



# ROCORI SCHOOL DISTRICT

ROCKVILLE • COLD SPRING • RICHMOND

## District Level Meetings

Respectful, Open and Honest, Compassionate, Optimistic, Ready, Inclusive

Date: August 21, 2017

### District Committee Norms:

<b>Communicate Effectively</b> <ul style="list-style-type: none"> <li>Listen for Understanding</li> <li>Clear and Consistent information going out to each building and all staff</li> <li>Notes and Agendas Timely Posted</li> </ul>	<b>Manage Challenges</b> <ul style="list-style-type: none"> <li>Be Respectfully Curious</li> <li>Engage in Problem Solving</li> <li>Value Differences and Support Committee</li> </ul>
<b>Motivate for Optimal Performance</b> <ul style="list-style-type: none"> <li>Be on Time</li> <li>Attend Meetings</li> <li>Engage and buy in to build understanding of decision making</li> </ul>	<b>Collaboration for Success</b> <ul style="list-style-type: none"> <li>Assume positive Intentions</li> <li>Help Others Succeed</li> <li>Support the Purpose of the Committee</li> </ul>

Time	Agenda	Action Steps and Meeting Notes
8:00	Welcome and Grounding ( <i>Sam &amp; Mary</i> )	
8:15	Review Norms ( <i>Jake and Kayla</i> )	See norms above.
8:30	Voting Process ( <i>Jake</i> )	Continue Red, Yellow, Green, but majority vote moves forward. 75%. If you are not at the meeting, you do not get to vote.  As a committee, we need to support the vote and the decision made.  Email/form vote if we run out of time. People who were absent should indicate on the form they were absent and should not vote.
9:00	Break Out into Committees <i>CI – CI Building</i> <i>RTI – District Board Room</i> <i>SD - Auditorium</i>	<b>Mary Holmberg</b> (Principal/CI Director)- Richmond <b>Sam Court</b> (Principal/RTI/Assessment) - Rockville JCE <b>Jake Zauhar</b> (Lead Teacher)- Room off the Commons A134 <b>Mike Rowe</b> (Academic Coach)- Room off the Commons A134 <b>Mary Swanson</b> (Academic Coach)- Room off the Commons A134

		<b>Kayla Youngblom</b> (CIA Admin Assistant) - District Office
9:10	Top 20 ( <i>Eric</i> )	<p>Look at an inventory by building to see who has books, has had training...Include custodial, kitchen staff, secretarial, etc...</p> <p>Create an implementation plan to move forward with TOP 20 in our schools</p>
9:25	Academy Day	<p>Will be hosting Holdingford, some Albany staff, and possibly Eden Valley-Watkins</p> <p>Will have Dave Weber as our keynote speaker</p> <p>Superintendent Staska is checking on the contract to see if Dave will do any sessions prior to the afternoon keynote</p> <p>Cost will be shared among districts</p> <p>We will have presenters from other districts as our sessions increase</p> <p>If we continue with the health fair theme, the other districts can bring vendors in as well</p> <p>Jake Zauhar will be meeting with the other district reps to relay information about the day</p>
	<p>Staff Development Building Budgets</p> <p><i>All Committee members can access your building budgets through Office 365.</i></p>	<p>An email was sent to everyone on the committee that gave you access to building budgets. If you have questions please see Kayla.</p>

**Next Meeting Date: September 15, 2017**