

**TO:** Dr. Kenny Southwick, Interim Superintendent

**FROM:** Dr. Michelle Hubbard, Assistant Superintendent for Leadership & Learning

**SUBJECT:** BOE Agenda Item – May 21, 2018  
Approval to Purchase Academic Assessment Software

**DATE:** May 7, 2018

The Assistant Superintendent for Leadership & Learning recommends for approval the purchase of an Academic Assessment Software Solution for a three year term from Performance Matters for a total cost of \$197,225 for year one and \$182,250 for years two and three.

RFP 18-011 was sent out and posted to the district website February 2, 2018 and resulted in 14 responses from vendors. A committee of twenty-two administrators and staff reviewed all proposals and selected three finalists for presentations. Performance Matters was selected as the best fit and the best value.

The scope of service requested included the support of the creation and distribution/administration of assessments aligned to standards and benchmarks, including school/district item banks. The software shall effectively assess academic standards and monitor student performance. Software shall offer immediate performance feedback to individual teachers, individual students, teacher learning teams, as well as building and district leadership. The solution will allow for import of additional data from Skyward and other sources for users to generate and customize ad-hoc reports. The software solution will support gradebook transfer by teachers with the Skyward Student Information System. This agreement includes implementation, training and subscription fees.

This expense is paid for with general funds.