

Update January 5th

Teachers,

Congratulations!

Now that you have completed, or nearing the end of completing the required DLM Modules, there are a few reminders we will need you to follow up on;

1. Have STS put KITE onto computers, if they have not.
2. Update Addendum to IEP if necessary. Look at your students's IEP, under District Assessment Participation section. In order for the student to be in the system, it needs to reflect 2015 participation in the UAA. If it does not and you are planning on student participating in the alternative assessment, do an Addendum. It is considered a minor change, so follow procedures for that (PIE site).
3. We are still waiting for the USOE to link students to casemanagers. Once your class has been tied to you as case manager, you can begin to go into Educator Portal to begin the *First Contact Surveys* as well as the *Personal Needs & Preferences Profiles*. These need to be completed by early February (We will notify you when the link to your students occurs).
4. IEP's must have 2 objectives for every goal and reference the Essential Elements for Math and Language Arts in the PLAAFP and/or goal. The Science goal (beginning 4th grade) must reference a UAA task.
5. Case Manager is responsible to administer the DLM, therefore must complete the training.

Trial Testing: January 5th-March 6th, 2015

Main Testing: March 16th – June 12th, 2015

We will continue to work with you through the DLM process. One step at a time!

The Special Education Department-