

Open Lunch Information

June 2018

Dear Senior Students and Parents:

The Shawnee Mission Board of Education allows open lunch privileges to seniors. Since your son/daughter will be a senior next year we want to inform you of the procedure to be used by those families that request permission for their child to leave campus during their lunch period. Only parents and seniors completing this process will be allowed to use this privilege.

To obtain off-campus open lunch privileges it is necessary for you and your senior to sign the Senior Lunch Release Contract section of this letter. There is a place on the back of the form to have the parent's signature notarized unless the parent turns in the form. We ask that you read and discuss the contract carefully with your son/daughter. Your signatures on the release form confirm that you have read and understand the responsibilities that accompany the contract.

- The signed and notarized forms are due back by August 13th.
- Any late applications will be subject to a \$5 re-print fee.
- All students leaving campus for lunch will be required to show their (OL) Open Lunch ID.

Please be advised that the Administration is not encouraging seniors to leave our campus during lunch. We are merely making this option, granted by the Board, available.

Every Senior is eligible for open lunch. However, these students may lose their open-lunch privileges when/if they are assigned a Saturday School, In-School Suspension, OSS or violate one of the Open-Lunch Guidelines during their Senior Year.

SENIOR LUNCH RELEASE CONTRACT

We, the undersigned, the parent/legal guardian of,

_____ (Please print) ID # _____
Student Name

do hereby request that he/she be allowed to leave the premises of Shawnee Mission Northwest on any school day for their scheduled lunch period for the **2018 – 2019** school year.

We understand that misuse of this permission will result in revocation and possible additional disciplinary action. We further understand that the school district, its agents, servants and employees are not responsible for the student during the time he/she is released and do specifically release the school district, its agents, servants and employees from any and all liability of any kind or nature arising out of any damage which may occur to the student or property during the period authorized by this release and do agree to indemnify and save and hold said district, its agents, servants and employees free and harmless from and all liability whatsoever. We understand that, notwithstanding this release, the district may at any time terminate this policy of Open Lunch release either as to individual student, individual school, or the entire school district.

STUDENT EXPECTATIONS

- ❑ If you lose your open lunch card for any reason it will not be replaced and you will lose your open lunch privilege.
- ❑ I am aware that in order to leave campus for lunch, I must have the Open Lunch card in my possession and must present it to the door monitor when leaving or entering the building.
- ❑ I am aware that the lunch period is only (25) twenty-five minutes in length with a (5) five-minute passing period at both ends.
- ❑ I am aware that being late to class from lunch may result in this permission being revoked.
- ❑ I am aware that car trouble, running out of gas, etc., will result in an unexcused admit back to class.
- ❑ I am aware that this is permission to leave the campus for lunch, not merely a pass to go off campus to smoke or to loiter nearby or in the parking lot.
- ❑ I am aware that food and/or drinks are not to be brought onto campus.
- ❑ I am aware that students without permission are NOT permitted to leave campus for lunch and the driver of the vehicle transporting such students will lose off campus lunch permission.
- ❑ I am aware that Open Lunch may be closed due to bad weather or for any other reason considered appropriate by the administration.
- ❑ I am aware that upon leaving or returning from lunch I must use the main west doors to the mall area and present my open lunch card.
- ❑ I am aware that the school has the right to rescind or deny off campus lunch permission. All Seniors given ISS, Saturday School, OSS or violate one of these Open-Lunch Guidelines could possibly lose their open-lunch privileges.

I have read the above and accept these responsibilities.

Student's Signature

Parent / Guardian Signature _____

(Must be notarized if parent/guardian does not personally submit form to the Northwest office)

State of _____
(County) of _____

Signed or attested before me on _____

(Seal, If any)

By _____

Signature of notary

My appointment expires: _____