# SCHOOL DISTRICT OF JANESVILLE Janesville, Wisconsin

# BASIC FINANCIAL STATEMENTS and INDEPENDENT AUDITOR'S REPORT

For the Year Ended June 30, 2013

# SCHOOL DISTRICT OF JANESVILLE Janesville, Wisconsin

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Not The Same Old Bottom Line

# **INDEPENDENT AUDITOR'S REPORT**

Board of Education School District of Janesville Janesville, Wisconsin

We have audited the accompanying financial statements of the governmental activities, the businesstype activities, each major fund, and the aggregate remaining fund information of the School District of Janesville (the "district") as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the district's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the district's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the district's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the district as of June 30, 2013, and the respective changes in financial position, and where applicable, cash flows thereof and the respective budgetary comparison for the General Fund, the Special Education Fund, and the Debt Service Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Schedule of Funding Progress for Postemployment Benefits on pages 4 to 13, and 55, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the district's basic financial statements. The supplemental financial information on page 57 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplemental financial information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2013, on our consideration of the district's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the district's internal control over financial reporting and compliance.

Madison, Wisconsin October 18, 2013

Smith Gesteland, LLP

SMITH & GESTELAND, LLP

### School District of Janesville Management's Discussion and Analysis For the Year Ended June 30, 2013

The discussion and analysis of the School District of Janesville's financial performance provides an overall review of financial activities for the fiscal year ended June 30, 2013, as required by Governmental Accounting Standards Board Statement No. 34.

## FINANCIAL HIGHLIGHTS

- The District's financial status, as reflected in total net position, decreased by \$4.5 million.
- Only \$3.3 million of the Fund Balance was needed for operations as opposed to the budgeted amount of \$3.9 million (an improvement of \$0.6 million).
- The District made their first contribution to the OPEB trust in the amount of \$1.4 million.

## OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the School District of Janesville's basic financial statements. These statements consist of 1) district-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. Other supplementary information is also provided.

### **District-wide Statements**

- The district-wide statements are the *statement of net position* and *statement of activities*. These statements present an aggregate view of the district's finances using accounting methods similar to those used by private-sector companies. Both statements distinguish functions that are supported principally by property taxes and intergovernmental revenues, called *governmental activities*, from functions that are intended to recover all or a significant portion of costs through user fees and charges (*business type activities*).
- The *statement of net position* presents information on all of the district's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in the net position may serve as a useful indicator of whether its financial position is improving or deteriorating, respectively.
- The *statement of activities* presents information showing how the district's net position changed during the year. This statement reports the cost of government functions and how those functions were financed for the fiscal year.
- The district-wide financial statements are shown on pages 14 15 of this report.

## **Fund Financial Statements**

- A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities. The district, like other governmental entities, uses fund accounting to demonstrate compliance with finance-related legal requirements. Fund statements generally report operations in more detail than the district-wide statements and provide information that may be useful in evaluating a district's near-term financing requirements.
- There are two fund financial statements, the *balance sheet* and the *statement of revenues and expenditures and changes in fund balance*. Generally, fund statements focus on near-term inflows and outflows of spendable resources and their impact on fund balance.
- Because the focus of fund financial statements is narrower than that of the district-wide statements, it is useful to make comparison between the information presented. By doing so, readers may better understand the long-term implications of the government's near-term financial decisions. A reconciliation to facilitate this comparison is provided either at the bottom of the governmental funds statement or as a separate statement.
- The district has three kinds of funds: *governmental, proprietary, and fiduciary. Governmental funds* include the district's permanent funds (general, special education, and debt service) and individual capital project funds as needed. The district has one *proprietary fund*, the food service fund. The *fiduciary funds* for the district are an agency fund for student and parent organizations, an Employee Benefit trust fund, and a trust fund serving scholarship recipients.
- Financial information is presented separately on both the *balance sheet* and the *statement of revenues*, *expenditures and changes in fund balance* for the general fund, capital projects fund and debt service fund as these are considered to be major funds. Data for the special education fund has been consolidated under the general fund heading, since this fund does not meet the GASB definition of a special revenue fund. The governmental fund financial statements are on pages 16 23 of this report.
- The proprietary fund statements for the district's food service program are prepared on the same basis of accounting and measurement focus as the district-wide financial statements. In addition, the district provides *a statement of cash flows* for the proprietary fund. Proprietary fund statements are located on pages 24 26 of this report.
- Fiduciary funds are used to account for resources held for the benefit of affiliated parties not legally a part of the district such as students, parents or staff. Fiduciary funds are excluded from the district-wide financial statements because the district cannot use these resources to finance operations. The accounting used for fiduciary funds is much like that used for proprietary funds. Fiduciary fund statements are located on pages 27 28 of this report.

The *notes to the financial statements* provide additional information that is essential to the full understanding of the data provided in the district-wide and fund financial statements. The notes to the financial statements begin on page 29.

*Required supplementary information* further explains and supports the financial statements by including a comparison of the district's budget data for major funds for the year.

Scope	District-Wide Statements Entire district (except fiduciary funds).	Governmental The activities of the district that are not proprietary or fiduciary, such as instructional, support services, and community services.	Fund Financial Statements Proprietary Activities the district operates similar to private business. The district's food service program is its only proprietary operation.	Fiduciary Assets held by the district on behalf of someone else. Student and other organizations that have funds on deposit with the district are reported here.
Required financial statements	Statement of net position and Statement of activities.	Balance sheet and Statement of revenues, expenditures and changes in fund balance.	Statement of net position, Statement of revenues, expenses and changes in net position, and Statement of cash flows.	Statement of fiduciary net position and Statement of changes in fiduciary net position.
Basis of accounting and measure- ment focus	Accrual accounting. Economic resources focus.	Modified accrual accounting. Current financial resources focus.	Accrual accounting. Economic resources focus.	Accrual accounting. Economic resources focus.
Type of asset and liability information	All assets and liabilities, both financial and capital, short- term and long- term.	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter. No capital assets or long- term liabilities are included.	All assets and liabilities, both financial and capital; short-term and long- term.	All assets and liabilities, both financial and capital; short-term and long- term. These funds do not currently contain any capital assets, although they can.
Type of inflow and outflow information	All revenues and expenses during the year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liabilities are due and payable.	All revenues and expenses during the year, regardless of when cash is received or paid.	All additions or deductions during the year, regardless of when cash is received and paid.

Major Features of the District-wide and Fund Financial Statements

### FINANCIAL ANALYSIS

### The District as a Whole

The District's combined net position decreased by 6.2% to 70,448,406. The decrease came from governmental activities net position decreasing by 4,539,231 or (6.1%), while the net position of the food service program increased by 60,907 or 5.2%.

Table 1

		Condensed Statement of Net Assets											
	C	Governmen	tal A	A c tivitie s	Business-type Activities					To tal			% Change
		2013		2012		2 0 13		2012		2013		2 0 12	
Current Assets	\$	44,067,805	\$	45,988,379	\$	1,226,617	\$	1,170,385	\$	45,294,422	\$	47,158,764	-4.0%
Capital Assets		141,904,168		146,319,125		275,642		198,613		142,179,810		146,517,738	-3.0%
TotalAssets		185,971,973		192,307,504		1,502,259		1,368,998		187,474,232		193,676,502	-3.2%
Current Liabilities		28,546,757		25,748,323		264,869		192,515		28,811,626		25,940,838	11.1%
Long-term debt outstanding		88,214,200		92,639,689						88,214,200		92,639,689	-4.8%
To tal Liabilities		116,760,957		118,388,012		264,869		192,515		117,025,826		118,580,527	-1.3%
Net Position	\$	69,211,016	\$	73,919,492	\$	1,237,390	\$	1,176,483	\$	70,448,406	\$	75,095,975	-6.2%
Net Investment in Capital Assets	\$	72,589,958	\$	73,052,543	\$	275,642	\$	198,613	\$	72,865,600	\$	73,251,156	-0.5%
Restricted		574,680		606,684		961,748		977,870		1,536,428		1,584,554	-3.0%
Unrestricted		(3,953,622)		260,265						(3,953,622)		260,265	-1619.1%
To tal Net Position	\$	69,211,016	\$	73,919,492	\$	1,237,390	\$	1,176,483	\$	70,448,406	\$	75,095,975	-6.2%

The largest portion of net position held by the District is its investment in capital assets (land, schools, furniture and equipment) less any related debt used to acquire those assets that is still outstanding. The valuation of capital assets is based on historical costs and does not reflect the current market value of those assets. The District has an extensive repair and maintenance plan for buildings and sites that is funded by annual operating funds that would not necessarily be capitalized. Expenditures that typically keep an asset in working order are considered maintenance and are not capitalized, while expenditures that improve the asset and lengthen its useful life are typically capitalized. Capital assets also included more improvements to the infrastructure of the District's computer system along with new computer hardware and software upgrades.

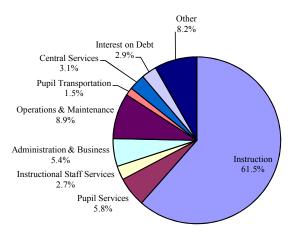
Capital assets are not available for future spending. While the School District of Janesville's net investment in capital assets is shown net of related debt, it should be noted that resources needed to repay this debt must be provided from other sources (future tax levies), since the capital assets themselves cannot be liquidated and do not generate income.

An additional portion of the School District of Janesville's net position is subject to external restrictions on how they may be used. The assets of the food service program, for example, are restricted for use only by that program. The same applies for net position of the various other funds. Changes in Net Position: Table 2 shows the changes in net position for the fiscal years ending June 2013 and 2012. As demonstrated, general revenues are the primary source of funding for governmental activities at 84.9%, while program revenues provide almost the entire source of funding for business-type activities.

	Table 2 Changes in Net Position For the Year Ending June									
	G	overnmental		Business-type						
		Activities	%	Activities	%	Total	%	Total	%	
2		2013		2013		2013		2012		
Revenues:										
Program Revenues	¢	10// 5/1	4.10/ 0	1 155 0/5	21.00/ 0	< <b>2.12</b> 0.00	5 10/ 0	5 (53.053	4 50/	
Charges for Services	\$	4,866,744	4.1% \$	1,475,265	31.9% \$	6,342,009	5.1% \$	5,673,952	4.7%	
Operating Grants & Contributions Capital Grants & Contributions		12,994,381	10.9%	3,141,208	68.1%	16,135,589	13.0%	15,681,919	12.9%	
General Revenues										
Property Taxes		36,160,932	30.4%			36,160,932	29.2%	36,864,846	30.4%	
General State Aid		64,371,353	54.0%			64,371,353	52.1%	62,630,695	51.6%	
Other		747,188	0.6%	1,210	0.0%	748,398	0.6%	455,054	0.4%	
Total Revenues	\$	119,140,598	100% \$	4,617,683	100% \$	123,758,281	100.0% \$	121,306,466	100%	
Expenses:										
Instruction	\$	76,031,791	61.5% \$		\$	76,031,791	59.3% \$	74,638,726	59.3%	
Pupil Services		7,140,407	5.8%			7,140,407	5.6%	6,647,272	5.3%	
Instructional Staff Services		3,334,815	2.7%			3,334,815	2.6%	3,272,109	2.6%	
Administration & Business		6,662,880	5.4%			6,662,880	5.2%	6,267,192	5.0%	
Operations & Maintenance		10,958,684	8.9%			10,958,684	8.5%	10,384,064	8.3%	
Pupil Transportation		1,886,900	1.5%			1,886,900	1.5%	1,980,892	1.6%	
Central Services		3,859,598	3.1%			3,859,598	3.0%	3,049,599	2.4%	
Interest on Debt		3,641,945	2.9%			3,641,945	2.8%	3,824,688	3.0%	
Other		10,162,809	8.2%	4,556,776	100.0%	14,719,585	11.5%	15,768,399	12.5%	
Total Expenses	\$	123,679,829	100% \$	4,556,776	100% \$	128,236,605	100% \$	125,832,941	100%	
Change in Net Position	\$	(4,539,231)	\$	60,907	\$	(4,478,324)	\$	(4,526,475)		

Governmental Activities: Property taxes are levied for two purposes - general and debt. About 22.3% of the levy was used for long-term interest and debt retirement. The decrease in the District's financial position was primarily the result of fund balance usage.

The chart below depicts the major categories of expenses within governmental activities. The largest single expense to the district is the cost of providing instruction.



#### **Expenses for the Fiscal Year 2012-13**

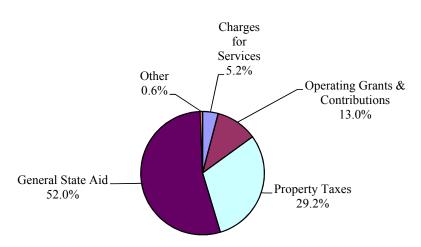
The net cost of providing services is shown in Table 3. Net cost is the total cost of the service less any user fees generated by the activities or any intergovernmental aid or gifts received for specific programs. The net cost shows the reliance on general revenues of the district, primarily state aid and property taxes.

 Table 3

 Cost of Governmental Activities

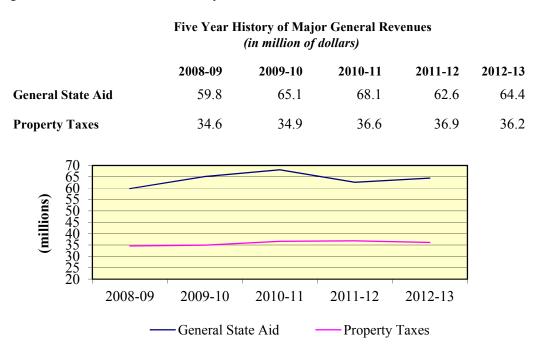
	Tota	l Cost of Services 2013	Net	Net Cost of Services 2013			
Instruction	\$	76,031,791	\$	60,352,969			
Pupil Services		7,140,407		6,628,225			
Instructional Staff Services		3,334,815		2,968,011			
Administration & Business		6,662,880		6,662,880			
Operations & Maintenance		10,958,684		10,844,770			
Pupil Transportation		1,886,900		1,828,509			
Central Services		3,859,598		3,859,598			
Interest on Debt		3,641,945		3,641,945			
Other		10,162,809		8,897,121			
Total Expenses	\$	123,679,829	\$	105,684,028			

Program revenues offset 14.4%, or about \$17.9 million of costs. The largest category of program revenue comes from grants and contributions totaling about \$13.0 million. The largest single source of program revenue comes from the State of Wisconsin as aid for special education. Special education instruction receives the most program revenues at 25.8% of cost.



## **Revenue by Source - Governmental Activities**

General revenues consist primarily of General State aid and property taxes. An increase in General State aid received by the District and a small decrease in the net property tax levy led to an overall increase in general revenue as demonstrated by Table 4.



Business-type activities: The largest source of revenue for the food service program comes from the sale of food and beverages. The District provides a breakfast and lunch program at all sites with minimal services at the remote charter schools and ala carte services at all middle and high schools. The district had 49.4% of students qualify for free or reduced meals in 2012-2013.

Overall, the food service fund generated \$60,907 for 2012-13. Prices will be increased slightly in the 2013-2014 fiscal year in accordance with The Healthy, Hunger-Free Kids Act of 2010. Any surplus will continue to be used to support an aggressive capital replacement program for food service assets in 2013-2014.

## Governmental Funds

Fund accounting is required by the Wisconsin Department of Public Instruction. It is also the required method for budget adoption and levy certification. An 11.9% decrease (\$3.4 million) in total governmental fund balance reduced the balance to \$25.2 million.

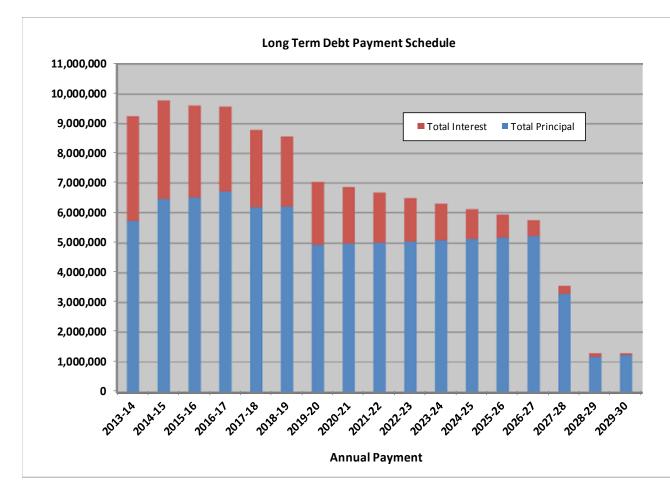
- At June 30, 2013, the General Fund balance totaled \$23.4 million, representing 21.2% of general expenditures or 2.5 months of operations. The District's guidelines indicate a reasonable fund balance designated for cash flow should be 17% to 23% of ensuing expenditures, a reserve for 10% to 12.5% is to be established for the stabilization of self-funded medical claims, and a reserve should be set for an encumbered obligations payable in the next fiscal years (outstanding purchase orders). By policy, between \$18.9 million and \$25.5 million should be available to meet the needs of the 2013-2014 budgeted expenditures.
- General fund revenue was about \$0.1 million above budget which was an immaterial change.
- General fund expenditures came in \$0.6 million under budget. Reductions were made in many areas with the largest coming from the pupil services line item. Budget variances for the General and Special Revenue funds can be viewed on pages 21 and 22 of this report.
- The Special Education fund is used to account for all revenue and expenditures associated with the special education program, including any federal and state funding. Because outside funding is insufficient to cover the cost of the program, funds are transferred from the General fund as an operating transfer. The transfer of \$11.3 million, an increase of about \$0.9 million from the prior year, represents 63% of the total expenditures as compared to 58% the previous year.
- The Debt Service fund had a decrease of \$78,558. Its fund balance will fluctuate from year to year because the fund balance must be sufficient to meet the amount of any scheduled debt payments that are due prior to February 15 of the subsequent year. The typical debt service schedule requires interest payments in the fall and principal and interest payments in the spring of each year.

## Fiduciary Funds

Fiduciary Funds consist of an agency fund and two trust funds. The agency fund records the assets held by the district for the benefit of others. The majority of these funds are held by the individual schools in the form of activity funds. The funds belong to various student groups and account for their fundraising efforts, class fees, etc. and all related disbursements. The management of the funds is regulated by the district and subject to annual audit. The Private-Purpose Trust Fund is for the benefit of student scholarships. Donors have created scholarships benefiting high school graduates of our district and are funded by the donor or earnings from an endowment that is to remain intact. The Employee Benefit Trust Fund is established to finance retiree health insurance benefits.

### Long-term Debt

Debt of the District is secured by an irrepealable tax levy adopted by the school board at the time of issuance. The maximum legal debt limit is set by state statutes and detailed in Note 8 to the financial statements. At the end of the current fiscal year the School District of Janesville had general obligation debt of \$84.1 million. Current debt obligations have retirements running through March 2030. The District's current debt is 22.7% of the maximum permitted by law.



Included in governmental activities under long-term obligations are other liabilities that are also detailed in Note 8 to the financial statements.

## Factors Bearing on the District's Future

Management has evaluated factors bearing on the District's future and has determined the following items that could have a material bearing on the District's future:

- Any increases or decreases in population of the District would likely affect student enrollment, which determines revenue caps.
- The economic stability of the Janesville area.
- Availability of funds at the state level to maintain school funding.
- Any governmental changes involving collective bargaining units.
- Any governmental changes in law which involve revenue caps.

### Contacting the District's Financial Management

The financial report is designed to provide a general overview of the School District of Janesville's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional information should be directed to Keith Pennington, Chief Financial Officer/Assistant Treasurer, School District of Janesville, 527 South Franklin Street, Janesville, Wisconsin 53548, or by calling (608)743-5018.

Janesville, Wisconsin

## **STATEMENT OF NET POSITION**

As of June 30, 2013

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current assets			
Cash and investments	\$ 29,229,074	\$ 730,191	\$ 29,959,265
Accounts receivable	205,267	676	205,943
Taxes receivable Due from other governments	11,089,182 3,458,251	486,685	11,089,182 3,944,936
Other current assets	86,031	9,065	95,096
Total current assets	44,067,805	1,226,617	45,294,422
Noncurrent assets			
Bond origination discount	62,549		62,549
Accumulated amortization of bond discount	(8,339)		(8,339)
Capital assets: Land	1,329,744		1,329,744
Site improvements	4,835,831		4,835,831
Buildings and building improvements	175,306,418		175,306,418
Furniture and equipment	20,490,203	768,878	21,259,081
	201,962,196	768,878	202,731,074
Less accumulated depreciation	(60,112,238)	(493,236)	(60,605,474)
Total capital assets	141,849,958	275,642	142,125,600
Total noncurrent assets	141,904,168	275,642	142,179,810
Total assets	185,971,973	1,502,259	187,474,232
LIABILITIES			
Current liabilities			
Accounts payable	1,990,363	48,517	2,038,880
Accrued liabilities	15,405,574	86,248	15,491,822
Due to employee benefit trust fund Accrued interest	1,303,402 1,182,946	56,027	1,359,429 1,182,946
Deferred revenue	1,182,940	74,077	268,819
Current portion of long-term liabilities	8,469,730	71,077	8,469,730
Total current liabilities	28,546,757	264,869	28,811,626
Noncurrent liabilities			
Long-term liabilities, less current portion	88,214,200		88,214,200
Total non-current liabilities	88,214,200		88,214,200
Total liabilities	116,760,957	264,869	117,025,826
NET POSITION			
Net investment in capital assets	72,589,958	275,642	72,865,600
Restricted for:	, ,	,	
Debt service	574,680		574,680
Other activities	,	961,748	961,748
Unrestricted	(3,953,622)		(3,953,622)
Total net position	\$ 69,211,016	\$ 1,237,390	\$ 70,448,406

Janesville, Wisconsin

# STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2013

				Program	n Revenues				(Expenses) Rev Changes in Net P		
Functions/ Programs Governmental activities:		Expenses	_	Charges for Services		Operating Grants and Contributions		Government Activities	Business Type Activities		Total
Instruction:											
Regular instruction Vocational instruction Special education instruction Other instruction	\$	51,163,550 4,010,701 15,978,533 4,879,007	\$	3,326,904 4,623 23,579 201,966	\$	5,456,663 2,276,878 4,102,168 286,041	\$	(42,379,983) (1,729,200) (11,852,786) (4,391,000)	\$	\$	(42,379,983) (1,729,200) (11,852,786) (4,391,000)
Total instruction		76,031,791		3,557,072		12,121,750		(60,352,969)			(60,352,969)
Support services: Pupil services Instructional staff services General administration services School administration services Business services Operations and maintenance Pupil transportation services Central services Insurance Other support services Interest Depreciation and amortization - unallocated		7,140,407 3,334,815 868,121 4,698,806 1,095,953 10,958,684 1,886,900 3,859,598 818,689 4,274,800 3,641,945 5,069,320		13,099 51,647 113,914 1,131,012		499,083 315,157 58,391		(6,628,225) (2,968,011) (868,121) (4,698,806) (1,095,953) (10,844,770) (1,828,509) (3,859,598) (818,689) (3,143,788) (3,641,945) (5,069,320)			$\begin{array}{c} (6,628,225)\\ (2,968,011)\\ (868,121)\\ (4,698,806)\\ (1,095,953)\\ (10,844,770)\\ (1,828,509)\\ (3,859,598)\\ (818,689)\\ (3,143,788)\\ (3,641,945)\\ (5,069,320) \end{array}$
Total support services		47,648,038		1,309,672		872,631		(45,465,735)			(45,465,735)
Total governmental activities		123,679,829		4,866,744		12,994,381		(105,818,704)			(105,818,704)
Business-type activities:											
School food service program		4,556,776		1,475,265		3,141,208	_		59,697		59,697
Total school district	\$	128,236,605	\$	6,342,009	\$	16,135,589		(105,818,704)	59,697		(105,759,007)
	]	General revenues: Property taxes: General purposes Debt services Federal and state aid not restricted to specific purposes: General Other Interest and investment earnings					28,132,264 8,028,668 64,371,353 722,790 24,398	1,210		28,132,264 8,028,668 64,371,353 722,790 25,608	
		Total genera	1 res	venues				101,279,473	1,210		101,280,683
		Change in n						(4,539,231)	60,907		(4,478,324)
	Na	•		g of year, as previo	l	u reported		73,919,492	1,176,483		75,095,975
		or period adjustr	C		Jusi	yreported		(169,245)	1,170,485		(169,245)
				g of year, as restate	be				1,176,483		
		1 0	C		u		¢	73,750,247		¢	74,926,730
	ine	t position - end o	i yea	41			ф	69,211,016	<u>\$ 1,237,390</u>	\$	/0,448,400

Janesville, Wisconsin

# **BALANCE SHEET - GOVERNMENTAL FUNDS**

June 30, 2013

			Other	Total
		Debt	Government	Government
	General	Service	Funds	Funds
ASSETS				
Cash and investments	\$ 27,435,690	\$ 1,757,626	\$ 35,758	\$ 29,229,074
Accounts receivable	205,267			205,267
Taxes receivable	11,089,182			11,089,182
Due from other governments	3,458,251			3,458,251
Inventories and other current assets	86,031			86,031
Total assets	\$ 42,274,421	\$ 1,757,626	\$ 35,758	\$ 44,067,805
LIABILITIES				
Accounts payable	\$ 1,989,355	\$	\$ 1,008	\$ 1,990,363
Accrued salaries and related items	9,942,620			9,942,620
Due to employee benefit trust fund	1,303,402			1,303,402
Other current liabilities	5,657,696			5,657,696
Total liabilities	18,893,073		1,008	18,894,081
FUND EQUITY				
Fund balances				
Non-spendable	86,031			86,031
Restricted for self insurance	4,449,735			4,449,735
Restricted for debt service retirement		1,757,626		1,757,626
Assigned	5,087,715		34,750	5,122,465
Unassigned	13,757,867			13,757,867
Total fund balances	23,381,348	1,757,626	34,750	25,173,724
Total liabilities and fund equity	\$ 42,274,421	<u>\$ 1,757,626</u>	<u>\$ 35,758</u>	\$ 44,067,805

Janesville, Wisconsin

# **RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION**

June 30, 2013

Total fund balances - governmental funds		\$ 25,173,724
Total net position reported for governmental activities in the statement of net position are different from the amount reported above as total governmental funds fund balance because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. Amounts reported for governmental activities in the statement of net position:		
Governmental capital assets	\$ 201,962,196	141.040.050
Governmental accumulated depreciation	(60,112,238)	141,849,958
Bond origination discounts are not financial resources and therefore are not reported as assets in governmental funds. Amounts reported for governmental activities in the statement of net position:		
Governmental bond origination discount	\$ 62,549	
Governmental accumulated amortization	(8,339)	54,210
Long-term liabilities, including bonds and notes payable, are not due and payable in the current period, and therefore are not reported as liabilities in the governmental funds. Long-term liabilities at year end consist of the following:		
Bonds payable	\$ (84,140,000)	
Premium on refunded bonds payable	(23,358)	
Accrued interest on bonds payable	(1,182,946)	
Vested employee benefits	(12,520,572)	(97,866,876)
Total net position - governmental activities		\$ 69,211,016

Janesville, Wisconsin

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Year Ended June 30, 2013

			Other	Total
		Debt	Government	Government
	General	Service	Funds	Funds
Revenues				
Local sources	\$ 29,283,074	\$ 8,029,940	\$ 286,042	\$ 37,599,056
Interdistrict sources	2,414,601			2,414,601
Intermediate sources	16,835			16,835
State sources	70,600,543			70,600,543
Federal sources	7,295,688			7,295,688
Other	1,206,870	<u> </u>		1,206,870
Total revenues	110,817,611	8,029,940	286,042	119,133,593
Expenditures				
Instruction:				
Regular instruction	47,778,139		91,613	47,869,752
Vocational instruction	3,720,565		6,751	3,727,316
Special instruction	15,789,752			15,789,752
Other instruction	4,827,453		800	4,828,253
Total instruction	72,115,909		99,164	72,215,073
Support service:				
Pupil services	7,164,501		17,118	7,181,619
Instructional staff services	3,409,037		16,452	3,425,489
General administration services	868,121			868,121
School administration services	4,698,806			4,698,806
Business services	1,092,849		3,104	1,095,953
Operations and maintenance	11,565,190			11,565,190
Pupil transportation	1,884,896		2,004	1,886,900
Central services	4,214,859			4,214,859
Insurance	818,689			818,689
Other support services	2,686,964		145,846	2,832,810
Total support services	\$ 38,403,912	\$	\$ 184,524	\$ 38,588,436

	General	Debt Service	Other Government Funds	Total Government Funds
Debt service:				
Principal	\$	\$ 4,420,000	\$	\$ 4,420,000
Interest	5	3,688,498		3,688,503
Total debt service	5	8,108,498		8,108,503
Total expenditures	110,519,826	8,108,498	283,688	118,912,012
Excess of revenues over (under) expenditures	297,785	(78,558)	2,354	221,581
Other financial uses				
Payments to other institutions	(3,549,798)			(3,549,798)
Refund of uncollected property taxes	(65,943)			(65,943)
Other	(2,787)			(2,787)
Net other financing uses	(3,618,528)			(3,618,528)
Net change in fund balances	(3,320,743)	(78,558)	2,354	(3,396,947)
Fund balances - beginning of year	26,702,091	1,836,184	32,396	28,570,671
Fund balances - end of year	\$ 23,381,348	\$ 1,757,626	\$ 34,750	\$ 25,173,724

Janesville, Wisconsin

# RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2013

Net change in fund balances - total governmental funds		\$ (3,396,947)
Amounts reported for governmental activities in the statement of activities are different because:		
The acquisition of capital assets are reported in the governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expense in the statement of activities.		
Capital outlay reported in governmental fund statements Depreciation expense reported in the statement of activities	\$ 1,882,111 (5,810,387)	
Amount by which capital outlays are less than depreciation in the current period		(3,928,276)
Fixed asset disposals in current year Accumulated depreciation on fixed asset disposals	\$ (1,146,993) 832,684	
Loss on disposal of fixed assets		(314,309)
Discounts on bond refunding are reported in the governmental funds as expenditures. However, for governmental activities, those costs are shown in the statement of net position and allocated over the life of the bond as annual amortization expense in the statement of activities.		
The amount amortized in the current year is:		(3,126)
Premiums received on bond refunding are reported as revenue in the governmental funds, but are capitalized and amortized over the life of the bonds in the statement of net assets and the statement of activities.		
The amount amortized in the current year is:		7,007
Vested employee benefits are reported in the government funds when amounts are		
<ul> <li>paid. The statement of activities reports the value of benefits earned during the year.</li> <li>Vested employee benefits paid in current year</li> <li>Vested employee benefits earned in current year</li> </ul>	\$ 4,017,555 (5,387,688)	
Amounts paid are less than amounts earned by:	 	(1,370,133)
Repayment of principal on long-term debt is reported in the governmental funds as an expenditure, but is reported as a reduction in long-term debt in the statement of net position and does not affect the statement of activities.		
The amount of long-term debt principal payments in the current year is:		4,420,000
In governmental funds interest payments on outstanding long-term debt are reported as an expenditure when paid. In the statement of activities interest is reported as incurred.		
The amount of interest paid during the current period	\$ 3,688,498	
The amount of interest accrued during the current period	 (3,641,945)	
Interest paid is more than interest accrued by		 46,553
Change in net position - governmental activities		\$ (4,539,231)

Janesville, Wisconsin

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND

For the Year Ended June 30, 2013

		Budgeted	Amo	ounts				Variance with Final Budget Favorable
		Original		Final		Actual		(Unfavorable)
Revenues		0.1.8						(0)
Property taxes	\$	28,144,952	\$	28,144,952	\$	28,132,264	\$	(12,688)
Other local sources	Ψ	850,285	Ψ	1,009,266	φ	1,150,810	Ψ	141,544
Interdistrict sources		2,260,000		2,402,806		2,414,601		11,795
Intermediate sources		7,233		7,233		7,233		,
State sources		66,574,062		66,511,508		66,512,422		914
Federal sources		4,485,429		5,319,166		4,633,313		(685,853)
Other sources		476,708		531,708		1,206,870		675,162
Total revenues		102,798,669		103,926,639		104,057,513		130,874
Expenditures								
Instruction:								
Regular instruction		48,371,395		47,582,915		47,778,139		(195,224)
Vocational instruction		3,538,998		3,719,492		3,719,703		(211)
Special instruction		1,943,300		2,082,627		2,057,196		25,431
Other instruction		4,868,622		4,874,984		4,827,453		47,531
Total instruction		58,722,315		58,260,018		58,382,491		(122,473)
Support services:								
Pupil services		4,876,435		5,112,611		4,649,370		463,241
Instructional staff services		2,765,778		3,094,148		2,959,163		134,985
General administration services		842,184		856,715		856,946		(231)
School administration services		4,695,756		4,698,466		4,698,806		(340)
Business services		941,749		1,003,550		1,065,001		(61,451)
Operations and maintenance of plant		11,311,583		11,597,318		11,555,182		42,136
Pupil transportation		802,891		805,173		792,980		12,193
Central services		3,622,233		4,206,840		4,187,871		18,969
Insurance		973,105		887,246		804,849		82,397
Other support services		2,813,065		2,689,537		2,686,964		2,573
Total support services		33,644,779		34,951,604		34,257,132		694,472
Debt service: Interest						<i>.</i>		(5)
						5		(5)
Total debt service						5		(5)
Total expenditures		92,367,094		93,211,622		92,639,628		571,994
Excess of revenues over expenditures		10,431,575		10,715,017		11,417,885		702,868
Other financing uses								
Payments to other institutions		(3,146,768)		(3,432,941)		(3,378,467)		54,474
Other		(57,127)		(66,276)		(65,943)		333
Transfers to other funds		(11,170,891)		(11,070,028)		(11,294,218)		(224,190)
Total other financing uses		(14,374,786)		(14,569,245)		(14,738,628)		(169,383)
Net change in fund balance		(3,943,211)		(3,854,228)		(3,320,743)		533,485
Fund balance - beginning of year		26,702,091		26,702,091		26,702,091		
Fund balance - end of year	\$	22,758,880	\$	22,847,863	\$	23,381,348	\$	533,485

Janesville, Wisconsin

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - SPECIAL EDUCATION FUND

For the Year Ended June 30, 2013

				Variance with Final Budget
		Budgeted Amounts		Favorable
_	Original	Final	Actual	(Unfavorable)
Revenues	¢	¢	¢ 0.60 <b>2</b>	¢ 0.00
Intermediate sources State sources	\$ 3,902,080	\$ 4,111,639	\$ 9,602 4,088,121	\$ 9,602 (23,518)
		, ,		
Federal sources	3,313,762	2,980,196	2,662,375	(317,821)
Total revenues	7,215,842	7,091,835	6,760,098	(331,737)
Expenditures				
Instruction:				
Vocational instruction	200	792	862	(70)
Special instruction	14,010,743	13,784,618	13,732,556	52,062
Total instruction	14,010,943	13,785,410	13,733,418	51,992
Support services:				
Pupil services	2,596,244	2,518,911	2,515,131	3,780
Instructional staff services	545,105	446,551	449,874	(3,323)
General administration services	9,000	24,000	11,175	12,825
Business services	21,000	21,000	27,848	(6,848)
Operations and maintenance of plant	7,500	10,916	10,008	908
Pupil transportation	1,128,319	1,153,319	1,091,916	61,403
Central services	17,384	27,384	26,988	396
Insurance	1,000	1,000	13,840	(12,840)
Total support services	4,325,552	4,203,081	4,146,780	56,301
Total expenditures	18,336,495	17,988,491	17,880,198	108,293
Excess of revenues under expenditures	(11,120,653)	(10,896,656)	(11,120,100)	(223,444)
Other financing sources (uses)				
Payments to other institutions	(50,238)	(170,734)	(171,331)	(597)
Other		(2,638)		(149)
Transfers from other funds	11,170,891	11,070,028	11,294,218	224,190
Total other financing sources	11,120,653	10,896,656	11,120,100	223,444
Net change in fund balance				
Fund balance - beginning of year				
Fund balance - end of year	\$	\$	\$	\$

Janesville, Wisconsin

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - DEBT SERVICE FUND

For the Year Ended June 30, 2013

					Variance with Final Budget
	 Budgeted	Amo	ounts		Favorable
	 Original		Final	 Actual	(Unfavorable)
Revenues					
Property taxes	\$ 8,028,668	\$	8,028,668	\$ 8,028,668	\$
Other local sources	 			 1,272	1,272
Total revenues	 8,028,668		8,028,668	 8,029,940	1,272
Expenditures					
Debt service:					
Principal	4,420,000		4,420,000	4,420,000	
Interest	 3,688,498		3,688,498	 3,688,498	
Total debt service	 8,108,498		8,108,498	 8,108,498	
Total expenditures	 8,108,498		8,108,498	 8,108,498	
Excess of revenues over (under) expenditures	 (79,830)		(79,830)	 (78,558)	1,272
Net change in fund balance	 (79,830)		(79,830)	 (78,558)	1,272
Fund balance - beginning of year	 1,836,184		1,836,184	 1,836,184	
Fund balance - end of year	\$ 1,756,354	\$	1,756,354	\$ 1,757,626	<u>\$ 1,272</u>

Janesville, Wisconsin

# STATEMENTS OF NET POSITION - PROPRIETARY FUNDS

As of June 30

	2013	2012	
ASSETS			
Current assets			
Cash and cash equivalents	\$ 730,191	\$ 1,018,732	
Accounts receivable	676	274	
Due from other governments	486,685	142,373	
Inventories and prepaid items	9,065	9,006	
Total current assets	1,226,617	1,170,385	
Noncurrent assets			
Furniture and equipment	768,878	670,258	
Less accumulated depreciation	(493,236)	(471,645)	
Total noncurrent assets	275,642	198,613	
Total assets	1,502,259	1,368,998	
LIABILITIES			
Current liabilities			
Accounts payable	48,517	52,669	
Accrued payroll	86,248	71,994	
Due to employee benefit trust fund	56,027		
Deferred revenue	74,077	67,852	
Total liabilities	264,869	192,515	
NET POSITION			
Net investment in capital assets	275,642	198,613	
Restricted for food service	961,748	977,870	
Total net position	\$ 1,237,390	\$ 1,176,483	

Janesville, Wisconsin

# STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN NET POSITION - PROPRIETARY FUNDS

For the Years Ended June 30

	 2013	 2012
Revenues:		
Food sales	\$ 1,475,265	\$ 1,531,049
Intermediate sources	1,500	1,500
State sources	71,229	70,297
Federal sources	2,808,700	2,478,048
Federal commodities	259,605	262,839
Other revenue	 174	 
Total revenues	 4,616,473	 4,343,733
Operating expenses:		
Salaries and wages	1,489,393	1,398,445
Employer paid benefits	492,611	404,015
Purchased services	87,439	87,619
Supplies, food, and materials	2,371,730	2,056,494
Other	86,612	25,274
Depreciation	 28,991	 27,933
Total operating expenses	 4,556,776	 3,999,780
Operating income	 59,697	 343,953
Nonoperating revenues:		
Investment earnings	 1,210	 911
Total nonoperating revenues	 1,210	 911
Change in net position	60,907	344,864
Net position - beginning of year	 1,176,483	 831,619
Net position - end of year	\$ 1,237,390	\$ 1,176,483

Janesville, Wisconsin

# STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS

For the Years Ended June 30

	 2013	 2012
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from user charges	\$ 1,481,089	\$ 1,539,603
Cash received from other government payments	2,537,054	2,780,216
Cash received from interest earnings	1,210	911
Cash received from other funds	56,027	
Cash payments to employees for services	(1,967,751)	(1,780,028)
Cash payments for utilities and other purchased services	(87,439)	(87,619)
Cash payments to suppliers for goods and services	(2,010,316)	(1,846,352)
Cash payments for other operating expenses	 (192,395)	 (73,667)
Net cash provided by (used in) operating activities	 (182,521)	 533,064
CASH FLOWS FROM INVESTING ACTIVITIES:		
Cash payments for acquisition of capital assets	 (106,020)	 (48,483)
Net cash used in investing activities	 (106,020)	 (48,483)
Net increase (decrease) in cash and cash equivalents	(288,541)	484,581
Cash and cash equivalents - beginning of year	 1,018,732	 534,151
Cash and cash equivalents - end of year	\$ 730,191	\$ 1,018,732
<b>RECONCILIATION OF OPERATING INCOME TO</b>		
NET CASH PROVIDED BY (USED IN) OPERATING		
ACTIVITIES:		
Change in net position	\$ 60,907	\$ 344,864
Adjustments to reconcile change in net position to net		
cash provided by (used in) operating activities:		
Depreciation	28,991	27,933
Changes in assets and liabilities:		
Accounts receivable	(402)	1,621
Due from other governments	(344,312)	230,461
Inventories and prepaid items	(59)	(188)
Accounts payable	(4,152)	(100,991)
Accrued payroll	14,254	22,430
Due to other funds	56,027	
Deferred revenue	 6,225	 6,934
Net cash provided by (used in) operating activities	\$ (182,521)	\$ 533,064

Janesville, Wisconsin

# STATEMENTS OF FIDUCIARY NET POSITION

As of June 30, 2013

ASSETS	Agency Funds	Employee Benefit Trust Fund	Private- Purpose Trust
Cash and cash equivalents Due from other funds	\$ 418,293	\$ 1,359,429	\$ 183,824
Total assets	418,293	1,359,429	183,824
LIABILITIES			
Accounts payable	9,736		
Due to grantor agencies	21,994		
Due to student groups:			
High school	147,065		
Middle school	128,922		
Elementary school	106,706		
Other schools	3,870		
Total liabilities	418,293		
NET POSITION			
Nonspendable			111,019
Restricted		1,359,429	72,805
Total net position	<u>\$</u>	<u>\$ 1,359,429</u>	<u>\$ 183,824</u>

Janesville, Wisconsin

## STATEMENTS OF CHANGES IN FIDUCIARY NET POSITION

For the Years Ended June 30, 2013

ADDITIONS	Employee Benefit Trust Fund	Private- Purpose Trust
Contributions Investment earnings on scholarship funds	\$ 1,359,429	\$ 4,180
Total additions	1,359,429	4,180
DEDUCTIONS		
Payments of scholarships		3,000
Total deductions		3,000
Change in net position	1,359,429	1,180
Net position - beginning		182,644
Net position - ending	<u>\$ 1,359,429</u>	<u>\$ 183,824</u>

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

### NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. REPORTING ENTITY

The financial statements of the School District of Janesville (the "district") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the district are described below.

The School District of Janesville is organized as a unified school district. The district, governed by a nine member elected school board, operates programs for early childhood through grade twelve and is comprised of all or parts of five taxing districts.

The accompanying financial statements present the activities of the School District of Janesville. The district is not a component unit of another reporting entity nor does it have any component units.

The reporting entity for the district is based upon criteria set forth by the Governmental Accounting Standards Board. All functions of the district for which it exercises oversight responsibility are included. The oversight responsibility includes, but is not limited to, financial interdependency between the district and any other governmental entity; control by the district over selection of the entity's governing authority or designation of management; the ability of the district to significantly influence operations of the entity; and whether the district is responsible for the accountability for fiscal matters.

### B. BASIS OF PRESENTATION

### District-Wide Statements

The statement of net position and the statement of activities present financial information about the district's governmental and business type activities. These statements include the financial activities of the overall district in its entirety, except those that are fiduciary. The effect of internal activity has been eliminated from the district-wide financial statements to avoid double-counting of internal transactions. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which primarily rely on fees and charges for support.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

### NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The statement of activities presents a comparison between direct expenses and program revenues for each function of the district's governmental activities and for business type activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients for goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

### Fund Financial Statements

The fund statements provide information about the district's funds, including fiduciary funds. Separate statements for each fund category - governmental, proprietary, and fiduciary - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as other governmental funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal value. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

The district reports the following major governmental funds:

<u>General Fund</u>. This is the district's primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

<u>Special Revenue Fund</u>. This fund accounts for activities associated with providing educational programs for students with disabilities. Sources include financial aid received from the state and federal government and payments from other school districts. Excess expenditures of the fund are financed with a transfer from the general fund.

<u>Debt Service Fund</u>. This fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental activities.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

### NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The district operates one proprietary fund, the food service fund. This fund accounts for the activities of the district's food service, generally school hot lunch, program.

The district accounts for assets held as an agent for various student and parent organizations in an agency fund.

The district accounts for transactions related to scholarships for graduating seniors in a private purpose trust fund.

The district accounts for assets that are accumulated to finance retiree health insurance benefits in a trust fund.

### C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The district-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time expenses are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the district gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The district considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the district may fund certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Therefore, when program expenses are incurred, both restricted and unrestricted net position may be available to finance the program. It is the district's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

### NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### D. ASSETS, LIABILITIES, AND FUND BALANCE

### Deposits and Investments

The district's cash and investments consist of cash on hand, demand deposits, and short-term investments with original maturities of six months or less from date of acquisition. Cash and investment balances for individual funds are pooled unless maintained in segregated accounts.

State statutes permit the district to invest available cash balances, other than debt service funds, in time deposits of authorized depositories, U.S. Treasury obligations, U.S. Agency issues, high-grade commercial paper, and the local government pooled-investment fund administered by the state investment board. Available balances in the debt service fund may be invested in municipal obligations, obligations of the United States, and the local government pooled-investment fund.

All investments are stated at fair value. Determination of fair value for investment in the state treasurer's investment pool is based on information provided by the State of Wisconsin Investment Board.

### Property Tax Levy

Under Wisconsin law, personal property taxes and first installment real estate taxes can be collected by city, town, and village treasurers or clerks who then make proportional settlement with the school district and county treasurer for those taxes collected on their behalf. The county treasurer who then makes settlement with the city, town, village, and school districts before retaining any for county purposes collects second installment real estate taxes and delinquent taxes. Municipalities have the option of turning the entire collection process over to the county treasurer.

The district's property taxes are levied on or before October 31 on the equalized property valuation certified by the Department of Revenue. As permitted by a collecting municipality's ordinance, taxes may be paid in full in two or more installments with the first installment payable the subsequent January 31, and a final payment no later than the following July 31. The district is paid by the collecting municipality its proportionate share of tax collections received through the last day of the preceding month on or before January 15, February 20, and August 20. The lottery tax credit portion of the levy is payable by April 15. On or before August 20, the County Treasurer makes full settlement to the district for any remaining balance. The County assumes all responsibility for delinquent real property taxes.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

### NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property taxes are recognized as revenue in the period for which the taxes are levied. The 2012 tax levy is used to finance operations of the district's fiscal year ended June 30, 2013. All property taxes are considered due on January 1, when an enforceable lien is assessed against the property and the taxpayer is liable for the taxes. All taxes are collected within 60 days of June 30 and are available to pay current liabilities.

#### Accounts Receivable

All accounts receivable are shown at gross amounts with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed such allowance would not be material.

#### Other Assets

Expendable supplies or non-capital items acquired for initial use in subsequent fiscal periods are recorded as inventory and/or prepaid supplies. Inventory and prepaid supplies are valued at the lower of cost (first-in, first-out method) or market. The cost is recorded as an expenditure at the time individual inventory items are consumed.

#### Due to/Due from Other Funds

The amounts reported on the governmental funds balance sheets as due to and due from other funds represent amounts due between different funds and results from the use of a central checking account reported in the general fund. All interfund balances are expected to be repaid within one year. Eliminations have been made for amounts due to and due from within the same fund type for reporting in the Statement of Net Position. See Note 4 for a detailed description of the interfund balances and transfers as of June 30, 2013.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Capital Assets

Capital assets are reported at actual cost or at estimated historical costs, based on appraisals conducted by an independent third-party professional appraisal firm. Donated assets are reported at estimated fair market value at the time received.

Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the district-wide statements and proprietary funds are as follows:

	Capitalization Threshold		Depreciation Method	Estimated Useful Life
Buildings and building improvements	\$	5,000	Straight-line	20-100 years
Site improvements		5,000	Straight-line	20 years
Furniture and equipment		5,000	Straight-line	10-20 years
Computer and related technology		5,000	Straight-line	5-10 years
Library books and video collections*		5,000	Straight-line	5-7 years

\*For purposes of determining the capitalization threshold for these items, the district groups all purchases by site for the year.

#### Vested Employee Benefits

<u>Vacation</u>. The district's policy does not provide school year employees with paid vacations. However, 12-month employees are provided paid vacation days. Administrators are paid for their unused vacation days at retirement. The superintendent can cash in up to two weeks vacation annually and directors and high school principals can cash in up to one week annually.

<u>Sick Pay</u>. The district's policy allows teachers to earn 10 days of sick pay for each year employed, accumulating to a maximum vested amount of 130 days. Clerical employees can accumulate up to 120 days and custodial and food service employees can accumulate up to 130 days. Administrators and administrative support staff earn up to 13.5 days per year, cumulative to a maximum of the number of contract days worked in a year.

<u>Retirement Plans</u>. District employees participate in the Wisconsin Retirement System. All contributions made by the district on behalf of its employees are reported as expenditures when paid.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

## NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Bond** Premiums

Bond premiums associated with the issuance of general obligation bonds are being amortized using the effective interest method over the life of the bonds.

#### Bond Origination Discounts

Discounts associated with the issuance of general obligation bonds are amortized using the straight-line method over the life of the bonds.

#### Net Position

Net position represent the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by outstanding balances of any borrowings used for the acquisition, construction, or improvement for those assets. Net position is reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of their governments.

The district applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

#### Fund Balance

The district's policy on fund balance is to maintain a level of fund balance which strives to avoid cash flow borrowing, help maintain the district's current high quality bond ratings, to provide a resource for emergency expenditures, and to ensure continuity of the district's self-funded medical insurance plan. See Note 6 for additional information regarding the district's fund balances.

#### State and Federal Aids

State general, categorical, and SAGE aids are recognized as revenue in the entitlement year. Federal and state aids for reimbursable programs are recognized as revenue in the year related program expenditures are incurred. Aids received prior to meeting revenue recognition criteria are recorded as deferred revenues.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

## NOTE 1 - INFORMATION ABOUT THE DISTRICT AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### E. ESTIMATES

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

## NOTE 2 - EXPLANATION OF CERTAIN DIFFERENCES BETWEEN GOVERNMENTAL FUND STATEMENTS AND DISTRICT-WIDE STATEMENTS

Due to the differences in the measurement focus and basis of accounting used on the government fund statements and district-wide statements, certain financial transactions are treated differently. The basic financial statements contain a full reconciliation of these items.

Differences between the governmental funds statement of revenues, expenditures, and changes in fund balance and the statement of activities fall into one of three broad categories:

- a. Long-term revenue differences arise because governmental funds report revenues only when they are considered "available," whereas the statement of activities reports revenues when earned. Differences in long-term expenses arise because governmental funds report on a modified accrual basis whereas the accrual basis of accounting is used on the statement of activities. The long-term expenses reported below recognize the change in vested employee benefits.
- b. Capital related differences include (1) the difference between proceeds for the sale of capital assets reported on governmental fund statements and the gain or loss on the sale of assets as reported on the statement of activities, and (2) the difference between recording an expenditure for the purchase of capital items in the governmental fund statements, and capitalization and recording depreciation expense on those items as recorded in the statement of activities.
- c. Long-term debt transaction differences occur because long-term debt proceeds are recorded as revenue and both interest and principal payments are recorded as expenditures in the governmental fund statements. In the statement of activities, long-term debt proceeds are recorded as a liability, interest expense is recorded as incurred, and principal payments are recorded as a reduction of liabilities.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### **NOTE 3 - CASH AND INVESTMENTS**

Investments are carried at fair value. Fair value for investments is based on quoted market prices, except for investments in the Local Government Investment Pool (LGIP), which are based on information provided by the State of Wisconsin Investment Board. The LGIP is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. The district, at any point in time, is able to remove the pool shares deposited at full value plus any accrued interest. The Legislative Audit Bureau audits the SIF annually.

The districts cash and cash equivalents consist of cash on hand, demand deposits, and short-term investments with original maturities of six months or less from the date of acquisition.

The Debt Service Fund accounts for transactions through separate and distinct bank and investment accounts as required by State Statutes. In addition, the Trust and Agency Funds use separate and distinct accounts. All other funds share in common bank and investment accounts.

Deposits: As of June 30, 2013, deposits in banks are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for demand deposits and time deposits. In addition, the state of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per entity above the amount provided by the FDIC. However, due to the relatively small size of the State Guarantee Fund in relation to the total coverage, total recovery of losses may not be available. As of June 30, 2013, \$28,099,539 of the district's bank balance of \$28,749,539 was uninsured. The district's bank balances are uncollateralized.

The district is required to invest its funds in accordance with Wisconsin Statute 66.0603. The school board has adopted an investment policy pursuant to these statutes which allows the district to invest in the following:

Time deposits Securities guaranteed by the U.S. Government Securities of Wisconsin Municipal Units including Educational and School Districts Other highly rated securities Local Government Investment Pool Repurchase agreements Wisconsin Investment Series Cooperative

*Custodial Credit Risk - Deposits*. Custodial credit risk is the risk that in the event of a bank failure, the district's deposits may not be returned to it. The district does not have a deposit policy for custodial credit risk.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 3 - CASH AND INVESTMENTS (continued)

*Interest Rate Risk.* The district does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

*Credit Risk.* Investments held in the Wisconsin Investment Series Cooperative and in the State Treasurer's Investment Pool conform with investment guidelines as required by state law. Both of these investments are unrated.

*Concentration of Credit Risk.* The district places no limit on the amount the district may invest in any one issuer.

As of June 30, 2013, the district had the following investments:

Investments	Maturities	 Fair Value		
Investment in State Treasurer's				
Investment Pool	Less than 6 months	\$ 865,359		
Wisconsin Investment Series				
Cooperative	Less than 1 year	2,238,514		
Chase Bank High Interest Savings	Less than 3 months	22,517,281		
Johnson Bank Scholarship Investments	No stated maturities	 132,924		
		\$ 25,754,078		

## **NOTE 4 - INTERFUND BALANCES/TRANSFERS**

Individual fund interfund receivable and payable balances at June 30, 2013, are as follows:

Fund	Due From		Due To	
General fund Food service fund Fiduciary funds	\$ <u>1,359,429</u>	\$	1,303,402 56,027	
	<u>\$ 1,359,429</u>	\$	1,359,429	

Interfund balances result from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### **NOTE 4 - INTERFUND BALANCES/TRANSFERS (continued)**

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. There were no transfers between funds for the year ended June 30, 2013.

#### NOTE 5 - EXCESS OF ACTUAL EXPENDITURES OVER BUDGET IN INDIVIDUAL FUNDS

The following individual funds had an excess of actual expenditures over budget for the year ended June 30, 2013:

		Excess
Fund	Exp	penditures
General fund		
Instruction	\$	122,473
Debt service		5
Other financing uses		169,383

#### **NOTE 6 - FUND BALANCES**

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). This statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB 54 requires the fund balance amounts to be properly reported within one of the following fund balance categories:

<u>Nonspendable</u> - Includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This includes items such as inventories, prepaid amounts, the long-term amount of loans and notes receivable, property held for resale (unless the proceeds are restricted, committed, or assigned), and the corpus of a permanent fund.

<u>Restricted</u> - Includes amounts that can be spent only for the specific purposes stipulated by constitution provisions, external resource providers, or through enabling legislation.

<u>Committed</u> - Includes amounts that can be used only for the specific purposes determined by formal action of the Board of Education (the district's highest level of decision-making authority).

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 6 - FUND BALANCES (continued)

<u>Assigned</u> - Includes amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed.

<u>Unassigned</u> - The residual classification for the general fund. Includes all funds that have not been assigned to other funds and have not been restricted, committed, or assigned to specific purposes.

The district's policy on general fund balance is for the district to strive: (1) to maintain an assigned general fund balance of 17-23% of general and special education fund budget expenditures for the ensuing fiscal year excluding claims expenses for self-funded health insurance, (2) maintain a restricted self-funded medical plan claim stabilization reserve of 20-25% of the expected claims cost for the ensuing fiscal year, and (3) to limit the use of unassigned fund balance to funding the district's Other Post-Employment Benefits (OPEB) liability, reducing the district's property tax levy, or one-time expenditures such as the start-up cost of a new program or capital expenditure. As such, the district's general fund balance have been classified in accordance with this policy.

The district will generally use restricted amounts before unrestricted amounts when doing so does not result in loss of general state aid.

The district's fund balance categories are presented in the Governmental Fund Balance Sheet.

# SCHOOL DISTRICT OF JANESVILLE Janesville, Wisconsin

# NOTES TO THE BASIC FINANCIAL STATEMENTS

# NOTE 7 - CAPITAL ASSETS

Capital asset balances and activity for the year ended June 30, 2013, were as follows:

		Beginning Balance	Increases	]	Decreases	Ending Balance
Governmental activities:						 
Capital assets not being depreciated:						
Sites (land)	\$	1,329,744	\$	\$		\$ 1,329,744
Site improvements		703,841				703,841
Total sites and site improvements			 			
not being depreciated		2,033,585	 			 2,033,585
Capital assets being depreciated:						
Site improvements		4,102,009	98,176		68,195	4,131,990
Buildings and building improvements		175,025,119	281,299			175,306,418
Furniture and equipment		20,066,365	 1,502,636		1,078,798	 20,490,203
Total capital assets being depreciated		199,193,493	 1,882,111		1,146,993	 199,928,611
Less accumulated depreciation for:						
Site improvements		(1,490,140)	(201,360)		(45,165)	(1,646,335)
Buildings and building improvements		(40,488,288)	(4,124,146)		(10,100)	(44,612,434)
Furniture and equipment		(13,156,107)	(1,484,881)		(787,519)	(13,853,469)
Total accumulated depreciation		(55,134,535)	 (5,810,387)		(832,684)	 (60,112,238)
Total capital assets being depreciated,						
net of accumulated depreciation		144,058,958	 (3,928,276)		314,309	 139,816,373
Governmental activities capital assets,						
net of accumulated depreciation	\$	146,092,543	\$ (3,928,276)	\$	314,309	\$ 141,849,958
Business-type activities:						
Capital assets being depreciated:						
Furniture and equipment	\$	670,258	\$ 106,020	\$	7,400	\$ 768,878
Less accumulated depreciation		(471,645)	 (28,991)		(7,400)	 (493,236)
Business-type activities capital assets,						
net of accumulated depreciation	\$	198,613	\$ 77,029	\$		\$ 275,642
Depreciation expense was charged to governmental fund	ction	s as follows:				
Regular instruction	\$	375,686				
Vocational instruction		297,177				
Special education instruction		17,450				
Other instruction		50,754				
Depreciation not charged to a specific function		5,069,320				
Total depreciation for governmental activities	\$	5,810,387				

Janesville, Wisconsin

# NOTES TO THE BASIC FINANCIAL STATEMENTS

# **NOTE 8 - LONG-TERM OBLIGATIONS**

Long-term obligations of the district as of June 30, 2013 and 2012, are as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Governmental activities:					
Bonds and notes payable					
Capital projects	\$ 88,560,000	\$	\$ 4,420,000	\$ 84,140,000	\$ 5,725,000
Total bonds payable	88,560,000		4,420,000	84,140,000	5,725,000
Other liabilities					
Vested employee benefits					
Longevity	19,054		3,184	15,870	3,900
Pension benefits	1,315,663	70,761	290,212	1,096,212	223,823
Other postemployment benefits	9,815,722	5,316,927	3,724,159	11,408,490	2,510,000
Bond premium	30,365		7,007	23,358	7,007
Total other liabilities	11,180,804	5,387,688	4,024,562	12,543,930	2,744,730
Total governmental activities					
long-term liabilities	\$ 99,740,804	\$ 5,387,688	\$ 8,444,562	<u>\$ 96,683,930</u>	<u>\$ 8,469,730</u>
Business type activities: Bonds and notes payable Capital leases	NONE NONE				

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

## NOTE 8 - LONG-TERM OBLIGATIONS (continued)

Total interest paid during the year aggregated \$3,688,498. Total interest incurred during the year aggregated \$3,641,945.

## General Obligation Debt

All general obligation debt is secured by the full faith and credit and unlimited taxing powers of the district. General obligation debt at June 30, 2013, is comprised of the following individual issues:

	Issue	Interest	Date of	Balance
Description	Date	Rate (%)	Maturity	June 30, 2013
Notes and bonds awarded to:				
Morgan, Keegan, & Company, Inc.	05/15/04	3.75 - 4.25	03/01/19	\$ 7,800,000
BOSC, Inc.	12/05/11	1.9 - 2.0	03/01/17	2,225,000
RBC Capital Markets	03/15/06	4.0	03/01/15	1,085,000
Harris N.A.	05/01/07	4.0 - 4.5	03/01/27	26,000,000
UBS Securities, LLC	07/15/08	4.0 - 4.625	03/01/28	32,150,000
Stern Brothers & Company	11/01/10	1.70 - 5.3	03/01/30	14,880,000
Total general obligation debt				<u>\$ 84,140,000</u>

The 2012 equalized valuation of the district as certified by the Wisconsin Department of Revenue is \$3,699,232,117. The legal debt limit and margin of indebtedness as of June 30, 2013, in accordance with Section 67.03(1)(b) of the Wisconsin Statutes follows:

Debt limit (10% of \$3,699,232,117)	\$ 369,923,212
Deduct long-term debt applicable to debt margin	84,140,000
Margin of indebtedness	\$ 285,783,212

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 8 - LONG-TERM OBLIGATIONS (continued)

Aggregate cash flow requirements for the retirement of long-term principal and interest on June 30, 2013, follows:

Year Ended						
June 30	 Principal	 Interest		Total		
2014	\$ 5,725,000	\$ 3,528,837	\$	9,253,837		
2015	6,465,000	3,311,538		9,776,538		
2016	6,520,000	3,084,362		9,604,362		
2017	6,715,000	2,851,533		9,566,533		
2018	6,190,000	2,607,820		8,797,820		
2019 - 2023	26,200,000	9,439,631		35,639,631		
2024 - 2028	23,920,000	3,782,558		27,702,558		
2029 - 2030	 2,405,000	 191,750		2,596,750		
	\$ 84,140,000	\$ 28,798,029	\$	112,938,029		

#### **NOTE 9 - EMPLOYEE PENSION PLANS**

#### Defined Benefit Plan

All eligible district employees participate in the Wisconsin Retirement System (WRS), a costsharing multiple-employer, defined benefit, public employee retirement system. All employees, initially employed by the district prior to July 1, 2011, expected to work at least 600 hours a year (440 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS. All employees initially employed by the district on or after July 1, 2011, and expected to work at least 1,200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS. Employees hired to work nine or ten months per year, (e.g. teachers contracts), but expected to return year after year are considered to have met the one-year requirement.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### **NOTE 9 - EMPLOYEE PENSION PLANS (continued)**

Effective the first day of the first pay period on or after June 29, 2011, the employee required contribution was changed to one-half of the actuarially determined contribution rate for General category employees, including Teachers, Executives, and Elected Officials. Required contributions for protective contributions are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement. Contribution rates for 2012 are:

	Employee	Employor
General (including teachers)	5.9%	5.9%
Executives and elected officials	7.05%	7.05%
Protective with Social Security	5.9%	9.0%
Protective without Social Security	5.9%	11.3%

The payroll for district employees covered by the WRS for the year ended December 31, 2012, was \$62,320,649. The total required contribution for the year ended December 31, 2012, was \$7,353,837, which consisted of \$3,676,918, or 5.9% of payroll, from the employer, and \$3,676,918, or 5.9% of payroll, from employees. Total contributions for the years ending December 2012 and 2011, were \$7,353,837 and \$7,405,425, respectively, equal to the required contributions for each year.

Employees who retire at or after age 65 (62 for elected officials and 54 for protective occupation employees with less than 25 years of service, 53 for protective occupation employees with more than 25 years of service) are entitled to receive a retirement benefit. Employees may retire at age 55 (50 for protective occupation employees) and receive actuarially reduced benefits. The factors influencing the benefit are: (1) final average earnings, (2) years of creditable service, and (3) a formula factor. Final average earnings are the average of the employee's three highest years' of earnings. Employees terminating covered employment and submitting application before becoming eligible for a retirement benefit. For employees beginning participation on or after January 1, 1990 and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998 and prior to July 1, 2011 are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011 must have five years of creditable service to be vested.

The WRS also provides death and disability benefits for employees. Eligibility for and the amount of all benefits are determined under Chapter 40 of Wisconsin Statutes. The WRS issues an annual financial report which may be obtained by writing to Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 9 - EMPLOYEE PENSION PLANS (continued)

#### **Defined Contribution Plans**

The district offers a 403(b) plan and a 457 plan to employees who meet certain eligibility requirements. Employees may defer limited amounts of compensation under these plans. There are no employer matching contributions for these plans.

#### NOTE 10 - OPERATING LEASES, AS LESSEE

The district, as lessee, leases a number of copiers through December 2017. The lease calls for monthly payments of \$11,162. Rent expense under this lease was \$133,941 for the year ended June 30, 2013.

The district, as lessee, leases various vehicles, equipment, and buildings on an annual basis. Total rent expense under these leases was \$1,359 for the year ended June 30, 2013.

The district leases space for its Charter School under an operating lease through June 30, 2014, and shall automatically extend for subsequent one year periods. Effective July 1, 2013, the lease calls for monthly payments of \$10,230 and has a 2.5% annual escalator. Rent expense under this lease was \$52,815 for the year ended June 30, 2013.

The district leases space for its TAGOS Academy under an operating lease through August 2013. Subsequent to year end, the lease was extended through August 2014. That lease calls for monthly payments of \$11,665. Rent expense under this lease was \$137,939 for the year ended June 30, 2013.

The district leases a storage facility under an operating lease which ended October 2011 and is currently being leased on a month-by-month basis. The lease calls for monthly payments of \$4,677. Rent expense under this lease was \$56,127 for the year ended June 30, 2013.

Future minimum lease payments under these leases are as follows:

Year ended June 30	
2014	\$ 396,678
2015	157,271
2016	133,941
2017	 66,970
	\$ 754,860

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 11 - SELF-FUNDED INSURANCE PROGRAM

On September 1, 1983, the district established a self-funded health and dental benefit plan for its employees. The plan administrators, Professional Benefits Administrators ("PBA") and Delta Dental, process and pay claims on behalf of the district. The district funds the program and pays all fees. The plan reports on a fiscal year ending August 31.

Drug claims are also processed and paid for by a third party administrator. They then submit a billing to PBA who process the claim for reimbursement in accordance with the policies established for all claims processing.

Accounting and budgeting requirements for the plan are established by the Wisconsin Department of Public Instruction. Prior to July 1, 1992, the plan was accounted for as an internal service fund of the district. Currently, the plan is accounted for in the general fund of the district.

As part of the health coverage of the plan, the district purchases stop-loss coverage which pays claims in excess of \$375,000 per individual, with unlimited lifetime maximum coverage. For the year ended June 30, 2013, there was one claim subject to stop-loss coverage.

At June 30, 2013, the district has reported an estimated liability of \$2,100,000 which represents reported and unreported claims which were incurred on or before June 30, 2013, but were not paid by the district as of that date.

Reported and unreported claims:

Est	imated	Current	Year Claims			E	stimated
Liabilit	ty Balance	and Changes In Claim		Claim	Liabi	lity Balance	
July	1, 2012	Es	Estimates		Payments	June 30, 2013	
\$	2,390,274	\$	19,196,169	\$	19,486,443	\$	2,100,000

## NOTE 12 - COMMITMENTS AND CONTINGENT LIABILITIES

Encumbrances Outstanding - Encumbrances for purchase orders, contracts and other commitments for expenditures are recognized by the district as a reservation of fund balance. On June 30, 2013, there were \$1,033,941 of encumbrances outstanding.

#### **NOTE 13 - SUPPLEMENTAL PENSION PLAN**

The district provides a single-employer defined benefit supplemental pension benefit to eligible administrators. This benefit was discontinued for new hires effective March 1, 2006. Administrators hired before this date retained the benefit.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 13 - SUPPLEMENTAL PENSION PLAN (continued)

Prior to discontinuance and according to the terms of its agreement with the Janesville Education Association, which also covers district administrators, the district agreed to provide an annual stipend to eligible administrators. To be eligible, administrators were required to work for the district for a minimum of 10 years and have at least 26 years of combined administrative/teaching experience. Eligible retirees shall receive an annual stipend equal to 30% of the last step of the last lane of the Teachers' salary schedule in effect following retirement ("base amount"). This amount will be increased by 1% for each additional year of service between 15 and 25 years, up to a maximum of 40% of base amount. Retirees shall receive this stipend amount in return for their initial 26 years of service. For each additional year of service (beyond 26), this annual stipend benefit will be paid out for one additional year. The annual stipend will be paid out for a maximum of 5 years, but shall terminate should a retiree become eligible for unreduced social security benefits.

There is no legal or contractual maximum contribution rate. The district is currently funding the plan on a "pay-as-you-go" basis. At June 30, 2013 and 2012, the plan has no legally-required reserves or designations and no invested plan assets accumulated for payment of future benefits.

Benefits that require payment in future fiscal years, though related to currently-received services, are recorded as an expenditure in the period incurred for district-wide presentation and as an expenditure in the period paid or normally payable for governmental reporting.

As of June 30, 2013, the district had twelve retirees receiving benefits under the plan. There are no terminated members entitled to, but not yet receiving benefits. The district has eight additional employees that were hired prior to the discontinuation of the plan that are expected to be eligible for benefits under the plan.

The districts annual pension cost and net pension obligation for the current year is:

Component		Amount	
Annual required contribution Interest on net pension obligation	\$	70,761	
Adjustment to annual required contribution			
Annual pension cost (expense) Pension payments made		70,761 (290,212)	
Decrease in net pension obligation Net pension obligation - beginning of year		(219,451) 1,315,663	
Net pension obligation - end of year	\$	1,096,212	

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 13 - SUPPLEMENTAL PENSION PLAN (continued)

The annual required contribution for the current year was determined as part of the July 1, 2012, actuarial valuation using the unit credit method. The actuarial assumptions included (a) 5.0% discount rate, (b) level percent increases at 3.0% per annum, (c) a 4.0% rate of inflation, among others. Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Projections of benefits are based on the types of benefits provided under the plan at the time of each valuation and on the pattern of sharing of benefit costs between the employer and employee to that point. Actuarial calculations reflect a long-term perspective, and consistent with that perspective, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

The district's annual pension cost, the percentage of the annual pension cost attributed to the plan, and the net pension obligation for 2013 and the preceding two years were:

			Percentage			
Fiscal			of Annual		Net	
Year	Annual		Pension Cost		Pension	
Ended	Pension Cost		Contributed	(	Obligation	
6/30/2013	\$	70,761	410.13%	\$	1,096,212	
6/30/2012		106,640	315.80%		1,315,663	
6/30/2011		97,809	298.86%		1,545,794	

The Schedule of Funding Progress, presented as required supplementary information following the notes to the financial statements, presents trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

#### NOTE 14 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)

The district maintains a single-employer defined benefit OPEB plan that is administered as a trust. The district accounts for OPEB under GASB #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pension*.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### NOTE 14 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (continued)

Under terms of its agreements with the Janesville Education Association and the AFSCME Local 938 Custodial/Maintenance Food Service Unit, the district provides medical insurance and life insurance to these employees who elect early retirement. Early retirement may be elected by eligible employees who have attained certain age and service requirements. Teachers and administrative support staff who qualify for early retiree benefits are entitled to a maximum of 48 months of paid health insurance premiums exclusive of sick days conversion, or until age 65, whichever occurs first. Members of the AFSCME bargaining units (custodial, maintenance, food service, secretarial, clerical, and aide employees) who qualify for early retiree benefits are entitled to a maximum of 36 months of paid health insurance premiums, or until age 65, whichever occurs first. Non-administrative retirees are not eligible for a monthly credit applied against their health insurance premium after they begin paying their own premiums. The district also provides life insurance to qualified early retirees at varying rates depending on the type of employee.

Benefits that require payment in future fiscal years, though related to currently-received services, are recorded as an expenditure in the period incurred for district-wide presentation and as an expenditure in the period paid or normally payable for governmental reporting.

As of July 1, 2012, the district had 190 retirees receiving benefits under the plan. There are no terminated members entitled to, but not yet receiving benefits. The district has 1,306 employees in active service. The district's Board of Education maintains the right to amend the provisions of the plan, including employer and employee obligations to contribute to the plan.

The Statements of Plan Net Position and Changes in Plan Net Position are maintained on the accrual basis of accounting. Plan assets are recorded at published fair market values.

The funding policy of the plan states that the employer will fund 100% of the contributions to the plan, including costs to administer the plan. There is no legal or contractual maximum contribution rates. The district is currently funding the plan on a "pay-as-you-go" basis. At June 30, 2013 and 2012, the plan has no legally-required reserves or designations, other than the net position of \$1,359,429 and \$-0-, respectively.

The district's annual OPEB cost (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any un-funded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the district's annual OPEB cost for the year, the amount actually paid from the plan, and changes in the district's net OPEB obligation:

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### **NOTE 14 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (continued)**

Component	Amount	
Annual required contribution Interest on net OPEB obligation	\$ 5,316,927	
Adjustment to annual required contribution		
Annual OPEB cost (expense)	5,316,927	
OPEB payments made	(3,724,159)	
Increase in net OPEB obligation	1,592,768	
Net OPEB obligation - beginning of year	9,815,722	
Net OPEB obligation - end of year	\$ 11,408,490	

The district's annual OPEB cost, the percentage of the annual OPEB cost contributed to the plan, and the net OPEB obligation for 2013 and the preceding two year's were:

			Percentage	
Fiscal			of Annual	Net
Year		Annual	<b>OPEB</b> Cost	OPEB
Ended	0	OPEB Cost	Contributed	Obligation
6/30/2013	\$	5,316,927	70.04%	\$ 11,408,490
6/30/2012		5,499,872	44.89%	9,815,722
6/30/2011		5,461,110	38.41%	6,784,923

The actuarial methods and assumptions used are based on the claims data and the equivalent premium rate history of the district's medical and drug plans for actives and retirees and retirement age trends. The actuarial valuation provided for a 30-year amortization of the unfunded accrued liability based upon the level percent method. The overall actuarial cost method used was the "unit credit" method. An investment rate of return of 5% was used, along with an initial medical care trend rate of 10%, decreasing by 1% per year through 2016, and decreasing to 5% for 2017 and later. The rate of inflation used was 4%. Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Projections of benefits are based on the types of benefits provided under the plan at the time of each valuation and on the pattern of sharing of benefit costs between the employer and employee to that point. Actuarial calculations reflect a long-term perspective, and consistent with that perspective, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### **NOTE 14 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (continued)**

The Schedule of Funding Progress, presented as required supplementary information following the notes to the financial statements, presents trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

## NOTE 15 - OTHER EMPLOYEE BENEFIT AMOUNTS

The district had a policy allowing qualified administrative staff to earn a retirement benefit equivalent of up to \$300 per year of service. Upon retirement, the employee was entitled to payment in cash. That policy has been revised effective July 1, 2002, whereby the \$300 is submitted to the Wisconsin Retirement System as an additional contribution on the employee's behalf. All accumulated balances for past years of service were frozen and are paid out to employees upon termination or the month of their 55<sup>th</sup> birthday, whichever comes first.

#### **NOTE 16 - BUDGETARY INFORMATION**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental and special revenue funds. The statutes do not require a limit at which expenditures may not legally exceed appropriations. Any appropriations lapse at year end.

## NOTE 17 - LIMITATION ON SCHOOL DISTRICT REVENUES

Wisconsin statues limit the amount of revenues that school districts may derive from general school aids and property taxes. The annual revenue increase from these sources is limited by statute or the CPI-adjusted dollar amount on the prior year per pupil amount unless a higher amount has been approved by a referendum.

This limitation does not apply to revenues needed for the payment of any general obligation debt service (including refinanced debt) authorized by either of the following:

- A resolution of the school board or by a referendum prior to August 12, 1993.
- A referendum on or after August 12, 1993.

For the fiscal year ended June 30, 2013, the district did not exceed its revenue limit.

Janesville, Wisconsin

## NOTES TO THE BASIC FINANCIAL STATEMENTS

#### **NOTE 18 - RISK MANAGEMENT**

The district is exposed to various risks of loss related to limited torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the district carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

## **NOTE 19 - PRIOR PERIOD ADJUSTMENT**

The district recorded a prior period adjustment to restate beginning fund equity for the provisions of Governmental Accounting Standards Board (GASB) Statement No. 65, *Items Previously Reported as Assets and Liabilities* (GASB 65). This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. The provisions of GASB 65 are effective for financial statements for periods beginning after December 15, 2012, but early adoption is encouraged. The district early adopted these provisions for the year ending June 30, 2013. Accounting changes adopted to conform to the provisions of GASB 65 were applied retroactively by restating beginning net position as required.

## **NOTE 20 - SUBSEQUENT EVENTS**

The district has performed an evaluation of subsequent events requiring disclosure that have occurred after the statement of net position date but before the financial statements are issued or available to be issued. The district has evaluated its subsequent events through October 18, 2013, which is the date the financial statements were available to be issued.

**REQUIRED SUPPLEMENTARY INFORMATION** 

Janesville, Wisconsin

# REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FUNDING PROGRESS FOR OTHER POSTEMPLOYMENT BENEFITS

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b) - (a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ([b-a]/c)	
Other Poster	Other Postemployment Benefits (Note 14)						
7/1/2012 7/1/2010 1/1/2008	\$	\$ 49,688,530 54,342,668 40,762,221	\$ 49,688,530 54,342,668 40,762,221	0.00% 0.00% 0.00%	\$ 57,682,007 59,178,714 55,688,734	86.14% 91.83% 73.20%	
Supplemental Pension (Note 13)							
7/1/2012 7/1/2010	\$	\$ 1,135,372 1,515,485	\$ 1,135,372 1,515,485	0.00% 0.00%	\$ 2,736,354 3,174,258	41.49% 47.74%	

2nd preceding valuation date - NONE

OTHER SUPPLEMENTAL FINANCIAL INFORMATION

Janesville, Wisconsin

# ANALYSIS OF LOCAL LEVY

June 30, 2013

	2011 Taxes Receivable July 1, 2012	Total 2012 Levy	Collections	2012 Taxes Receivable June 30, 2013
City of Janesville	\$ 10,147,447	\$ 32,469,460	\$ 32,711,051	\$ 9,905,856
Town of Harmony	2,200	7,472	7,592	2,080
Town of Janesville	513,879	1,674,525	1,684,644	503,760
Town of La Prairie	152,908	429,705	441,613	141,000
Town of Rock	558,611	1,496,458	1,535,278	519,791
	<u>\$ 11,375,045</u>	\$ 36,077,620	\$ 36,380,178	\$ 11,072,487