

ST. MARTIN PARISH SCHOOL BOARD

JULY 10, 2013

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge City Hall with the following members present: Messrs. Floyd Knott, President, Steve Fuselier, Aaron Flegeance, James Blanchard, Russel C. Foti, Robert E. Hollier, Richard Potier, Frederic Stelly, Mark Hebert, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Floyd Knott, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Dr. Beebe presented a certificate to Sydney Blanchard, Breaux Bridge High School Business Student, for placing 2nd in the Microsoft Excel National Competition.

Mr. Billy Greig, Supervisor of Secondary Education, was recognized as the June Employee of the Month sponsored by Southern Scripts.

The following items were removed from the consent agenda:

- a) Finance Committee recommendation to maintain the 2012-13 staffing formula for the 2013-14 school year (use of General Fund money)
- b) Finance Committee recommendation to table the purchase of 10 busses
- c) Personnel Changes – Consider and/or approve part-time Computer Services Intern Position

On the motion of Mr. Hebert, seconded by Mr. Blanchard, and unanimously carried, the Board approved to adopt a resolution providing for the opening and tabulation of the sealed and electronic bids received for the purchase of General Obligation School Bonds, Series 2013, of St. Martin Parish School District, Louisiana (attached as Exhibit A).

On the motion of Mr. Blanchard, seconded by Mr. Potier, and unanimously carried, the Board approved to adopt a resolution accepting the best bid received for the purchase of General Obligation School Bonds, Series 2013, of St. Martin Parish School District, Louisiana (attached as Exhibit B).

On the motion of Ms. Babin, seconded by Mr. Stelly, and unanimously carried, the Board approved to adopt a resolution authorizing the incurring of debt and issuance of General Obligation School Bonds, Series 2013, of St. Martin Parish School District, Louisiana; and providing for other matters in connection therewith (attached as Exhibit C).

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A motion was made by Mr. Potier to eliminate 12 teacher positions and budget the money from the state for paraprofessional salaries. The motion died for lack of a second.

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - Regular Meeting of June 5, 2013
 - Finance Committee Meeting of June 19, 2013
 - Finance Committee Meeting of July 10, 2013
- b) Recommendations of Finance Committee meeting of June 19, 2013:
 - Purchase a lot located at 324 Berard Street, Breaux Bridge, with 2009 Bond money
 - Contribution to St. Martin Economic Development Authority (SMEDA) in the amount of \$29,055.60 for Fiscal Year 2013-14
 - Addition of an Assistant Principal for Parks Community Schools
 - Decrease the internal funding level for the Workers Comp Program from 2.5% of salaries to 1.85% of salaries, effective July 1, 2013
 - Loss Control Service Agreement
 - Athletic Injury Management Contract
 - Staffing proposal submitted by the Stephenville Elementary administration, including the elimination of 1 PE teacher, a 10 month custodial position, and the reduction of a full-time food service technician to a part-time status, with a reassessment for the 14-15 school year
 - Ms. Casey Broussard named Interim Chief Financial Officer as of June 1, 2013
- c) Recommendations of the Finance Committee meeting of July 10, 2013:
 - Change Order No. 4 budget and associated fees for revisions to the new Instructional Center not to exceed \$433,000 of available funds from parish wide contingency (change order includes modifications to interior walls and provides additional parking) and authorizing payment for Change Order No. 3 in the amount of \$12,550 for additional slab rough-ins to accommodate plan changes
 - Awarding St. Martinville Jr. High School Commons and Parking to the apparent low bidder, Acadiane' Renovations, Ltd., for the base bid of \$405,000, which is within the available budget. In addition, the Committee recommended Change Order No. 1 (\$128,300) to provide a sloped roof in lieu of flat roof for canopy, using the balance of funds available at the campus, including contingency and \$19,883 from funds remaining in St. Martinville High
 - Adoption of Item I co-pay structure for pharmacy benefits retroactive to July 1 and moving forward
 - Special enrollment period for group benefits for the month of August, dependent on administration's discretion
- d) Request for waiver of sales tax penalties for The Pampered Chef
- e) Revisions to Prescription Benefit Exclusions – Southern Scripts, LLC
- f) The highest bid for alligator tags from Mr. James R. Little at 55.5 percent of the sale of hides
- g) Renewing the campsite lease of Douglas and Wanda Daigle
- h) Reappointment of the following SMEDA Board Members for a three-year term, set to expire effective June 1, 2016:
 - Mr. Jimmie Bulliard
 - Mr. Donald Thibodeaux
 - Mr. Myran Chautin
- i) Revisions to the Medical Emergency Procedure policy (attached as Exhibit D)
- j) Revisions to the Virtual Policy manual for the 2013-2014 school year

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- k) St. Martin Parish School Building Level Committee Handbook
- l) Changes to the St. Martin Parish Pupil Progression Plan for the 2013-2014 school session
- m) Request for the use of St. Martinville Senior High School facility
- n) Personnel Changes:
 - Permission to advertise for the following administrative positions (ratify)
 1. Breaux Bridge Senior High
 2. Cecilia Primary
 3. Parks Primary/Parks Middle
 4. Teche Elementary
 - Request for extra pay through IDEA for employees during the summer of 2013
 - Extra pay through federal funds for Nicole Angelle for summer 2013
- o) 2009 Bond Program
 - Change Order No. 3 for the Cecilia High School New Multipurpose in the amount of \$24,007.17 for concrete drive repairs
 - Allowing the Superintendent to approve partial Substantial Completion for the remainder of the work at Parks Primary new Multipurpose & Classrooms project (Classroom portion) to allow the campus to occupy the building prior to the next Board meeting
 - Acknowledge action by Superintendent based on approval at June 2013 School Board meeting:
 1. Awarded St. Martinville Primary Drainage project to apparent low bidder, Bulliard Construction in the amount of \$124,000

On the motion of Mr. Hollier, seconded by Mr. Hebert, and unanimously carried, the Board tabled the purchase of 10 busses. Board President Floyd Knott temporarily appointed Mr. Steve Fuselier to head a Transportation Committee and report back to the Board.

On the motion of Mr. Fuselier, seconded by Mr. Hebert, and carried, the Board approved a part-time Computer Services Intern Position.

OPPOSED: Mr. Blanchard

Dr. Beebe announced the assistant principal appointments, as follows:

Breaux Bridge High School – Ricky Poulan
Cecilia Primary – Suzanne LeBeouf
Teche Elementary – Angela Watson
Parks Primary – Tassala Jones
Parks Middle – Shirley Thibodeaux
St. Martinville Primary – Tashona Hypolite (lateral transfer)

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT