, whichever first occurs.