



SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

Scott R. Muri, Ed.D., Superintendent of Schools

PURCHASING DEPARTMENT

1031 Witte Road, Building T-1A, Houston, Texas 77055-6016

Phone 713/251-1110 Fax 713/251-1115

RICHARD L. GAY, CPPO, RSBO, RTSBA

Director of Purchasing Services

NOTICE TO OFFERORS

ADDENDUM TO COMPETITIVE SEALED PROPOSAL

DATE: June 11, 2018

This ADDENDUM forms a part of and modifies the original Proposal Document, issued by the Spring Branch Independent School District.

Invitation to Proposal entitled: **ANNUAL CONTRACT FOR IT STRATEGIC PLANNING**

Proposal Opening Date & Time: **June 26, 2018 @ 1:00 PM**

ADDENDUM NO. 1

PROPOSAL NO. 12627

Please make the following additions, revisions, and/or deletions to the Proposal Document:

See Question and Answer below

The offeror shall acknowledge receipt of this ADDENDUM in the Proposal Form.

QUESTIONS AND ANSWERS

Question #1:

Is this CSP meant for one deliverable of an IT Strategic Plan or is it meant for the developing of a Plan and then the subsequent implementation / project management support of the Plan?

Answer #1:

The CSP intent and expected outcomes are defined in Section 8. Offeror's can provide optional value add services.

Question #2:

Are companies outside the USA able to submit under this CSP? (Example; India or Canada)

Answer #2:

No

Question #3:

Are firms required to attend meetings at SBISD?

Answer #3:

YES

Question #4:

Are tasks able to be performed (related to this CSP) outside USA? (Example; India or Canada)

Answer #4:

No

Question #5:

Can proposals be submitted via email?

Answer #5:

No

Question #6:

In regards to the aforementioned CSP, will there will be conference call/dial-in facilities provided for the upcoming Pre-Proposal meeting?

Answer #6:

The Pre Proposal Conference is not a mandatory meeting, so there will be no call dial-in.

END OF ADDENDUM NO.1