

**ST. MARTIN PARISH SCHOOL BOARD**

**JANUARY 9, 2013**

**BREAUX BRIDGE, LOUISIANA**

**MINUTES**

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge City Hall with the following members present: Messrs. James Blanchard, President, Floyd Knott, Mark Hebert, Aaron Flegeance, Russel C. Foti, Richard Potier, Robert E. Hollier, Steve Fuselier, Frederic Stelly, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by James Blanchard, President. Superintendent Lavergne opened the meeting with a prayer and the pledge of allegiance.

Board President James Blanchard opened the floor for nominations for President of the Board. On the motion of Ms. Babin, seconded by Mr. Flegeance, Mr. Floyd Knott was nominated for the office of President and Mr. Robert E. Hollier was nominated for the office of Vice-President.

The nominations for the offices of President and Vice-President were closed unanimously.

Mr. Floyd Knott was elected President and Mr. Robert E. Hollier was elected Vice-President of the St. Martin Parish School Board for the year 2013.

Mr. Frederick Wiltz, Supervisor of Child Welfare and Attendance, Ms. Khristy Hulin, Safe and Drug Free School and Communities Coordinator, and Ms. Mary Journet, Truancy Coordinator, were recognized as Taylor and Sons December Employees of the Month.

Consider and/or approve Change Order No. 1 for the Cecilia High School New Multipurpose project for additional concrete work around the Baseball Field, requested by Owner was removed from the agenda.

On the motion of Mr. Hebert, seconded by Mr. Foti, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
  - Regular Meeting of December 5, 2012
  - Special Meeting of December 19, 2012
- b) 2009 Bond Program
  - 1) The following with regard to the New Instructional Center (bids received December 20, 2012):
    - Accept the withdrawal of bid from E.L. Habetz for unintentional omission in price.

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- Award the project to M.D. Descant, the next apparent low bidder, for a Contract Value of \$3,162,000, which is within the available budget for the project, for the following:
    - Base Bid
    - Alternate No. 1 (additional parking & site work)
    - Alternate No. 2 (interior upgrades)
  - A simultaneous execution of a Change Order with the Contract will delete the card access system from Alternate No. 2.
  - The owner requests that the Contractor hold his price for Alternate No. 3 (additional parking & site work and generator) for 90 days.
- 2) Substantial Completion of the Breaux Bridge Primary New Multipurpose Building.
- c) Recommendation of the administration for the acceptance of bids on School Nutrition Large Equipment to Douglas Food Stores, Buckelew's Hardware Co., Cayard's, and Louisiana Food Service Equipment.
- d) Resolution certifying President and Vice-President to conduct transactions for and on behalf of the School Board
- e) Policy revisions as mandated by the 2012 Louisiana Legislature:  
DFK, *Sale of Surplus Equipment and Supplies*  
FDC, *Naming of Facilities*  
IEB, *Class Size*  
JBCBB, *Homeless Children and Youth*  
JGCD, *Administration of Medication*
- f) Sick Leave Bank Forms: Sick Leave Bank Donation Form and Request for Days
- g) Personnel Items:
  - Request for extra employment pay for Corita Andrus, Mandy Angelle, Cabrini Benoit, Dana Broussard, and Brenda Davis for Cecilia Primary's After-Care Program for the month of November, 2012
  - Request for extra employment pay for Trisha Chauvin, Catherine Meche, Rena David, and Julie Laviolette for Parks Primary's After-Care Program for the month of November, 2012

Mr. Russell Champagne with Kolder, Champagne, Slaven & Company presented the audit report for the fiscal year ended June 30, 2012. On the motion of Mr. Stelly, seconded by Mr. Fuselier, and unanimously carried, the Board approved the audit report from Kolder, Champagne, Slaven & Company for the fiscal year ended June 30, 2012.

Mr. Fuselier discussed changes regarding the Special Appeals Meetings.

Board President Floyd Knott made the following appointments:

Russell C. Foti, Education Committee Chairman  
Frederic Stelly, Maintenance Committee Chairman  
James Blanchard, Finance Committee Chairman  
Robert E. Hollier, Insurance Committee Chairman

A motion was made by Mr. Foti and seconded by Mr. Hollier to postpone the appointment of Superintendent until the January 30 meeting. The motion was then voted on and failed, as follows:

FOR: Mr. Hebert, Mr. Foti, Mr. Hollier, and Mr. Stelly

OPPOSED: Mr. Blanchard, Mr. Flegeance, Mr. Fuselier, Mr. Potier, Mr. Knott, and Ms. Babin

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A ballot was issued to each Board Member to vote on Superintendent. The ballots were handed to Mr. Mark Boyer, Legal Counsel, to read.

Steve Fuselier, District I – Ms. Lottie Beebe

Wanda Babin, District II – Ms. Lottie Beebe

Aaron Flegeance, District III – Ms. Lottie Beebe

James Blanchard, District IV – Ms. Lottie Beebe

Russel C. Foti, District V – Dr. Daniel Rawls

Robert E. Hollier, District VI – Ms. Lottie Beebe

Richard Potier, District VII – Ms. Lottie Beebe

Frederick Stelly, District VIII – Abstained

Floyd Knott, District IX – Ms. Lottie Beebe

Mark Hebert, District X – Dr. Daniel Rawls

Ms. Lottie Beebe was appointed Superintendent of St. Martin Parish Schools for the 2013-14 School Year.

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board adjourned.

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SECRETARY

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PRESIDENT