

## **TOBACCO FREE POLICY**

Adopted: August 14, 1989

Revised: November 27, 2017

Reviewed: November 27, 2017

### **I. PURPOSE**

The School Board is dedicated to maintaining a tobacco and smoke-free environment.

### **II. GENERAL STATEMENT OF POLICY**

Smoking and the use of tobacco products, including e-cigarettes, are prohibited on school district property and in school-owned and -contracted vehicles including cars, vans, and busses. School district property includes all buildings and grounds owned by the school district.

### **III. DEFINITIONS**

- A. "Electronic" or "e-cigarette" means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other similar substance, and the use or inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under another product name or descriptor.
- B. "Tobacco" means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, inhaled, or ingested by any other means; or any component, part, or accessory of a tobacco product; cigars and other smoking tobacco; snuff; plug and twist tobacco; fine cut and other chewing tobacco; and other kinds and forms of tobacco.
- C. "Tobacco-related devices" means cigarette papers or pipes for smoking.
- D. "Smoking" means inhaling or exhaling smoke from any lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product. Smoking also includes carrying a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation and the use of electronic cigarettes, including the inhaling and exhaling of vapor from any electronic delivery device.

### **IV. APPLICATION OF POLICY TO SCHOOL EMPLOYEES**

School employees will not use tobacco on school property as described in the General Statement of Policy.

- A. School employees also will not use tobacco while transporting students to or from school activities in private vehicles when functioning in a supervisory position.
- B. Any violation of this policy by school employees will be referred to the appropriate supervisor.
  - 1. One written warning will be issued to the staff member with a copy placed in his or her district personnel file.
  - 2. Further violations will be considered insubordination, reported to the school board, and shall be dealt with based on rules, regulations, contract language, or statutes which deal with employee discipline.

#### **V. APPLICATION OF POLICY TO STUDENTS**

Violations of this policy by students will be referred to a building administrator.

- A. Violators of the policy will be subject to student discipline procedures.
- B. The laws of the State of Minnesota and the rules of the Minnesota State High School League will be enforced as well.

#### **VI. APPLICATION OF POLICY TO COMMUNITY MEMBERS**

Members of the public who are observed using tobacco on school district property or in school-owned or -contracted vehicles will be asked to refrain from tobacco use.

- A. If the individual fails to comply with the request, the violation will be referred to the building principal, a supervisor, or other school personnel responsible for the area where the violation occurred.
- B. The principal or supervisor may direct the violator to leave the property.
- C. If deemed necessary, local law enforcement agencies may be called upon to assist with enforcement of this policy.