



# Gull Lake Community Schools Richland, Michigan

## JOB POSTING Technology Coach - Gull Lake Virtual Part time - .50 FTE

June 14, 2018

### Job Summary:

Under the direction of the Principal, the technology coach will be working with staff and students of Gull Lake Virtual School to provide technology enhancement and assistance.

### Qualifications:

#### Required:

- A. Minimum of BS/BA degree in Education
- B. Possess a valid Michigan teaching certificate
- C. Professional in personal conduct and actions
- D. Excellent communication skills
- A. Meets federal *Every Student Succeeds Act (ESSA)* requirements

### Desired Characteristics:

- A. Experience in working as a teacher and instructional technology leader
- B. Experience using technology as an instructional tool in the classroom
- C. Experience in working within a Professional Learning Community using data to drive instruction
- D. Demonstrated advanced technology skills that result in time-saving techniques

### Duties:

- A. Provide limited online instruction in highly qualified certification areas
- B. Collaborate with virtual staff to incorporate strategies to improve student outcomes
- C. Share responsibility with staff of supervising Gull Lake Virtual School lab
- D. Maintain positive and instructional relationships with parent learning coaches
- E. Promote the use of online and curricular resources for teachers and students.
- F. Coordinate integration of technology to improve teaching and learning throughout the district.
- G. Monitor the use of instructional technology to ensure that resources and activities enhance the district's mission.
- H. Make improvements to the district's instructional technology program by communicating regularly to staff and administrators and by continually searching for, evaluation, and implementing new instructional technology resources and best practices.
- I. Assist in the creation and management of new technology learning initiatives, including supporting the change from traditional modes of instruction to innovative modes which utilize technology and address differentiated learning styles.
- J. Remain current in the instructional technology profession through participation in professional associations, conferences, research, and publishing.
- K. Work independently and cooperatively to initiate technology improvements
- L. Ability to plan and organize; excellent work habits
- M. Willing to attend conferences and participate in professional development
- N. Perform other duties as assigned by administration

### STATEMENT OF NONDISCRIMINATION

The Board of Education does not discriminate based on race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

### CRIMINAL RECORDS CHECK

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*

**Application Deadline:** Until filled

**Start Date:** 2018-19 school year

**Apply To:** Candidates who are qualified and wish to be considered for this position must submit an AppliTrack online application at [www.gulllakecs.org](http://www.gulllakecs.org) that includes a letter and resume.

**Questions:** Contact - Tonya Kammeraad, Human Resources  
tkammeraad@gulllakecs.org