

How do I change my phones Volume level?



This sounds like a simple question and the volume rocker button is fairly easy to see on our phones; however using the volume rocker before a call and during a call changes very different volume settings.

Changing the volume of your Ringer

The first common task someone might want to do is to raise or lower the volume level of your ringer. This can be used to make the ringer louder or to completely turn off the sound for a period of time. If you press the volume level rocker button while Not in a call and with the receiver placed on the base it will change the ringer volume. A brief sample sound will play after you've adjust the sound so that you know how loud it will be at the current level setting. If you turn your ringer volume down to the bottom of the scale so that there is no sound you must later press the volume button again to turn the ringer back on. It will not automatically reset itself later.

Changing the volume of an active call

If you pick up the receiver before or during an active call you can then change the volume of sound coming from the receiver by using the volume button. At times a caller may be quieter or louder depending on their connection so you may need to adjust your phones volume to compensate.

Changing the volume of your Speaker phone

If you prefer to use your speaker phone during a call you can adjust its volume separately. If you are not currently in an active call you can press the

speaker phone button



on your phones keypad to get a ring tone. Then use the volume button to raise or lower the volume level. If you find you need a volume higher than what your phone is able to produce there are other options but those would require some planning ahead of time.