Dear DLM Teachers

Thanks for all of your efforts, patience, blood, sweat, tears, and toils during the DLM instructionally embedded assessment that took place in the recent testing window that just closed. The ITI (Instructional Tools Interface) in the educator portal has been turned off and testing has stopped in preparation for the end of year testing window which will begin on March 21st and which will be available through mid June (End of the school year).

End of Year Testing
The end of year testing will be very similar to how it was last year. The system will be generating testlets based on First Contact Survey data & Instructional Plans that were selected in the previous instructionally embedded assessment. The state has informed us that if your students were unable to test or to complete testing in the previous window (using the blueprints), they will be at a disadvantage during this window because their testlets will be generated randomly. Students who were tested earlier will be tested on the same EE's they were assessed on in the previous window.

Each student will take 5 ELA testlets and 5 Math testlets during this window (required). If the student has a current first contact survey (SY2015-16),The system will automatically generate the first ELA and Math testlets beginning on March 21st. You will access Testlet Information Pages and Ticket information from the "Test Management" section of the educator portal.

Manage Spring (End of Year) Assessments pp. 128-136
The procedure to do testing is different than the previous window. See the following sections of the newly update Testlet Administration Manual (TAM). These sections of the TAM have really great how-to steps and pictures to walk you through the process.
Spring "End of Year" Assessment Procedure 128-136 -- (Just like last years assessment)
View Student Username and Password pp 128-132
Retrieve Testlet Information Page pp 132 - 136
KITE "Tester" User Guide pp 167-177

Didn't test your student during the previous window?
Check to make sure they are on your roster. "Settings" —> "Students" —>"View Students" (dropdown)—> "Search" (button) (if not, contact Tom Johnson, ASAP)
Complete the Access Profile "PNP" pp 109-119
Complete the First Contact Survey pp 119 - 127

Didn't complete your training?
Before you can test you had to complete the training module for SY2015-16 (Most of you have done this)
DLM Moodle Training Site - to complete the required modules -
http://training.dynamiclearningmaps.org/login/index.php
DLM Training Site Instructions - How to access/login, etc -
http://www.davis.k12.ut.us/cms/lib09/UT01001306/Centricity/Domain/93/2016%20PD%20Login%20Steps.pdf
Contact Tom Johnson with questions

Resources:
As always, the district DLM Page has links to everything you need
DSD DLM Resources: http://www.davis.k12.ut.us/Page/73270
Test Administration Manual:
http://dynamiclearningmaps.org/sites/default/files/documents/Manuals/tam_im_2015-16.pdf

If I get stuck?
Call Tom Johnson - we don't want you spinning your tires in the mud, we want to keep you moving. :-)

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