

ST. MARTIN PARISH SCHOOL BOARD

DECEMBER 4, 2013

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge City Hall with the following members present: Messrs. Floyd Knott, President, Aaron Flegeance, James Blanchard, Russel C. Foti, Robert E. Hollier, Richard Potier, Frederic Stelly, Mark Hebert, and Ms. Wanda Babin.

ABSENT: Mr. Steve Fuselier

The meeting was called to order by Floyd Knott, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Dr. Beebe recognized Cecilia Primary's Valerie Theriez as the 2013 Foreign Language Teacher of the Year and St. Martinville Senior High's Deidre Robertson for the 2013-2014 Louisiana Secondary Art Education Teacher Award.

Ms. Brenda Courville, Human Resource Supervisor, was recognized as the November Employee of the Month sponsored by Southern Scripts.

On the motion of Mr. Potier, seconded by Mr. Foti, and unanimously carried, consider and/or approve request for permission to advertise for the position of Principal of Stephenville Elementary School was added to the consent agenda.

ABSENT: Mr. Fuselier

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - Regular Meeting of November 6, 2013 (OPPOSED: Mr. Potier)
 - Special Meeting of November 20, 2013
 - Finance Committee Meeting of December 4, 2013 (OPPOSED: Mr. Potier)
- b) Finance Committee recommendations:
 - Contracting with ING to oversee St. Martin Parish School Board 403 (b) plan (OPPOSED: Mr. Potier)
 - Employee Wellness Program (screening for active employees and retirees), excluding the incentive
- c) Special meeting on January 23, 2014 at 3:00PM to accept the bid for the purchase of General Obligation School Bonds, Series 2014, of St. Martin Parish School District, Louisiana, and providing for other matters in connection therewith
- d) Adopting a resolution authorizing the advertising for bids for the purchase of General Obligation School Bonds, Series 2014, of St. Martin Parish School District, Louisiana, and providing for other matters in connection therewith (attached as Exhibit A)
- e) Contract for Policy360, the Policy Updating Service, Forethought Consulting, Inc. (OPPOSED: Mr. Potier and Mr. Hebert)

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- f) Advertising for an additional lease north of existing leases in the Bell River area
- g) Personnel Changes:
 - Request for extra employment pay for Corita Andrus, Cabrini Benoit, Ashley Bonvillain, Dana Broussard, Brenda Davis, and Ashley Howard for Cecilia Primary's After-Care Program for the month of October, 2013
 - Request for extra employment pay for Angela Toncrey, Rena David, Tonia Theriot, Crissy Frederick, Kate Gary, Theresa Blankenship, Regina Smart, Catherine Meche, and Trisha Chauvin for Parks Primary's After-Care Program for the month of September, 2013
 - Request for permission to advertise for the position of Principal of Stephenville Elementary School

ABSENT: Mr. Fuselier

On the motion of Mr. Blanchard, seconded by Mr. Foti, and unanimously carried, the Board approved a resolution and redistricting proposal for the St. Martin Parish School Board as presented by Mr. Mike Hefner, Demographer (attached as Exhibit B).

ABSENT: Mr. Fuselier

Mr. Sid Hebert, Brown & Brown of Louisiana Corporate Sales Executive, provided a report relative to a revised building inventory list and a needs assessment of properties and an update to required coverages.

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board approved Substantial Completion for the 2009 Bond project, Breaux Bridge High School Greenhouse.

ABSENT: Mr. Fuselier

On the motion of Mr. Flegeance, seconded by Mr. Stelly, and unanimously carried, the Board approved assigning the following 2013 Bond projects and authorized the Architect to proceed through Schematic Design, contingent upon Architect accepting the projects:

- a) Food Services Equipment Installation requiring Construction to Architectural Solutions
- b) Cecilia Jr. High 6 New Classrooms (including evaluation of regulatory requirements relative to sprinkling the building) to Angelle Architects
- c) Track Upgrades at 3 High Schools, to David Courville Architect

ABSENT: Mr. Fuselier

On the motion Ms. Babin, seconded by Mr. Flegeance, and unanimously carried, the Board approved allocating \$100,000 from 2013 Bond Parish-wide HVAC funds for "HVAC/Operation Capital Improvements".

ABSENT: Mr. Fuselier

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On the motion of Mr. Blanchard, seconded by Mr. Hollier, and unanimously carried, the Board approved a feasibility study for the Breaux Bridge area schools not to exceed \$60,000 to be prepared by Poché Prouet Associates, Ltd. prior to assigning any project to architects.

ABSENT: Mr. Fuselier

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and carried, the Board approved changes made relative to the 2009 Bond Projects initially identified at the following schools:

- a) Breaux Bridge High School – Auditorium
- b) Cecilia High School – Permanent classroom walls (not feasible – budget insufficient)
- c) Breaux Bridge Primary – Playground upgrade (not feasible with restroom upgrades being a higher priority)
- d) Breaux Bridge Elementary – Playground equipment (not feasible pending reconfiguration)
- e) St. Martinville High School – New concession stand at stadium (not feasible due to insufficient budget to comply with regulatory requirements)
- f) Stephenville – New fence and renovate exercise track (not feasible due to reassessment of priorities and needs)

OPPOSED: Mr. Potier

ABSENT: Mr. Fuselier

On the motion of Ms. Babin, seconded by Mr. Flegeance, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Potier, seconded by Mr. Flegeance, and unanimously carried, the Board came out of Executive Session.

ABSENT: Mr. Fuselier

No action was necessary for Employee A.

On the motion of Mr. Potier, seconded by Ms. Babin, and carried, the Board approved to follow the recommendation of the administration regarding Employee B, which involves a 5 day suspension without pay and a probationary period of 12 months.

OPPOSED: Mr. Hollier and Mr. Hebert

ABSENT: Mr. Fuselier

On the motion of Mr. Potier, seconded by Mr. Flegeance, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT