

Mountain View Elementary School Community Council Meeting  
Minutes  
April 19, 2017  
5:30 p.m.  
Mountain View Elementary School

In Attendance:            Conducting- Kyle Roche, Chair, Parent-Member  
Chris Mudrow, Principal  
Erika Stewart, Assistant Principal/Teacher-Member  
Meggan Baxter, Vice Chair, Parent-Member  
Nicole Roche, Secretary, Parent-Member  
Jamie Mitchell, PTA Representative  
Jason Hall, Parent-Member  
Melissa Rueschhoff, Parent-Member  
Julie Baer, Parent-Member (via Facetime)  
Phouangchit Kounthong, Teacher-Member

Absent:                     Ginger Paxman, Teacher-Member

Visitors:                 Heather Brand, Parent

**1. Welcome**

Chair Kyle Roche opened the meeting at 5:42 p.m. Chair Roche welcomed Heather Brand, a parent who will be presenting a concern to the council.

**2. Approval of March 29, 2017 Minutes**

Chair Roche presented the proposed minutes from the March 29, 2017 council meeting. A motion was made to approve the minutes by Meggan Baxter and was seconded by Julie Baer. The minutes were approved without objection.

**3. Discussion of 2017-18 SIP/LAND Trust Plan**

Chair Roche thanked Principal Mudrow, Erika Stewart, Meggan Baxter, and the ELA for next year for all of their hard work at Davis School District's *Learning First!* meeting and drafting the SIP/LAND Trust Plan.

Kyle and Nicole Roche disclosed their conflict of interest in which they financially benefit from part of LAND Trust funds, as Nicole is employed as a tutor at Mountain View and the tutors have been paid out of these funds. They recused themselves from discussion of and any vote on the plan.

Mr. Mudrow presented the proposed plan, consistent with the discussion outlined with prior council meetings. He reviewed the plan page by page. He discussed goals from the previous year and the success that Mountain View Elementary has had in respect to these goals, including the amazing increase seen in our scores, especially Language Arts. However, tardiness did increase. For the 2016-2017 school year, total funding LAND Trust funding was \$68,414.00. The total

amount spent was approximately \$53,916.00, leaving a rollover of approximately \$14,498.00. The new funding for the 2017-1018 school year is \$75,480.00 and the total funding for the 2017-2018 school year, including the rollover, will be \$89,978.00. The extra funds will be used to purchase another mobile lab for the upper grades.

The funding will be as follows:

**GOAL #1:** Increase the percentage of K-3 students scoring at or above DIBELS middle-of-year composite score benchmark from 75% in 2017 to 78% in 2018 (3% increase or approximately 27 students.) The action plan includes: Part-time reading/writing/math tutors will be hired. Under the direct supervision of a tutor oversight committee, these tutors will supplement certified teachers in the classrooms, allowing the teachers to work with Tier 2 individual students and small groups. School-wide DIBELS will be given to all students K-3. DIBELS will be given three times throughout the year, and used as weekly progress monitoring assessments.

One of these tutors will also have responsibility in behavioral intervention strategies for social educational needs. This will provide conflict resolution in a timely manner allowing students to spend more time in the classroom to receive instruction. Hire substitutes for teachers to attend professional development and Davis Collaborative Team (DCT) meeting which includes instruction on best instructional practices blended with technology support. Needed equipment updates and software will be purchased and utilized for improvement of instruction.

A representative from each grade level will attend a DCT training conference.

Planned LAND Trust Expenses for Goal #1

Budget Category	Expenditures	Expenditures	Description
	<i>Behavior, Character Education, Leadership</i>	<i>Academic</i>	
Salaries & Benefits	\$3,072.00	\$26,928.00	Tutors (approximately 12.8% of this money goes toward Behavior, Character, Education, Leadership), Hiring of Substitutes
Prof. Services	\$	\$2,500.00	DCT Training Conference
Software	\$	\$320.00	NetSupport (x32)
Equipment	\$	\$3,061.00	~Classroom Audio = \$1,325.00 ~Projectors(x2) = \$1,286.00 ~Headphones(x30) = \$450.00
<b>Total</b>	<b>\$3,072.00 *</b>	<b>\$32,809.00 *</b>	<b>* Note: All amounts in Goal 1 are combined with those in Goal 2</b>

**GOAL #2:** Increase student proficiency percentages in SAGE Language Arts (reading, writing) from EOY 2016 58% to 60%. This will be achieved by the consistent

implementation of effective research based instructional strategies. The action plan is the same as Goal #1.

Planned LAND Trust Expenses for Goal #2

<b>Budget Category</b>	<b>Expenditures</b> <i>Behavior, Character Education, Leadership</i>	<b>Expenditures</b> <i>Academic</i>	<b>Description</b>
Salaries & Benefits	\$3,072.00	\$26,928.00	Tutors (approximately 12.8% of this money goes toward Behavior, Character, Education, Leadership), Hiring of Substitutes
Prof. Services	\$	\$2,500.00	DCT training conference
Software	\$	\$320.00	NetSupport (x32)
Equipment	\$	\$56,611.00	~Classroom Audio - \$1,325.00 ~Projectors(x2) - \$1,286.00 ~Headphones(x30) - \$450.00 ~Mobile Computer Labs - \$53,550.00 (Note: the carryover of funds from the 2016-17 budget of \$14,498.00 will be used towards this purchase)
<b>Total</b>	<b>\$3,072.00 **</b>	<b>\$86,359.00 **</b>	<b>**Note: \$32,809.00 of the total balance is shared with Goal 1. Only the Mobile Computer Labs at \$53,550.00 are independent of Goal 1.</b>

GOAL #3: Reduce the percentage of students who are chronically tardy from 3.25% to 2% (yearly measurement). The action plan is: we will purchase incentives to help students improve their chronic tardiness on an individual basis.

Planned LAND Trust Expenses for Goal #3

<b>Budget Category</b>	<b>Expenditures</b> <i>Behavior, Character Education, Leadership</i>	<b>Expenditures</b> <i>Academic</i>	<b>Description</b>
General Supplies	\$500.00	\$	Incentives to encourage less tardiness
<b>Total</b>	<b>\$500.00</b>	<b>\$</b>	

Jason Hall made a motion to approve the SIP/LAND Trust Plan. It was seconded by Meggan Baxter. The plan passed unanimously, with Kyle and Nicole Roche abstaining from the vote. Principal Mudrow passed around the signature list for all committee members to sign indicating their participation in creating and/or passing the plan. The SIP/LAND Trust Plan will be submitted to Dr. Logan Toone at the district for review and then to the district school board.

#### **4. Air Quality & Idling**

Parent Heather Brand asked the PTA and the Community Council to consider remedies to the number of parents who are idling while waiting to pick up or drop off students and the impact it is having on air quality. Currently, there are signs discouraging idling in the front of the school where the bus drop-off is located. There are not any signs in the parent drop-off area. Mrs. Brand has attempted to contact Purple Air Group to see if they would donate an air monitor to Mountain View. The air monitors are approximately \$200.00. It was suggested that the 4<sup>th</sup> grade consider the possibility of obtaining a grant for the air monitor as it fits within the 4<sup>th</sup> grade curriculum. Additionally, Mrs. Brand has other ideas on how to finance the air monitor including seeking aid from local businesses. It was suggested that the issue be brought up at Back to School Night; the suggestion of students signing a pledge to keep air clean was also suggested. Several Community Council members expressed their thanks to Mrs. Brand for her initiative and for making them aware of the issue. Many have changed their own habits since becoming aware of the idling issues at the school.

#### **5. Fall 2017 Elections Timeline**

The Community Council is responsible for scheduling the elections for the next year. Statute has established a comprehensive time table. It would be preferable that the elections were based off Back to School Night. As that has not yet been decided on by JSCC, the council will wait until Back to School Night is scheduled and schedule elections at that point in time.

Next year, there will be three vacant seats up for election. It was decided at tonight's parent-members' meeting that the council would wait until after the election to fill the current vacancy. The webmaster is currently researching the possibility of voting online for the Community Council election, including ways for those without computer access to vote.

#### **6. First 2017-2018 Meeting**

The council needs to set the first meeting for the 2017-2018 school year. Information must be reported on the website by October 15, 2017. A meeting will be scheduled after the election timeline is arranged. Kyle Roche proposed that the principal, chair, and vice chair will come up with a proposed schedule for both the election timeline and the first meeting that is consistent with statute once information is available. Jason Hall made a motion, it was seconded by Meggan Baxter. The motion passed with no objection.

#### **7. Follow-up: Safety Week Discussion**

Jason Hall would like to reiterate his desire that the students do something for the duties. It was suggested that Safety Week coincide with the PTA National Walk to School Day. It is important

that students be aware safety conscious at the school. They will be instrumental in ensuring success. Safety Week or Green Ribbon Week is in September.

**8. Known Issues/Items for Next Meeting**

It has been suggested that the following issues be added to the agenda for the first meeting of the 2017-2018 school year: safety week, air quality and idling follow-up, and scheduling the remaining meetings of 2017-18.

One additional meeting remains scheduled for this calendar year on May 24, 2017. At present, all foreseeable issues for the remainder of the school year have been addressed; however, Chair Roche suggested it is premature to cancel the meeting until the council sees if any other issues arise that need to be addressed before the end of the year. He suggested that the meeting remain scheduled, he make a call for agenda items at the normal time prior to the next meeting, and if there are no new items needing to be addressed, then the meeting may be canceled. All council members agreed to proceed this way.

Jason Hall made a motion to dismiss the meeting, which was seconded by Meggan Baxter. There was no objection. The meeting adjourned at 7:22 p.m.