

Hill Field Elementary School

*Douglas Forsgren - Principal
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Community Council Meeting Minutes September 13, 2016

I. In attendance: Doug Forsgren, Stephen Cook, Dawn Cook, Seema Hall, Kim Coleman, Christy Winston, Tracie Adkins, Ramona Sierra, Sgt. Gleim, Sgt. Anders and Cindy McGurl.

II. Introductions: All members introduced themselves to the council.

III. Minutes: Minutes from previous meeting were reviewed.

IV. New Business:

1. The Trustlands training dvd was viewed by all members present.
2. Elections for Chair and Vice chair was held.
3. Chair Nominations: Stephen Cook and Sgt. Gleim, Vice Chair Nomination: Sgt. Anders
4. Ballots were distributed for the Chair position, elected chair will be notified by Mr. Forsgren.
5. Cindy McGurl volunteered to be secretary.

V. Principal's Business:

1. Responsibilities of Council:
 - a. At present to monitor implementation of current SIP.
 - b. To amend budget as needed and monitor budget vs expenses.
 - c. Help develop SIP for coming school year.
 - d. Monitor Reading Improvement.
 - e. Monitor and inform on Digital Citizenship.

2. Rules of Order were voted on and all were in favor.

3. Mr. Forsgren proposed a change of money allocation for current plan.

a. Pay the Math Tutor out of STEM grant funds instead of Trustlands, and instead use those allocated funds to pay for attendance incentives, since reducing chronic absenteeism is one of the SIP goals. In addition those funds will also be used for the rewards for Patriot Praise weekly and the donut party for the Principal's 200 club.

b. Proposed monies for Professional Development (PD) in any applicable STEM areas come out of the STEM grant, and leave Trustlands PD allocation for Reading related PD and or/interventions.

5.A motion was made and seconded to make proposed money allocation changes. All members voted in favor.

6. Meetings will be held the second Tuesday of each month at 4:30 p.m.; with the exception of December, there will be no meeting.

Next meeting will be held, Tuesday, October 11.