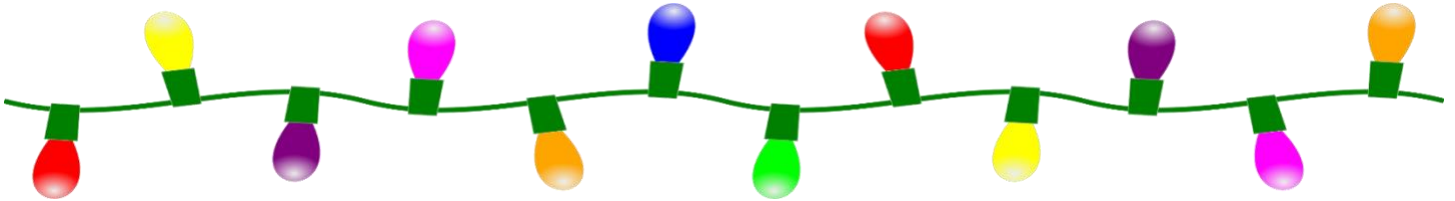


TCM TIDBITS

December 2017/Approved by Kathy Chisholm

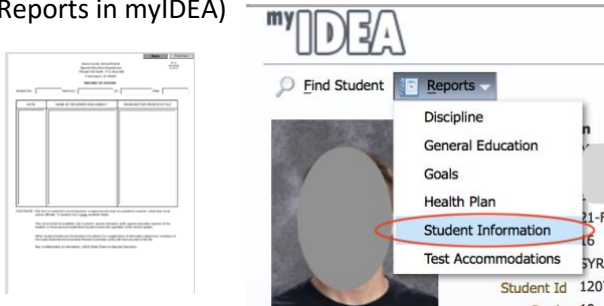


Thank you for all of your help with the December 1st count!

Have we mentioned to be sure to **FINALIZE ALL FORMS**? *Have you finalized your progress reports from 1st term?*

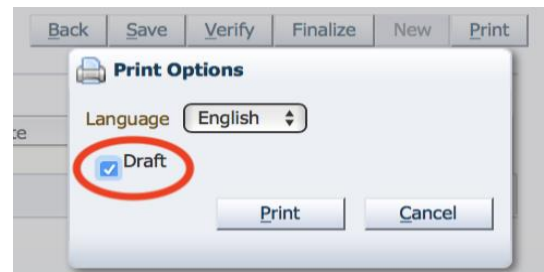
Finalizing documents and checking the "Pending Listing" report in myIDEA is the most effective way to ensure that your students will be counted for funding purposes.

When you receive a new student or have a new referral, don't forget to add a [Record of Access \(found in fillable forms\)](#), and a current Student Information Sheet (found under the student Reports in myIDEA)



Are you trying to cut down on your IEP meeting times?

Best Practice...to avoid predetermination of a student, sending home a draft IEP for the parents to review could expedite meeting time.



Having a computer open to myIDEA, could allow changes to be made at that time, and could complete the process quicker.

The TCM's will be out checking transferring files. Be sure to address the education level change for students transferring from Preschool to Kindergarten, Jr. High to High School, to Post-High School. Please remember district policy states that any transferring files that have IEP's or Eligibilities due before November 1st, must be held before the file is transferred to the receiving school.



Just a friendly reminder: Re-evaluation Data Review (RDR): -- ([Link: RDR PIE Document](#))

- An RDR must be held before the re-evaluation for Eligibility begins.
- The RDR can be held at the annual IEP meeting before Eligibility determination is held. The RDR is valid for 365 days.
- Parental consent is required for assessment. Consent for re-evaluation is valid for 180 days. The IEP team decides whether there are sufficient data to continue eligibility.