

Mountain View Elementary School Community Council Meeting
Minutes
April 20, 2016
6:00 p.m.
Mountain View Elementary School

In Attendance: Conducting- Kyle Roche, Chair, Parent-Member
 Nanette Robertson, Principal
 Daniel Baxter, Vice Chair, Parent-Member
 Meggan Baxter, PTA President
 Tobin Hagen, Parent-Member
 Julie Baer, Parent-Member
 Tanya LaForce, Parent-Member
 Ginger Paxman, Teacher-Member

Absent: Erika Stewart, Administrative Intern/Teacher-Member
 Nicole Roche, Secretary, Parent-Member
 Jason Hall, Parent-Member
 Stacey Carter, Teacher-Member

Visitors: Chris Mudrow, Incoming Principal 2016-17

1. Welcome/Introductions

Chair Kyle Roche opened the meeting at 6:05 p.m.

2. Approval of March 23, 2016 Minutes

Chair Roche presented the meeting minutes from March 23, 2016. A motion was made by Meggan Baxter to approve the minutes and was seconded by Julie Baer. The minutes were approved without objection.

3. Discussion of 2016-2017 School Goals and Trust Lands Budgeting Review and Approval

Chair Roche disclosed his conflict of interest in the discussion of the Trust Lands Budgeting. As his wife Secretary Roche is a TA, her salary comes directly from Trust Lands funds each year and the Council funds the TA program, both Chair Roche and Secretary Roche benefit financially from a vote in support of funding the TA program with Trust Lands funds and therefore they must recuse themselves from a vote on the budgeting; however, Chair Roche is required to present the report on the Davis Learning First! planning session and the proposed goals and Trust Lands Budget for the 2016-17 school year. Those present recognize the potential conflict of interest and agree that Chair Roche should proceed with the presentation.

Chair Roche first reported on the progress from the prior year (2014-15) improvement plan and the current year (2015-16) plan. Chair Roche reported that Mountain View was one of a handful of schools recognized in the district for having accomplished one of its goals: specifically, having had a three percent increase in K-3 students scoring at or above the DIBELS end-of-year composite score benchmark (from 71% to 74%, or approximately an increase of 14 students). Mountain View was awarded a medal for this accomplishment.

Chair Roche then moved on to address the proposed goals and Trust Lands budget for the 2016-17 school year. He reminded those present that at the last council meeting, it was agreed that next year's goals would largely mirror this year's goals, and that the budgeting was determined in support of those goals. The council had given Chair Roche, Principal Robertson, and Administrative Intern Stewart discretion to prepare the proposed plan within those parameters before bringing the proposal back for a final vote.

Chair Roche stated that based on the projected funding for next year plus the expected carryover from this year, the current total projected Trust Lands funding for 2016-17 for Mountain View is \$56,884.00. Goals 1, 2, and 3 are set by the district; 4 and 5 were proposed by Chair Roche, Principal Robertson, and Administrative Intern Stewart.

Generally:

- Goal 1: Increase percentage of K-3 students scoring at or above DIBELS middle-of-year composite score benchmark from 69% in 2016 to 73% in 2017 (a 4% increase or approximately 19 students); employ reading/writing/math tutors to assist
- Goal 2: Reduce chronic absenteeism from 7% to 5% (2% reduction or approximately 19 students); Ongoing outreach/education campaign to community
- Goal 3: Quality staffing for new hires (interview teams) and current staffing (ongoing staff development); Continue administrative observation, professional development focusing on Tier 2 instruction, and collaborative teams
- Goal 4: Increase student proficiency in SAGE Language Arts (reading, writing) from EOY 2015 59% to 60%; Emphasis on Tier 2 instruction, use of tutors and expansion/investment of technology
- Goal 5: Increase student proficiency percentages in SAGE math from EOY 2015 57% to 58%; Emphasis on Tier 2 instruction, use of tutors and expansion/investment of technology

Goals 1, 4, and 5 have an in-common expenditure of \$19,466.00 for tutors (TAs) salaries. Goals 4 and 5 also have an in-common expenditure of \$29,918.00 for specific technology needs, including teacher mics, projectors, laptops on a cart, and testing headphones. Goal 3 has a \$7,500.00 expenditure for professional development to cover the costs of substitutes while teachers are in training. Goal 2 had no Trust Lands expenditure dedicated to it. Totaling these amounts, Chair Roche reported that the proposed budget was balanced based on the projected total funding. It is also suggested in the proposed plan that any

additional funding go toward further technology needs or math manipulatives subject to council review and approval.

After reviewing the proposed goals and budget, the council discussed the proposal. Overall, the council complimented the efforts of Chair Roche, Principal Robertson, and Administrative Intern Stewart. There was some discussion about whether a small amount of money should go toward student incentives for Goal 2, or whether any additional funds should go toward math manipulatives as the PTA has suggested that it may provide some funding for the manipulatives; however, ultimately the discussion led to the conclusion that these issues could be decided at a later time and no motion was made to alter any of the proposals.

Tobin Hagen moved to approve the proposed 2016-17 School Goals and Trust Lands Budget. The motion was seconded by Meggan Baxter. The motion passed with a vote of seven in favor, none opposed, and one abstention (Chair Roche).

Chair Roche and Principal Robertson circulated a School Community Council Signature Form asking those present to sign whether they participated or did not participate in the development of the 2016-17 School Improvement/LAND Trust Plan. Chair Roche indicated he would contact the members of the council who were not present and ask them to contact Principal Robertson to sign the form. Tobin Hagen asked about the status of Parent-member Nicole Adams. Chair Roche stated that per the council bylaws passed in 2013, Ms. Adams had missed more than 50% of the meetings this year and therefore had vacated her position, so her signature would not be necessary.

4. SNAP Bicycling to School Discussion

Chair Roche read an e-mail from PE Coach Shonda Richardson. Coach Richardson indicated that Layton City was in the process of conducting a traffic/safety study around the school, but the study would not be complete until after the present meeting and would hopefully be available for the May council meeting. Based on this e-mail, Chair Roche requested that the general discussion be tabled until the next meeting. There was no objection, although there was some discussion regarding the concern of making a decision without having additional feedback from other players, including Principal Mudrow after he has arrived at the school full time and actually has witnessed what goes on in the morning and afternoon, and JSSC, before the council makes a final decision on whether to amend the SNAP.

5. Morning Supervision of Playgrounds

Meggan Baxter stated that at the last PTA meeting, the issue of inconsistent supervision of playgrounds before school, especially around the Kindergarten Big Toy (east side), came up. Principal Robertson has ordered bright green vests for those supervising as it sometimes is difficult for parents or students to see who supervises, so part of the issue may be the perception that no one is there supervising. Parent-member Julie Baer also stated that she

has been watching and has noticed that at times there are teachers who are supposed to be supervising who are not there. There have been several incidents involving older students, like 6th graders, accidentally or otherwise, injuring younger students with soccer balls, etc. due to their proximity. Parent-member Tobin Hagen suggested that maybe some of the grades could be shifted so that the older students weren't right next to the youngest students. Principal Robertson suggested this could be implemented next year. Tobin Hagen suggested that rather than wait until next year, let's do this now with the spring weather and see if it makes a difference with the six weeks remaining in the year. Principal Robertson stated she would need to present this to JSSC. The council unanimously asked that Teacher-member Ginger Paxman contact JSSC and advise them of the discussion and that the council recommended and requested that K-2 morning line up be moved to the east side of the building with the upper grades lining up along the north side of the building.

6. Known Issues/Items for the Next Meeting

The Community Council will have its final regularly scheduled meeting of the school year on May 18, 2016. Council elections for 2016-17 will be discussed and the first meeting of the year will be set. Additionally, the council will follow up on the SNAP plan and bicycling discussion, as well as the morning supervision of playgrounds discussion.

A motion was made by Julie Baer to end the meeting and was seconded by Tanya LaForce. The motion passed without objection. The meeting adjourned at 7:03 p.m.