

ST. MARTIN PARISH SCHOOL BOARD

SEPTEMBER 7, 2011

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge Instructional Center with the following members present: Messrs. James Blanchard, President, Floyd Knott, Mark Hebert, Aaron Flegeance, Russel C. Foti, Richard Potier, Robert E. Hollier, Steve Fuselier, Frederic Stelly, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by James Blanchard, President. Superintendent Lavergne opened the meeting with a prayer and the pledge of allegiance.

Ms. Wynde Frederick, Executive Secretary to the Superintendent, was recognized as the Taylor and Sons August Employee of the Month.

Ms. Brenda Courville, Supervisor of Human Resources, presented the Outstanding School Support Personnel winners with trophies:

- Peggy Theriot, Breaux Bridge Primary
- Sylvia Green, Breaux Bridge Elementary
- Cindy Huval, Cecilia Primary
- Wanda Celestine, Teche Elementary
- Betina Robin, Parks Primary
- Rachel Thomas, St. Martinville Primary
- Cheryl Dugas, Catahoula Elementary
- Tracey Gros, Stephenville Elementary
- Reginald Hill, St. Martinville Junior High
- Leola Riser, Parks Middle
- Theresa Celestine, Cecilia Junior High
- Belinda Berard, Cecilia High
- Almarie Cormier, Breaux Bridge High

- Myra Castille, Early Learning Center – Primary/Elementary Level
Outstanding Support Personnel of the Year

- Ulysses Batiste, Breaux Bridge Junior High – Middle School Level
Outstanding Support Personnel of the Year

- Dayne Huval, St. Martinville Senior High – High School Level
Outstanding Support Personnel of the Year

The meeting was recessed for ten minutes for refreshments.

The following items were removed from the agenda:

- a) Presentation by Mike Hefner regarding redistricting
- b) Board Member's request to discuss the hourly rate being paid on stipends to professionals and paraprofessionals

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On the motion of Mr. Flegeance, seconded by Mr. Knott, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - Regular Meeting of August 3, 2011
 - Special Meeting of August 4, 2011
 - Insurance Committee Meeting of August 10, 2011
 - Special Meeting of August 17, 2011
 - Finance Committee Meeting of August 31, 2011
- b) Insurance Committee recommendation regarding changes in the Group Health Insurance Plan (attached as Exhibit A)
- c) Finance Committee recommendations:
 - Sales Tax Supplements from current operations for payment in May 2012, to be reflected in the annual budget
 - Transfer \$1,000,000 from Sales Tax to General Fund for Operation of Schools, covering the General Fund deficit for the year ending June 30, 2012, to be reflected in the annual budget
 - Sales Tax Supplements from fund balance for payment in November 2011, to be reflected in the annual budget
- d) 2009 Bond Program
 - 1) Substantial Completion of the following projects:
 - Breaux Bridge Junior High Gym Bleacher Repairs
 - Breaux Bridge High Walk-in Freezer
 - 2) Change Order No. 2 for Teche Elementary New Classrooms project for additional work and services associated with unforeseen conditions for a total maximum of \$8,746.70. There will be an additional Change Order at the October meeting for revisions to the Computer Lab as requested by the Owner after the project bid. Both Change Orders are within the available budget for the project.
 - 3) Costs for extension of IT wiring, etc. for technology associated with the Teche Elementary New Classrooms project. This work was not included in the contractor's scope of work as a cost savings measure, in order to coordinate direct with School Board's IT Department. Cost will not exceed \$12,000 and exact figure will be presented at next meeting. This cost is within the available budget for the project.
- e) Request for waiver of sales tax penalties for Picard's Auto, Truck & Industrial, Inc. (Breaux Bridge and Henderson locations)
- f) Renewal of Intergovernmental Agreement with the 16th Judicial District Attorney's Office to operate the TASK/Early Intervention Program in all Title I Schools
- g) Crisis Response Policy for the 2011-2012 School Year
- h) Proposed Policy: File: IDFAB: Sports Injury Management and Concussions (attached as Exhibit B)
- i) Designating September 18-24, 2011 as Yellow Ribbon Youth Suicide Awareness and Prevention Week

The Public Hearing was opened and closed.

On the motion of Mr. Hollier, seconded by Mr. Fuselier, and unanimously carried, the Board approved the Finance Committee recommendation to approve a resolution to adopt the budget for the General Fund and the several Special Revenue Funds for the year ending June 30, 2012.

On the motion of Mr. Flegeance, seconded by Mr. Fuselier, and unanimously carried, the Board went into Executive Session.

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On the motion of Mr. Fuselier, seconded by Mr. Foti, and unanimously carried, the Board came out of Executive Session.

A motion was made by Mr. Hebert and seconded by Mr. Fuselier to waive the existing policy for Insurance and Risk Management and allow the Board to vote (2/3 vote needed to waive the policy). The motion was then voted on and failed, as follows:

FOR: Mr. Fuselier, Ms. Babin, Mr. Blanchard, Mr. Foti, Mr. Potier, and Mr. Hebert

OPPOSED: Mr. Flegeance, Mr. Hollier, Mr. Stelly, and Mr. Knott

On the motion of Mr. Flegeance, seconded by Ms. Babin, and unanimously carried, the Board approved the following Professional Personnel Changes:

APPOINTMENTS:

Burch, Susan, Connections/Pre-GED, Breaux Bridge Senior High; effective August 22, 2011. (Certified)

Carries, Angela, 6th grade, Breaux Bridge Elementary; effective October 26, 2011. (Certified)

Foti, Rose, Middle School teacher at JCEP/PAC; effective August 12, 2011. (Certified)

Gaspard, Dixie, Math Connections, Breaux Bridge Senior High; effective August 22, 2011.

Hebert, Catherine, 5th grade, Breaux Bridge Elementary; effective August 12, 2011. (Certified)

Cassidy, Kristen, 2nd grade, St. Martinville Primary; effective August 12, 2011.

Poche', Ashley, Art, Cecilia Senior High; effective August 12, 2011. (Certified)

Poche', Connie, 6th grade, Breaux Bridge Elementary; effective September 2, 2011. (Certified)

Saucier, Laura, Science/Reading, Breaux Bridge Junior High; effective August 12, 2011. (Certified)

Shepherd, Robin, English, St. Martinville Senior High; effective August 15, 2011. (Certified)

Taylor, Chelsy, Pre-kindergarten, Early Learning Center; effective August 12, 2011. (Certified)

Webre, Hope, Special Education, Parks Primary; effective August 12, 2011 (PL)

TRANSFERS:

Davis, Chad, from Behavioral Interventionist at Breaux Bridge Elementary to READ 180 at Cecilia Junior High; effective September 1, 2011.(Certified)

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Guidry, Ashlie, from Special Education at Parks Primary to Teche Elementary; effective August 12, 2011. (Certified)

Hultquist, Rashell, from Pre-kindergarten at Parks Primary to Kindergarten at Breaux Bridge Primary; effective August 12, 2011. (Certified)

Huval, Diane, from Title I part-time Tutor at Teche Elementary to Title I full-time READ 180 teacher at Teche Elementary/Cecilia Junior High; effective September 1, 2011. (Certified)

Noel, Heidi, from Physical Education to English at Cecilia Junior High; effective August 12, 2011. (OFAT)

Thomas, Joni, from Registered Nurse at the Breaux Bridge School Based Health Center to Registered School Nurse/Breaux Bridge area at the Breaux Bridge School Based Health Center; effective August 12, 2011.

MEDICAL LEAVES:

Celestine, Ruby, Language/Reading, Parks Middle School; effective August 12, 2011 through January 12, 2012.

Corzo, Jan, Talented Theatre teacher, Special Services; effective August 12, 2011 through September 19, 2011.

Gonsoulin, Mozella, Supervisor of Child Welfare and Attendance, School Board Office; effective August 17, 2011 through October 31, 2011.

MATERNITY LEAVE:

Alvarez, Danielle, Pre-kindergarten, Cecilia Primary; effective October 12, 2011 through November 30, 2011.

RESIGNATIONS:

Benoit, Cheryl, School Nurse/Breaux Bridge area, Breaux Bridge School Based Health Center; effective August 1, 2011.

Davis, Kenny, 6th grade, Breaux Bridge Elementary; effective August 8, 2011.

Dutarte, Lydie, Foreign Associate Teacher, Cecilia Primary; effective June 2, 2011.

Feehan, Peggy, Foreign Language Coordinator, Instructional Center; effective August 22, 2011.

Hunter, Mardana, 5th grade, Breaux Bridge Elementary; effective August 8, 2011.

Thompson, Debra, READ 180, Cecilia Junior High; effective August 29, 2011.

DROP/RETIREMENT PROGRAM:

Humblet, Anne, French, Teche Elementary; effective January 20, 2012.

On the motion of Mr. Hebert, seconded by Mr. Foti, and unanimously carried, the Board approved the following Paraprofessional Personnel Changes, excluding the appointments of Stacey Jones and Wendell Owens and the retirement of Edward Broussard:

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APPOINTMENTS:

Choplin, Misty, Permanent Substitute Bus Driver; effective September 8, 2011.

Dupuis, Gesette, Permanent Substitute Bus Driver; effective September 8, 2011.

Ebow, Geredette, Adult Education Aide, Acadiana Technical College Evangeline College; effective August 15, 2011.

George, Edward, Permanent Substitute Bus Driver; effective September 8, 2011.

Melancon, Dale, Permanent Substitute Bus Driver; effective September 8, 2011.

Leger, Gina, LPN/Instructional Aide, Cecilia Junior High; effective September 8, 2011.

Owens, Wendell, 12 month Custodian, St. Martinville Primary; effective August 4, 2011.

Roberts, Beverly, part-time Food Services Technician, St. Martinville Junior High; effective August 12, 2011.

Theriot, Terri Lynn, Permanent Substitute Bus Driver; effective September 8, 2011.

Wiltz, Jerome, Special Education Teacher Aide, St. Martinville Senior High; effective September 8, 2011.

TRANSFERS:

Babineaux, Perry, from a 12 month custodian at Breaux Bridge Primary to Breaux Bridge Elementary; effective September 8, 2011.

Belaire, Ann, from a Medicaid Specialist/Clerical at the Cecilia School Based Health Center to a Medical Specialist at the Breaux Bridge School Based Health Center; effective September 8, 2011.

Faulk, Anthony, from a 10 month Custodian at St. Martinville Junior High to a 12 month Custodian at St. Martinville Primary; effective September 8, 2011.

Gross, Tracy, from a Pre-kindergarten Aide to a Title I Tutor at Stephenville Elementary; effective August 15, 2011.

Landry, Linda, from a 12 month custodian at Breaux Bridge Elementary to Breaux Bridge Primary; effective September 8, 2011.

Miller, Robin, from a Kindergarten teacher to a Teacher Aide at Breaux Bridge Primary; effective August 15, 2011.

MEDICAL LEAVES:

Charles, Hilda, Food Services Manager, Early Learning Center; effective August 16, 2011 through October 28, 2011.

Green, Sylvia, Secretary, Breaux Bridge Elementary; effective September 13, 2011 through December 1, 2011.

James, Hayward, Custodian, Early Learning Center; effective August 8, 2011 through November 15, 2011.

Landry, Virgie, Teacher Aide (Title I), Breaux Bridge Primary; effective August 12, 2011 through January 10, 2012.

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MATERNITY LEAVE:

Carnell, Michelle, Teacher Aide, Breaux Bridge Primary; effective September 1, 2011 through October 13, 2011.

FAMILY MEDICAL LEAVE:

Patin, Doris, Bus Driver, Breaux Bridge area; effective August 15, 2011 through November 7, 2011.

RETIREMENT:

Marks, Suzanne, Teacher Aide (Title I), Breaux Bridge Primary; effective September 2, 2011.

A motion was made by Mr. Potier to appoint Stacey Jones as the 12 month custodian at St. Martinville Primary School. The motion died for lack of a second.

On the motion of Ms. Babin, seconded by Mr. Flegeance, and unanimously carried, Anthony Faulk was appointed as a 12 month custodian at St. Martinville Primary School.

On the motion of Mr. Potier, seconded by Mr. Fuselier, and unanimously carried, Wendell Owens was appointed as a 12 month custodian at St. Martinville Primary School.

On the motion of Mr. Potier, seconded by Mr. Hollier, and unanimously carried, the Board approved the following Personnel Changes:

- a) St. Martinville Senior High ticket sellers for the 2011/2012 Basketball and Football seasons
- b) Request for extra employment pay for Corita Andrus, Cabrini Benoit, Dana Broussard, Brenda Davis, and Mary Jo Franciol for Cecilia Primary's After-Care Program for month of August, 2011
- c) Appointment of positions for The Save the Children Program at St. Martinville Primary and the Early Learning Center
- d) Special Services contracts for students with disabilities as mandated by Bulletin 1706

On the motion of Mr. Hollier, seconded by Mr. Hebert, and unanimously carried, the Board approved replacing the vacant registered nurse position with an advanced practice nurse practitioner for the Breaux Bridge School Based Health Center.

Superintendent Lavergne informed the Board Sarah Allen was his recommendation for the position of Principal at St. Martinville Primary School. On the motion of Mr. Fuselier, seconded by Ms. Babin, and unanimously carried, the Board appointed Ms. Sarah Allen as Principal of St. Martinville Primary School.

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On the motion of Mr. Foti, seconded by Mr. Hebert, and carried, the Board approved to eliminate the Foreign Language Coordinator position and postpone the advertisement of Parks Primary/Middle School Assistant Principal until next month.

OPPOSED: Mr. Flegeance, Mr. Potier, and Mr. Stelly

ABSTAINED: Mr. Fuselier

On the motion of Mr. Knott, seconded by Mr. Hebert, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT