

## Lower Merion School District

Policy No.: 003  
Section: LOCAL BOARD PROCEDURES  
Title: BOARD COMMITTEES  
Date Adopted: (RELOCATED FROM BY-LAWS)  
Date Last Revised: Repeal 11/20/17; 12/14/09

### 003 BOARD COMMITTEES

#### Function

Committees shall be established by the President to assist the Board in the conduct of its affairs. Committees of school directors may conduct studies, make recommendations to the Board and act in an advisory capacity, but shall take no action on behalf of the Board.

#### Education Committee

The full Board shall constitute an Education Committee which shall meet at such times as may be designated by the Board. The meetings of the Education Committee shall be public and shall be held in the district schools and locations as specified in the public notice of the meetings.

#### Standing Committees

The members of the following standing committees of no more than four school directors shall be appointed by the President and shall serve until the next organization meeting of the Board:

Communications  
Curriculum  
Facilities  
Finance  
Legislative  
Personnel  
Policy  
Purchasing

The President of the Board shall be, ex officio, a member of all committees.

#### Committee Meetings

All committee meetings are open to the public unless the committee meets in executive session or in conference as provided by the Pennsylvania Sunshine Act. Because of the nature of the business conducted by the Personnel Committee, that committee usually meets in executive session.

#### Ad Hoc Committees

The Board may cause the formation of other committees of no more than four school directors at any time. The members of any such committees shall be appointed by the President and

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shall serve until the committees' work is completed or until the next organizational meeting of the Board, whichever first occurs.