

ST. MARTIN PARISH SCHOOL BOARD

SEPTEMBER 4, 2013

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge City Hall with the following members present: Messrs. Floyd Knott, President, Steve Fuselier, Aaron Flegeance, James Blanchard, Russel C. Foti, Robert E. Hollier, Richard Potier, Frederic Stelly, Mark Hebert, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Floyd Knott, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Wanda Celestine, Secretary at Teche Elementary School, was recognized as the August Employee of the Month sponsored by Southern Scripts.

Dr. Beebe recognized new appointments, as follows:

Amanda Bouchereau, Registered Nurse
Jerry Mouisset, Accountant

On the motion of Mr. Blanchard, seconded by Mr. Foti, and carried, the following items were removed from the agenda:

- a) Consider and/or approve Equitable Pay for Coaches: Employees (Support Personnel)
- b) Consider and/or approve the purchase of 4 vehicles as requested by the maintenance/operations personnel

OPPOSED: Mr. Potier

The Board amended the item relative to the wireless network, as follows:

Consider and/or approve taking proposals at Parks Primary for a wiring infrastructure and to begin the design on those schools that will be impacted by the E-Rate Grant.

On the motion of Mr. Blanchard, seconded by Mr. Foti, and carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - Regular Meeting of August 7, 2013
 - Finance Committee Meeting of August 21, 2013 (OPPOSED: Mr. Potier)
 - Special Meeting of August 21, 2013
- b) Finance Committee recommendations:
 - Purchasing lots in the Cecilia area with 2009 Bond Funds
 - Advertisement for the vacant accountant position (ratify)
- c) 2013-2014 salary disbursements (OPPOSED: Mr. Potier)
- d) Request to “piggyback” on Lafourche Parish’s Library Books Bid

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- e) Allowing Enterprise Liquids Pipeline LLC to access the aforementioned St. Martin Parish School Board Property for the purpose of conducting a survey in preparation for the addition of a pipeline to be run adjacent to an existing pipeline corridor
- f) Granting a servitude to the Shell Pipeline Company for the purpose of adding an additional pipeline servitude near an existing pipeline corridor in the aforementioned sections
- g) Allowing Theophilus Oil and Gas to assign state lease number 21094 to McMoran Oil and Gas LLC
- h) St. Martin Parish Personnel Evaluation Program (Bulletin 130)
- i) Addendum to Pupil Progression Plan
- j) Crisis Response Policy for the 2013-2014 School Year
- k) Proclamation/resolution:
 - Designating September 15-21, 2013 as Yellow Ribbon Youth Suicide Awareness and Prevention Week (Attached as Exhibit A)
 - Expressing the condolences of the entire school system to the families of Ronald Charles, Lucille Roberts, and Mary Filer (Attached as Exhibit B)
- l) Personnel Changes:
 - Payment for Breaux Bridge Senior High's Assistant Softball Coach (F. Dupuis)
 - Permission of payment for St. Martinville Senior High's ticket sellers, assistant coaches, cafeteria and custodial workers for basketball and football

On the motion of Mr. Blanchard, seconded by Mr. Stelly, and unanimously carried, the Board approved the request for permission to issue Request for Qualifications (RFQ) to Architects and Engineers for preparation of Master Plan Programming for 2013 Bond Program and subsequent design projects to be authorized after completion of Master Plan Programming.

On the motion of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the Board approved taking proposals at Parks Primary for a wiring infrastructure and to begin the design on those schools that will be impacted by the E-Rate Grant.

On the motion of Mr. Foti, seconded by Mr. Fuselier, and unanimously carried, the Board approved allowing the Superintendent and School Board President with the consensus of the Board President, Project Manager, Project Architect and Bond Committee to terminate the contract with the Contractor for the Parks Primary New Multipurpose Building & Classroom project, without further action by the Board, in the event that the Bonding Company, which has been notified of the progress of the project, recommends terminating the contract.

On the motion of Mr. Blanchard, seconded by Mr. Foti, and unanimously carried, the Board acknowledged the following:

- a) School Board already approved advertising final demolition of Old Instructional Center if project comes in within budget, which is expected. Quotes will be presented at a Board meeting before awarding project.
- b) Final Change Order No. 1 amount for Breaux Bridge Jr. High Cafeteria Renovation of \$9,376.13 (Board approved Change Order not to exceed \$12,000 at August Board meeting).

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- c) Final Change Order No. 4 amount for New Instructional Center is \$363,877 for a new contract total of \$3,788,427 (Board approved Finance Committee minutes which included authorizing the Change Order at the July 10 meeting).
- d) Awarding Breaux Bridge High School Greenhouse to Bulliard Construction in the amount of \$118,000 (Board approved awarding project if quotes were within budget at the August Board meeting).
- e) Purchase Order for lockers at Catahoula Elementary was issued in the amount \$11,330, utilizing contingency funds remaining at the campus.
- f) Bids (Base and 3 Alternates) are being taken at Breaux Bridge Primary on September 25 for work that is necessary. The Base budget is within the construction budget available from the 2009 Bond. If bids on the alternates exceed the 2009 construction budget, recommendation will be presented at the next Board meeting for consideration of the use of contingency funds from 2009 Bond or from 2013 Bond funds, to fund the remainder of the work.

Mr. Stuart Gauthier, County Agent, and staff members presented the LSU AgCenter Annual Report to the Board.

On the motion of Ms. Babin, seconded by Mr. Flegeance, and unanimously carried, the Board approved a request for a Special Meeting on Wednesday, September 25, 2013 at 5:00PM for a public hearing on the proposed 2013-2014 budget and appeals.

Board Member James Blanchard expressed concerns regarding the following:

- a) Transportation (bus) policies
- b) Grass cutting at schools in the parish

On the motion of Mr. Hebert, seconded by Mr. Hollier, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Foti, seconded by Mr. Blanchard, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Foti, seconded by Mr. Flegeance, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT