

Mountain View Elementary School Community Council Meeting
Minutes
March 23, 2016
6:00 p.m.
Mountain View Elementary School Library

In Attendance: Conducting- Kyle Roche, Chair, Parent-Member
 Erika Stewart, Administrative Intern/Teacher-Member
 Daniel Baxter, Vice Chair, Parent-Member
 Nicole Roche, Secretary, Parent-Member
 Meggan Baxter, PTA President
 Tobin Hagen, Parent-Member
 Stacey Carter, Teacher-Member
 Ginger Paxman, Teacher-Member

Absent: Nanette Roberston, Principal
 Nicole Adams, Parent-Member
 Tanya LaForce, Parent-Member
 Julie Baer, Parent-Member
 Jason Hall, Parent-Member

Visitors: Chris Mudrow, Incoming Principal 2016-17
 Mendy Gardner, Mountain View STS
 Shonda Richardson, Parent
 Chad Bendixsen, Parent

1. Welcome/Introductions

Chair Kyle Roche opened the meeting at 6:05 p.m.

2. Approval of February 17, 2016 Minutes

Chair Roche presented the meeting minutes from February 17, 2016. Two typographical errors were recognized: the names of Erika Stewart and Stacey Carter were misspelled. A motion was made by Meggan Baxter to approve the amended minutes and was seconded by Daniel Baxter. The amended minutes were approved without objection.

3. SNAP Plan/Bicycling to School

Parent Chad Bendixsen approached the district about why students were not allowed to bicycle to Mountain View. His question was forwarded to the Community Council. One of the responsibilities of the Community Council is to review and approve the school SNAP (Student Neighborhood Access Program) Plan. Previously, it has been decided by the Community Council that because so many students lived outside of the neighborhood surrounding the school, either across Highway 193 or farther away with no safe route to walk or bike to school, it should not be an option for the student body

to ride their bikes to school. After Mr. Bendixsen's email, Principal Robertson and Chair Roche looked at the numbers and of our 795 students (not including preschool), 370 qualify to ride the bus. These students qualify to ride the bus because it has been determined they live either too far to walk or live in an area that would make walking unsafe. Additionally, Mountain View does not have any bike racks to accommodate students and purchasing racks may incur a high cost.

There are many sides to the discussion as to whether or not students should be allowed to ride bicycles to school. Many worry that it is unfair to allow some to ride bicycles but not all. Others worry that children who do not have a safe route to Mountain View will ride bikes without permission of their parents. There are many elements of this discussion beyond safety and cost including liability and ethical questions. The concern is that by allowing part of the student body to bike to school, the Community Council would open a "Pandora's Box" of concerns.

Meggan Baxter suggested that the council assign the following: 1) Someone to determine if bike racks are available and at what cost? How many would be needed? 2) Someone to gather historical data and maps and to work with the city to determine if anything has changed concerning students crossing the roads. 3) Someone to possibly put out a survey about if parents would be interested to determine if there is a desire or need to pursue bikes at Mountain View.

It was determined that the information for the first two items would be gathered and presented at the April 20, 2016 meeting.

Many parents on the Council have had an ongoing discussion with Layton City about safety issues around Mountain View. There have been numerous concerns about lights, crosswalks and other issues, and Layton City and UDOT have been reluctant to accommodate the requests due to the numbers that they have gathered concerning the area. Traffic continues to be an issue in front of Mountain View, including U-Turns, and it is hoped that something will happen soon to make it safer for our students.

4. Microsoft Office 365

Mendy Gardner, Mountain View STS, spoke about Microsoft Office 365. Every student and staff member in the Davis School District has access to Microsoft Office 365. Mrs. Gardner would like to offer her expertise and train parents to use Microsoft Office 365 along with their students. This year, a third grade class has been using OneNote, fifth and sixth graders have been doing homework through the various programs, and second graders have been working on PowerPoint. Mrs. Gardner gave an explanation as to how OneNote works. It allows teachers to assign homework and each student can turn it in through the program. Next year, Mountain View will move to Windows 10. Every student has access through their email address to the basic 365 program; additionally, each student can download the entire package through the school website. Mrs. Gardner would like to hold night classes teaching the program. She would need someone to do the planning and schedule, probably one at the beginning of the year

and one in the middle of the year. The Council agreed this is an idea they would like to support.

5. Discussion of 2016-2017 Trust Lands Budgeting

Chair Roche and Secretary Roche both disclosed their conflict of interest in the discussion of the Trust Lands Budgeting. As Secretary Roche is a TA, her salary comes directly from Trust Lands funds each year the Council funds the TA program. Both Chair Roche and Secretary Roche benefit financially from a vote in support of funding the TA program with Trust Lands funds and therefore recuse themselves from a vote on the budgeting; however, Chair Roche is required to present the report on last year's budgeting and the proposals from the Administration for the upcoming school year. Those present recognize the potential conflict of interest and agree that Chair Roche should proceed with the presentation.

The projected estimate for Mountain View Elementary School to receive from the Trust Lands funds for next year is \$51,724.00. The district planning meeting for Trust Lands will be April 18, 2016. The Principal, Administrative Intern and Community Council Chair will attend the meeting. This meeting helps ensure the school is in line for accreditation with the district. Last year, Mountain View set five goals, two of which were actually set by the district. In order to meet these goals, Trust Land funds are allocated. Previously, the funds have been used to supplement technology needs, professional development, and three reading and math TAs.

For the 2015-2016 school year:

Professional Development – \$8,250.00 was budgeted for the 2015-2016 school year. \$5229.59 was spent. Approximately \$3,027.00 is left, which will roll over to next year's budget.

TA Funding – \$22,000.00 was budgeted; by the end of the year, it is estimated that \$19,945.00 will be spent, with \$2,055.00 rolling over to next year's budget.

Technology – \$15,750.00 was budgeted; \$15,780.07 was spent. Additional funds from other sources (fundraisers, etc.) were applied to cover technology.

This leaves the Council with an approximately \$5,000.00 rollover for next year.

Next year, the proposed budget forwarded to the Council by the Administration on behalf of the faculty is \$56,724.00; however, between the projected Trust Lands funds of \$51,724.00 and the \$5,000.00 surplus, the proposed budget can be met.

For the 2016-2017 proposed budget:

Professional Development – Phase 2 will begin next year. We will begin implementing tier 2 instruction with small groups with Dr. Fawson four times.

This puts us in line with our District goals. Requested amount \$7,500.00 to cover substitutes while teachers are in training.

TA Funding – TAs will begin in September and end in May, extending their time from the previous year. Requested amount \$19,466.00.

Technology – There is a need to replace classroom microphones and three more projectors. Additionally, it has been requested that we purchase a classroom set

of laptops and a storage cart for the third grade. The district refresh program will upgrade the 1st and 2nd grade laptops. There is also a need for headphones in the computer labs. Next year, students will be asked to bring headphones from home and the school will have a set for testing. Requested amount for technology \$30,000.00.

Math Manipulatives – Math Manipulatives were initially part of the proposal for the budget as well before Technology costs were amended upwards due to an increase in costs. The teachers have asked for each classroom to have a set of Math Manipulatives to go along with the district math program. Currently, each grade has one set. Because of the budget restrictions, this may not be possible; however, the PTA is looking into funding the cost of the Math Manipulatives. It is requested that Math Manipulatives be removed from the Trust Land budget at present, though they may be considered if additional funding becomes available. Daniel Baxter made the motion for the removal, it was seconded by Erika Stewart. The motioned passed without objection.

Principal Robertson, Chair Roche and Erika Stewart will attend the district planning meeting on April 18 where goals and the proposed budget will be set, and they will report back to the Council at the next meeting on April 20, 2016 to seek final approval on the budget.

6. School Improvement Plan

Mountain View has a list of school goals, three of which are assigned by the district. The goals for the 2015-2016 school year were:

- 1) Student achievement - increase DIBELS test scores for K-3 students
- 2) Lower number of students who are chronically absent (our numbers actually increased to 7% this year)
- 3) Quality Staffing

For the 2016-2017 school year the goals are:

- 1) Student Achievement – increase K-3 DIBELS scores from 69% to 73% in 2017
- 2) Decrease student absences from 7% to 5% in 2017
- 3) Quality Staffing

Additional goals will mirror last year's goal and will be brought back to the Council on April 20, 2016.

7. Known Issues/Items for the Next Meeting

The Community Council will meet again on April 20, 2016. The budget will be reviewed and put to a vote. The Council will also follow up on the SNAP plan and bicycling discussion.

A motion was made by Daniel Baxter to end the meeting and was seconded by Meggan Baxter. The motion passed without objection. The meeting adjourned at 7:30 p.m.