

BHS Community Council Meeting
October 21, 2015

Members in attendance: Greg Wilkey, Janice Killian, Stephanie Marshall, Ben Jones, Kara Higginson, Shellee Kariuki, Dave Smith, Bev Ward

Excused: Craig Parry, Dave Munk

Visitors: Kevin Green, Malaika Kariuki

Each member of the Community Council introduced themselves.

Kara Higginson nominated Craig Parry for BHS Community Council Chair. Shellee Kariuki seconded the motion and it carried. Shellee Kariuki nominated Kara Higginson for BHS Community Council Vice-Chair. Janice Killian seconded the motion and the motion carried.

Members of the Community Council viewed a training Power Point presentation shared by Greg Wilkey. The PowerPoint presentation summarized the roles of the Community Council members, the Community Council election process, member responsibilities, how the Trust Lands funds will be spent and how the expenditures are determined, etc. Council members were invited to attend additional State-sponsored trainings for Community Council members. A flyer was provided to members that detailed dates and times of the trainings.

A memorandum reviewing Duane Singleton's District report on Web Content Filtering in the Davis School District was presented by Greg Wilkey. Council members were asked to review the report and come prepared to further discuss perceptions on the effectiveness of the school/district's web-filtering system. The Council held a discussion regarding current BHS policy regarding the use of technology within the classroom. At the current time each BHS teacher ultimately decides whether cell phone usage is allowed. Recently, gaming (particularly Halo) has been a challenge at Bountiful High School, with some students skipping class to play Halo. This challenge is being addressed by district network programmers. Other thoughts and ideas were shared by Council members. Ben Jones agreed to speak with Mike Stevens (BHS School Technology Specialist) about software which monitors all computer screens within one lab. Shellee Kariuki suggested that parent contact should occur when students are found gaming during school time. Greg Wilkey assured the Council that BHS Administration is working with parents to help resolve gaming challenges at BHS. Members of the Council were asked to further study and reflect on appropriate web content and the district/school's current filtering system prior to the next Council meeting. Dave Smith inquired as to the level of input the Student Body Officers have in relation to the appropriate use of technology at BHS. The student council has been asked to spearhead social media efforts for Bountiful High School to date, however, they have not been directly asked to assist in the curtailment of gaming through positive peer pressure. Greg Wilkey volunteered to speak with the student council regarding ideas for addressing inappropriate use of school technology. Greg Wilkey tasked the council with reviewing the "Summary of Responsibilities" and "Optional Discussion Guide for School Community Councils" sections of the Memorandum prior to the next meeting. Community Council members should come prepared to discuss internet filtering at the next community council meeting.

Council members were directed to review the School Improvement Goals by Greg Wilkey. Bev Ward asked about the status of funds allocated for last year's Trust Land funds. Greg Wilkey updated the Community Council members on the budget approved last Spring by the Community Council.

Dave Smith asked about STEM and what is happening at BHS in regards to our Math and Science. Greg Wilkey led a discussion regarding STEM grants and the promotion of student interest through the STEM projects (i.e. STEM Expo November 9, 2015—50 students from BHS and 4 teachers will be in attendance). Janice Killian shared information of available STEM scholarship opportunities for BHS Students who are attending the DATC.

Future Community Council meeting schedule for the 2015-2016 school year will be as follows:

November 18, 2015

January 20, 2016

February 17, 2016

March 16, 2016

April 20, 2016

All BHS Community Council meetings will be held in the BHS Business Office Conference Room at 5:00 pm.

Shelle Kariuki made a motion to adjourn the meeting and Janice Killian seconded the motion. The motion carried.

The meeting adjourned at 6:18 p.m.

BHS Community Council Meeting Minutes
November 18, 2015

Present: Greg Wilkey, Janice Killian, Ben Jones, Stephanie Marshall, Craig Parry, Shellee Kariuki

Community Council members reviewed the minutes from the October 21, 2015 meeting. Janice Killian made a motion to approve the minutes from the October meeting and Craig Parry seconded the motion.

Greg Wilkey presented Davis School District and Bountiful High School guidelines for Safe Technology and Digital Citizenship. It is a requirement from the State to review current district and school safeguards to determine if they are adequate to protect students. Current safeguards that are in place were reviewed by Community Council Members. Stephanie Marshall noted that she had visited with her daughter and other students about computer access and content at BHS. Based on these conversations Stephanie felt that the current internet filter, in combination with monitoring software and supervision from BHS teachers is working well. Shellee Kariuki commented that she felt the filters in place are adequate, but added that she felt it was a positive that the Community Council would now review these procedures every year. The Council voted to support the safeguards that are currently in place at Bountiful High School and finds these safeguards adequate at this time. The vote was unanimous.

Greg Wilkey presented student and school data to the Council. He began with a presentation on BHS Advanced Placement Data. AP scores over the last six years have increased over time. AP is good college preparation for students. Some students take multiple AP tests. College readiness is sometimes measured with AP scores and ACT scores. The class of 2014 at BHS had an average ACT Composite score of 22.4.

The SAGE results for 2014-2015 (End of Level)

Bountiful High School proficiency scores for SAGE
2014 Scores (percent of students scoring proficient)
Language Arts 57.1
Math 41.9
Science 50.6

2015 Scores
BHS Language Arts 60.3 (percent of students scoring proficient)
Math 55.6
Science 49.1

There was an improvement in Language Arts and Math SAGE scores, however, not an improvement in Science scores for 2015. SAGE scores for schools considered similar demographically to BHS were presented. Higher percentages of BHS students score proficient on SAGE than most high schools with similar demographics in Utah.

School Grades in Utah for 2014-2015 were also presented. Of the 20 high schools considered demographically similar to Bountiful High Schools, BHS, WXHS, and Brighton High received a B. Viewmont and Davis High Schools received an A. The other high schools considered most similar to BHS received C grades for 2014-2015. These grades are largely based on growth in the SAGE Scores.

One of our School Improvement Goals revolves around improving Graduation rates. The Class of 2015 at Bountiful High School is projected to have achieved the highest graduation rate in recent memory.

The number of failing grades received by students from teachers at local high schools was presented. This data indicates that BHS does a good job of providing students academic support. BHS is keeping the number of students receiving failing grades low, particularly when compared with other Davis District high schools. This information shows us that our students are doing well in comparison to our District and to our State. The fact that BHS students are not achieving as much growth in Science as they are in Math and Language Arts is perplexing. Greg Wilkey indicated that the Council

may wish to direct a portion of Trust Lands funds to support Science in the coming school year. Greg Wilkey indicated that an investment in technology is always an area of need. Computer labs and hardware/software for hands-on learning is an investment that should be considered. Lab equipment and facilities are areas of concern for our Science teachers, in particular. These are also possible investments for the Community Council to consider. Greg Wilkey informed the Community Council that a grant was applied for and matched by the Davis Foundation for microscopes last year. This may prove to be a good resource for helping BHS purchase equipment and hardware for improved student learning.

A change in meeting date was made for the next Council meeting. The next Community Council meeting will be held January 13, 2015 rather than the 20th of January.

Shellee Kariuki made a motion to adjourn the meeting the meeting. Janice Killian seconded the motion and it carried. The meeting adjourned at 6:27 p.m.

BHS Community Council Meeting Minutes
January 13, 2016

Present: Greg Wilkey, Janice Killian, Stephanie Marshall, Dave Smith, Craig Perry, Kara Higginson, Bev Ward.

The minutes from the November 18, 2015 meeting were reviewed by BHS Community Council members. A motion was made by Craig Parry to approve the meeting minutes from the November meeting. Dave Smith seconded the motion and the motion carried.

Greg Wilkey passed along a compliment regarding our Community Council from Barbara Smith. Barbara had requested our Council participate in a State training on effective Community Councils. Unfortunately, the date of the training conflicted with and IB Parent Night at BHS. Craig Parry reported to the Council regarding his communication with Laura Belnap regarding Electronic High School. Craig stated that the State School Board voted to reconsider an earlier recommendation from the Board to cease funding for Electronic High School. The State Board should be revisiting the issue again in the future.

Greg Wilkey announced the Annual Davis Foundation Gala that is coming up on April 22, 2016. Janice Killian shared her positive experience from participation in a previous Davis Foundation Gala.

Dave Smith agreed to donate four one-day ski passes to Solitude from his company to be used for the silent auction at the Gala. The value of this donation would be \$325.00. We have until the end of March to come up with the BHS donation for the Gala from BHS Community.

SAGE scores were reviewed by the Council. BHS student scores on SAGE indicated that science is an area to put some focus towards as we consider Trust Land allocations. Math continues to be an area of need at BHS, but student scores in Mathematics are on the rise. Greg Wilkey shared with the Community Council SAGE scores for BHS Students that were assessed this past May. Greg also shared SAGE and end-of-level data from previous school years. The graduation rates for Bountiful High students have been steadily improving and are very good. The BHS graduation rate for 2015 is 98% (96% using the Federal model for determining graduation rate). Davis school district students graduated at the second highest rate in Utah in 2015.

Greg Wilkey shared other data with the Council (including the number of "F"s and "U"s that BHS students received over the past 2 school year). BHS students compare very favorably with other Davis District high schools in this regard.

It was suggested that there are three areas of focus for the BHS Community Council to consider when contemplating School Improvement Goals (SIG) and investing Trust Lands money:

- Post High School readiness
- Academics and Achievement
- Quality Staffing

Greg Wilkey commented that Davis School District has been offering open contracts this year to student teachers because of the difficulty in finding quality teachers. We have also resorted to pursuing teachers through a state-wide teacher recruitment network.

Dave Smith asked if funds appropriate for education were going to teacher's salaries.

Greg Wilkey explained that most of the funds received from the State over the past few years have been going to fund increases in the State Retirement Fund. This past year increases from the State Legislature in the WPU enabled Davis School District to offer the first significant salary increases to teachers in 5-6 years. Unfortunately, it appears that years of low teacher salaries are making a negative contribution to new teacher recruitment. Local universities report half the number of education graduates/students compared with 10 years ago. Potential young teachers may not be entering the field of education in college due to the stigma that seems to be fixed on teacher pay and conditions. BHS needs to make a strong commitment to teacher recruitment and retention to help combat this unfortunate trend.

Dave Smith asked if there appeared to be a concentrated effort from the school board and the legislature to increase teacher salaries. Greg Wilkey responded that there is an emphasis on this issue at the current time. However, we will have to work hard to erase years of negative perceptions regarding teacher salaries and work conditions

This past school year Trust Lands funds were used to pay for .50 of a Math teacher to integrate a Math Lab class for Secondary Math II. The Math department feels that the Math Lab has been very helpful and would like to add Math Lab Class in 2016-2017 for Secondary Math III as well. This is a point of consideration for the Community Council.

Bev Ward asked if we knew yet the amount of Trust Lands money that we will receive for 2016-2017. Greg Wilkey indicated that he did not have that information yet. We received approximately \$80,000.00 this past year.

The science department is planning to add AP Environmental Science as a course offering. This would likely be offered as a productivity, which could be funded by Trust land funds. BHS was able to obtain a grant for science this past year that eliminated the need for at least \$5,000.00 in Trust Lands funds (this was money initially allocated for science needs at BHS). This will result in additional rollover funds for 2016-2017. We are encouraged by the State to not rollover Trust Land funds. However, when we earmark money for specific needs and an opportunity arises to fund these needs through grants it would seem appropriate to rollover some of the Trust Lands funds.

Craig Parry commented on the success of the investment in the Math Department and the increase in Math scores. He wondered if we would consider making an investment in the Science department with the recommendation of the Science department in order to improve scores.

Dave Smith commented that he supports the idea of providing Trust Lands funds for the Science department. This may help our students score higher on SAGE assessments.

Greg Wilkey will solicit feedback on the Math Lab and its effect on Math II. Kara Higginson from the Community Council asked for some feedback from the Math department. The after school tutoring is currently being funded by U-STAR funds.

Kara asked the Community Council to consider an after school tutoring lab for Science. This could possibly be funded by the Community Council.

Greg Wilkey will print the District Budget for 2015-2016 and share it with the Community Council at the next meeting.

Community Council members provided some feedback regarding the safety of the roads in the area for students who are walking and driving to school. Some Council members shared that this is an on-going concern, and we have been fortunate that accidents that have occurred that have not been more serious.

A motion was made to adjourn the meeting by Craig Parry. Bev Ward seconded the motion and the meeting adjourned at 6:19 p.m.

Next meeting will be held February 17, 2016 at 5:00 p.m. in the BHS Conference Room.

BHS Community Council Meeting Minutes
February 17, 2016

Present: Greg Wilkey, Janice Killian, Stephanie Marshall, Craig Parry, Dave Smith, Shellee Kariuki, Dave Munk. Excused: Beverly Ward, Kara Higginson, Ben Jones.

Minutes from the January meeting were reviewed by the Community Council Meeting members. A motion to accept the minutes was made by Craig Parry. The motion was seconded by Janice Killian and the motion carried.

The Community Council reviewed a letter drafted by the BHS Community Council that was sent to the Appropriations Committee of the Utah Legislature. Craig Parry signed the letter as Chair of the BHS Council. All members of the Council present voted to support the language found in the letter (the letter asked the Appropriations Committee to continue funding the Electronic High School). Craig Parry e-mailed the letter to the Appropriations Committee in behalf of the BHS Community Council.

Greg Wilkey shared preliminary BHS School Improvement Goals for the 2016-2017 school year. Dr. Wilkey also shared some preliminary requests for the possible use of Trust Land funds.

Members reviewed and discussed possible appropriations of Trust Lands funds and looked at requests from BHS teachers. Microscopes and a Science tutoring lab are two areas that could also be considered for Trust Lands use, but are not a part of the current proposed requests for Trust Lands Funds.

Dave Smith shared information from a training he recently attending. The training focused on analyzing test data to help determine appropriate expenditures for Trust Lands monies. Dave shared a handout he received at the training. Based on the information Dave found, combined with the data that has been previously shared and discussed by the BHS Council, Mr. Smith supports focusing the use of funds in the areas of math and science.

The Council will meet in March to further discuss the proposed uses for the Trust Land Funds that we receive. Greg Wilkey will continue to solicit requests from the BHS Faculty for uses of Trust land Funds.

Greg Wilkey shared the BHS Budget for the 2015-2016 school year to the BHS Community Council Members. It was noted that the Trust Lands appropriations are a significant portion of funds available for school improvement and increased student achievement.

Dave Munk announced the registration dates for Jr. High students. Registration for 9th, 10th, and 11th graders will continue through February and will conclude in March.

The details of the upcoming Davis Foundation Gala was again presented to members of the BHS Community Council. Dave Smith has graciously procured two \$250 Sundance gift cards to be auctioned in the name of Bountiful High School at the Foundation Gala's Silent Auction. The Council thanked Dave for his help in obtaining this valuable donation for the Davis School Foundation.

Shellee Kariuki asked Dr. Wilkey about various coaching positions at BHS that may have recently been opened and/or filled. Greg Wilkey shared information with the BHS Community Council regarding recent new hires for the BHS Football, Volleyball, and Girls Tennis teams.

Craig Parry made a motion to adjourn the meeting. Dave Smith seconded the motion. The meeting was adjourned at 6:33 p.m.

BHS Community Council Meeting Minutes

March 16, 2016

Present: Bev Ward, Stephanie Marshall, Janice Killian, Ben Jones, Greg Wilkey, Kara Higginson, Dave Smith, Craig Parry, and Shellee Kariuki

The meeting began with a discussion regarding HB277. As Greg Wilkey understands this bill, each school district in Utah will receive money from the State Legislature from this recent bill to support digital learning grant for districts and schools. We will wait to see how the money will be distributed and hope to be able to apply for the grant next year to help fund some of our technology needs for the future.

Bev Ward updated the Community Council on the Electronic High School. Bev indicated that her husband, Ray Ward (member of the Utah State Legislature) had been told by colleagues during the legislative session that there should be enough surplus money in the EHS budget to finish next year. Not certain if that meant there was enough money in the budget to finish the calendar year or the 2106-2017 school year. It was suggested that each member of the BHS Community Council could communicate with their legislator to let them know that electronic high school has been a valuable asset for students, and that its' continued funding is important. It is important that we continue to share our opinions on this matter and that we seek for our voices to be heard on the issue.

Minutes were reviewed by the Community Council members. A motion to accept the minutes was made by Dave Smith. The motion was seconded by Craig Parry and the motion carried.

Greg Wilkey reminded the Community Council of the Davis Education Foundation Gala being held on April 22, 2016. Dave Smith brought in his contribution for the Gala in behalf of the BHS Community Council. The Council appreciates his generous contribution for this fund raising event.

Greg Wilkey reviewed the school improvement goals with the Council. There are three main goals, two of which align very nicely with district goals. The two school goals that align well with district goals revolve around college, career, and community readiness and quality staffing. A third school goal focuses on improving student growth scores in the areas of mathematics and science. The third district goal is tied to literacy growth for students. How these goals will be measured will be determined at the district Planning Day scheduled for April 18th.

The Community Council was given a proposal for expenditures for the 2016-2017 Trust Lands budget. There were a couple of minor changes to the proposal from our previous Community Council meeting. After school science labs was added to the proposed Trust Lands budget proposal.

Greg Wilkey will follow up with the Gel Electrophoresis kits proposal to see if there will be on-going costs associated with the purchase of these kits.

Craig Parry mentioned that the proposal to provide funds for teacher professional development remained in the current proposal.

Shellee Kariuki asked about the future Foreign Language Immersion programs that may be coming to BHS from the elementary schools and the junior high schools. Students who would naturally feed to Bountiful High School are currently in the 6th grade. A decision will still need to be made by the Davis School Board as to whether the program will continue into the high schools and to how it will be funded.

A question was raised regarding a funding request in the proposed Trust Lands budget for transitioning students. A discussion followed as to how students are currently transitioned to Bountiful High School. Greg Wilkey mentioned that the BHS officers visit each 9th grader's home during the summer prior to beginning their sophomore year at Bountiful High School. Each student is given a small gift along with an invitation to attend Sophomore Orientation and a Welcome to BHS Stomp. Greg mentioned that this has been a positive welcoming activity that we should consider supporting. The request from Trust Lands for this expenditure was relatively small (\$300).

Greg proposed that we review the proposed budget for Trust Lands funds for 2016-2017 and consider approving. Craig's Parry made a motion to accept the School Improvement Goals as they have been written and proposed. Shellee Kariuki seconded the motion and the motion carried unanimously.

Craig Parry made a motion to adopt the Trust Lands budget for the 2016-2017 school year as it has been proposed. Dave Smith seconded the motion to adopt the proposed 2016-2017 Trust Lands Budget as it has been proposed, and the motion was unanimously approved by the Council.

Elections for the Community Council will be coming up this later this Spring (end of April and May). We must complete the election before the school year ends. Greg Wilkey proposed that we conduct the election electronically (as we did in the Spring of 2015). We know of one complaint with the process this past year (one critical piece of feedback was received after the election was over). However, we had higher participation with the election this past year than we have ever had previously. Any challenges with voting electronically would be handled by voting manually at the school. The Council responded that the electronic voting method was preferred, and voted to run elections electronically again this year.

Each senior student will receive four free tickets to attend BHS graduation this year. Each ticket after the initial four will cost \$3. We will be holding this year's graduation exercises at the Huntsman Center at the University of Utah. It will be held Thursday, June 2nd at 4:00 p.m.

Shellee asked how parents of 9th grade students would be notified regarding Community Council nominations and voting. Greg Wilkey will be sending an e-mail towards the end of April to the parents of all returning and incoming BHS students.

Dave Smith made a motion to adjourn the meeting and Craig Parry seconded the motion. The motion carried and the meeting adjourned at 6:15 p.m.

Bountiful High Community Council Minutes

Wednesday, April 20, 2016

Present: Greg Wilkey, Shellee Kariuki, Dave Munk, Bev Ward, Janice Killian, Craig Parry, Ben Jones, Dave Smith, Stephanie Marshall, Kara Higginson

Visitor: Larry Smith (Davis School District Board member)

Greg Wilkey welcomed members to the meeting and had members review the minutes from the March 16, 2015 meeting. Ben Jones made a motion to approve the minutes as presented. Bev Ward seconded the motion and the motion carried unanimously.

Greg Wilkey reviewed the proposed School Improvement Plan goals and the Trustlands Budget for the 2016-2017 school year. Greg and Craig Parry had recently attended the District Planning Day where School Improvement Goals and the Plan (SIP) were fine-tuned. The goals and plan as presented will drive the Trust Lands expenditures for the year ahead. The SIP had been approved by the Council in the previous meeting (March 16), and there were no Council members who expressed a need to re-visit the plan. Shellee Kariuki made a motion to approve the School Improvement Plan goals and the Trust Lands budget as presented. Craig Parry seconded the motion and the motion carried (the SIP was approved by a unanimous vote of the BHS Community Council).

Mr. Larry Smith from the Davis School District Board of Education made a short presentation regarding Community Council websites and community involvement. Members of the Community Council also discussed some recent community issues that they had become aware of. Some members of the Council offered their thoughts and feedback.

Dave Munk made a motion for the meeting to be adjourned. Janice Killian seconded the motion and the motion carried. The meeting adjourned at 6:10 p.m.

BHS Community Council elections will be held beginning in May of 2016 and concluding prior to the end of the current school year. The first scheduled meeting of the 2016-2017 school for the BHS Community Council will be on October 26, 2016.