

## **REIMBURSABLE MEALS**

Adopted: May 18, 2009

Reviewed: March 25, 2013

### **I. PURPOSE**

To assure students, parents and staff are informed of the Offer versus Serve provision and it is implemented correctly.

### **II. GENERAL STATEMENT OF POLICY**

- A. It is the responsibility of the building principal, teachers, office staff and food service staff to assure students are encouraged to make healthy food choices and established procedures are followed.
- B. ROCORI ISD 750 extends Offer versus Serve to all grade levels. Offer versus Serve allows students to decline some of the food offered in a school meal. Students may decline two of the required five menu items.
- C. The administration and Food Service Director assure that annual notification about Offer versus Serve is provided to students, parents and staff.
- D. The Food Service Director is responsible for assuring that Point of Service staff members are trained to identify reimbursable meals and the appropriate action to take if a student does not select a reimbursable meal.

### **III. SERVING REIMBURSABLE MEALS**

- A. The Food Service Director is responsible for posting the menu in the serving area each week indicating entrée selections. The full menu is posted in various places in hallways as well as the school website.
- B. The food service staff, teachers and administration encourage students to make healthy food choices and to select at least three of the five reimbursable items.
- C. The cashier identifies the student, determines if the student has selected a reimbursable meal, and the student enters their PIN number.
- D. If the student has not selected a reimbursable meal, the cashier, at Point of Service at the end of the line, asks the student to return to the serving line and select additional food items.

- E. If the student refuses to select a reimbursable meal, he/she is charged a non-reimbursable rate meal, which is the price of a second meal. This meal is not claimed for reimbursement.

Source: Minnesota Department of Education, School Nutrition Program