

# ST. MARTIN PARISH SCHOOL BOARD

OCTOBER 6, 2010

BREAUX BRIDGE, LOUISIANA

## MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge Instructional Center with the following members present: Messrs. Aaron Flegeance, President, Floyd Knott, Mark Hebert, James Blanchard, Steve Fuselier, Richard Potier, Rodney Ledoux, Frederic Stelly, and Mrs. Barbara Latiolais and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Mr. Aaron Flegeance, President. Superintendent Lavergne opened the meeting with a prayer and the pledge of allegiance.

Ms. Susan Choate, Guidance Counselor at St. Martinville Senior High School, was recognized as the Taylor and Sons September Employee of the Month.

On the motion of Mr. Blanchard, seconded by Mr. Ledoux, and unanimously carried, the Finance Committee recommendation regarding the Change in Stipend Pay was postponed until the November Board meeting.

On the motion of Mr. Potier, seconded by Mr. Blanchard, and unanimously carried, consider and/or approve a Change Order to the Breaux Bridge Elementary Site Drainage Upgrade in the amount of \$5,280 for additional work required which was not apparent at start of project was removed from the consent agenda.

On the motion of Mr. Fuselier, seconded by Mrs. Latiolais, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
  - Regular Meeting of September 1, 2010
  - Special Meeting of September 15, 2010
  - Finance Committee Meeting of September 15, 2010
- b) Finance Committee recommendation to participate in the Retiree Reinsurance Program
- c) Request for permission to call for bids on the following:
  - Tires
  - SN Equipment Replacement Bid—Parks Middle School Fire
- d) Recommendation of the administration for the acceptance of bids on 2009 Bond Project-Dishmachine to Buckelew
- e) Request for waiver of sales tax penalties for S & S Steel Buildings, Inc.
- f) Memorandum of Understanding with the Picard Center for participation in a pilot program for Electronic School Health Records (eSHR)
- g) 2009 Bond Program
  - Permission for consultant to proceed through contract documents and advertising for the following projects:

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- 1) Parks Primary Multipurpose Building (to be bid with New Classroom Building)
- 2) Bus Shop Renovations
- Permission for consultants to proceed through contract documents, quoting, and construction, for all smaller projects funded by the 2009 Bond Program, not requiring advertisements
- h) Amendment to Intergovernmental Agreement between St. Martin Parish Government and St. Martin Parish School Board for Barbering Training School
- i) Renewal of the 16<sup>th</sup> Judicial District Attorney, Family Service Division Intergovernmental Agreement with the St. Martin Parish School Board for the TASC and Early Intervention Programs
- j) Masonic Learning Center Dyslexia Program Partnership
- k) Policy revisions for inclusion in the St. Martin Parish School Board Policy Manual:
  - BCBH, Minutes of Board Meetings*
  - EDD, School Bus Scheduling and Routing*
  - EE, Child Nutrition Program Management*
  - GBDA, Employment of Retired Personnel*
  - IDFA, Interscholastic Athletics*
  - JB, Attendance*
  - JBA, Compulsory School Attendance Ages*
  - JBC, School Admission*
  - JBCD, Student Transfer and Withdrawal*
  - JBD, Student Absences and Excuses*
  - JCDAF, Bullying, Cyberbullying, Intimidation, Harassment, & Hazing*
  - JCDB, Student Appearance*
  - JGFG, Illness and Accidents*
  - EDBA, Responsibility for Vehicle Operation*
  - GBN, Dismissal of Employees*
- l) Request for changes to the 2010-2011 school calendar
- m) Proclamations:
  - American Character Week, October 17-23, 2010
  - Red Ribbon Week, October 24-31, 2010

On the motion of Mr. Potier, seconded by Mr. Fuselier, and unanimously carried, the Board approved a Change Order to the Breaux Bridge Elementary Site Drainage Upgrade in the amount of \$5,280 for additional work required which was not apparent at start of project.

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board approved the recommendation of the St. Martin Parish Pupil Progression Committee with reference to inclusion of the End-of-Course Test in the student's final grade.

Board Member Rodney Ledoux discussed all new supervisors starting as Supervisor II, moving to Supervisor I, after three (3) years.

Board Member Floyd Knott discussed the following:

- a) Placing Special Services Instructional Supervisor I (Grades PreK – 6<sup>th</sup> and 7<sup>th</sup> – 12<sup>th</sup>) under the direct supervisor of the Director of Title Funding
- b) Transportation Committee
- c) School Board Districts

On the motion of Mr. Blanchard, seconded by Mrs. Latiolais, and unanimously carried, the Board went into Executive Session.

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On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Blanchard, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following Personnel Changes:

- a) Professionals

#### **APPOINTMENTS:**

Orbro, Danielle, 4<sup>th</sup> grade, Breaux Bridge Elementary; effective September 14, 2010. (Certified)

Racette, Martin, French, Cecilia Junior High; effective October 1, 2010. (Certified)

Renard, Allie, 5<sup>th</sup> grade, St. Martinville Primary; effective September 13, 2010. (Certified)

#### **ONE YEAR APPOINTMENT:**

Laviolette, Josuha, GED, St. Martinville Senior High; effective September 17, 2010 through May 30, 2011. (Certified)

#### **MATERNITY LEAVES:**

Allen, Sarah, Assistant Principal, St. Martinville Primary; effective September 27, 2010 through November 9, 2010.

Caillier, Crystal, 3<sup>rd</sup> grade, St. Martinville Primary; effective December 8, 2010 through January 20, 2011.

LeBouef, Stacey, Psychologist, Special Services; effective November 10, 2010 through January 5, 2011.

Matt, Vera, Hairstylist, Cecilia Senior High; effective December 20, 2010 through January 5, 2011.

Theriot, Tonia, 3<sup>rd</sup> grade, Parks Primary; effective December 16, 2010 through January 27, 2011.

#### **FAMILY MEDICAL LEAVE:**

Feehan, Peggy, Foreign Language Coordinator, Instructional Center; effective October 1, 2010 through November 12, 2010.

#### **MEDICAL LEAVES:**

Green, Debra, Registered Nurse, St. Martinville School Based Health Center; effective August 13, 2010.

Thibodeaux, Denice, Health and Physical Education, Cecilia Senior High; effective September 10, 2010 through January 11, 2011.

Williams, Veronica, 6<sup>th</sup> grade, Breaux Bridge Elementary; effective September 20, 2010 through December 20, 2010.

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**TRANSFERS:**

Hislop, Richard, from Homebound/STA at Breaux Bridge Elementary to Cecilia Junior High; effective August 13, 2010.

Roy, Wanda, from 6<sup>th</sup> grade at Teche Elementary to Cecilia Junior High; effective August 13, 2010.

**RESIGNATIONS:**

Angelle, Dianne, 5<sup>th</sup> grade, St. Martinville Elementary; effective September 13, 2010.

Bouillion, Rita, 4<sup>th</sup> grade, Breaux Bridge Elementary; effective September 16, 2010.

Touton, Jean-Louis, French, Cecilia Junior High; effective September 30, 2010.

b) Paraprofessionals

**TRANSFER:**

Trahan, Melinda, from Special Education Aide at Cecilia Senior High to Cecilia Junior High; effective November 30, 2009.

**MEDICAL LEAVES:**

Filer, James, Custodian, St. Martinville Primary; effective September 29, 2010 through January 4, 2011.

Francis, Kila, Custodian, Early Learning Center; effective August 26, 2010 through December 19, 2010.

**FAMILY MEDICAL LEAVE:**

Savoy, Juanita, Home School Coordinator, Catahoula Elementary; effective September 8, 2010.

**DROP/RETIREMENT PROGRAM:**

Guidry, Vicki, Secretary, Instructional Center; effective September 10, 2010.

**EXPIRATION:**

Williams, Johnny, Custodian, Breaux Bridge Senior High; effective September 15, 2010.

c) Request for extra employment pay for Corita Andrus, Cabrini Benoit, Dana Broussard, Brenda Davis, and Mary Jo Franciol for Cecilia Primary's After-Care Program for month of August, 2010

d) St. Martinville Senior High Ticket Sellers for Football and Basketball

e) Request for extra employment pay for Theresa Blankenship, Trisha Chauvin, Catherine Guidry, Debbie Guillory, Angela Toncrey, and Regina Smart for the Parks Primary After-Care Program for the month of August, 2010

On the motion of Mr. Stelly, seconded by Mr. Fuselier, and unanimously carried, the

Board adjourned.

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SECRETARY

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PRESIDENT