

EXAMPLE FORM

Instructional Field Trip PARENTAL PERMISSION

[Date]

Dear Parent or Guardian:

Our **[grade/class]** is taking students on an instructional field trip to **[place]** . We will leave the school at **[time of day]** on **[date]** and return about **[time of day]** the same day. The students will participate in the following activities:

The students will be transported by **[mode of transportation: school bus, parent, teacher, etc.]**.

The purpose of the trip is to teach the student about:

I give my permission to have my child **[blank for child's name]** participate in this event.

Parent or Guardian's Signature

Date