

ST. MARTIN PARISH SCHOOL BOARD

DECEMBER 3, 2014

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Aaron Flegeance, Robert E. Hollier, James Blanchard, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Russel C. Foti, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Nicole Thayard, Curriculum Coordinator at St. Martinville Primary, was recognized as the November Employee of the Month sponsored by Southern Scripts.

Ms. Sharon Dayton, SMSH Art Teacher, Ms. Khristy Hulin, Safety Coordinator, and three St. Martinville High seniors, Ashley Evans, Blake Blanchard, and Holly Escagne were recognized for participating in an Art Exhibit.

Dr. Beebe presented a plaque to Mr. Robert E. Hollier, outgoing Board Member for District 6, for his services to the St. Martin Parish School Board.

The meeting was recessed for ten minutes for refreshments in honor of the Top Gains schools – Cecilia Primary and Teche Elementary.

Discussion of social media by school board employees was added to the agenda.

On the motion of Mr. Fuselier, seconded by Mr. Hebert, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of November 5, 2014
 - 2) Regular Meeting of November 5, 2014
- b) Request for waiver of sales tax penalties for the following:
 - 1) MDM Tool Supply LLC
 - 2) Jason Pharmaceuticals Inc AKA Jason Properties AKA Take Shape
- c) Adopted a resolution authorizing the advertising for bids for the purchase of General Obligation School Bonds, Series 2015, of St. Martin Parish School District, Louisiana and providing for other matters in connection therewith (attached as Exhibit A)
- d) St. Martinville Softball to pay \$1,500 of outstanding loan amount in December and the balance of \$2,175.16 in the spring
- e) Contract for Policy360, the Policy Updating Service, Forethought Consulting, Inc.
- f) Resolutions expressing the condolences of the entire school system to the families of Genevieve “Jenny” Theriot, Mary Joyce John, and Marie Guidry LeBlanc (attached as Exhibit B)

DECEMBER 3, 2014 - MINUTES

Page 2 of 3

- g) Personnel Changes:
- 1) Request for extra employment pay for Corita Andrus, Cabrini Benoit, Tracey Berard, Ashley Bonvillain, Dana Broussard, Brenda Davis, and Ashley Howard for Cecilia Primary's After-Care Program for the months of October and November, 2014
 - 2) Request for extra employment pay for Patty Orgeron, Allison Guagliardo, Candice Grivet, Michele Grizzaffi for Stephenville Elementary's After-Care Program for the month of October, 2014
 - 3) Request for extra employment pay for Angela Toncrey, Rena David, Tonia Theriot, Kate Gary, Theresa Blankenship, Regina Smart, Catherine Meche, Trisha Chauvin, and Cherie Foti for Parks Primary's After-Care Program for the month of October, 2014

The St. Martinville Kiwanas Club presented a check of \$5,000 to the following administrators for their partnership: Jessica Landry, Early Learning Center, Sarah Allen, St. Martinville Primary, Elizabeth Thibeaux-Clay, St. Martinville Junior High, Michael Kreamer, St. Martinville Sr. High, and Julie Laviolette, Parks Primary.

The Board heard from Mr. Mike Fuselier regarding the National Motto of America. On the motion of Mr. Hebert, seconded by Mr. Flegeance, and unanimously carried, the Board approved a resolution supporting the display of the National Motto "In God We Trust" in the Board Room in a prominent location above the seal (attached as Exhibit C).

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board approved the following 2009 and 2013 Bond projects:

- a) Award of Breaux Bridge High School New Classrooms (2009 Bond) to Acadiené Renovations in the amount of \$1,364,000
- b) Authorized the Superintendent to award the Cecilia High School New Classrooms project to the low bidder, if bids are within the available budgets (funded by 2009 and 2013 Bonds). Architect's estimate of probable cost is \$1,228,845. Bids are due on December 10. Results will be presented at the January School Board meeting.
- c) Advertising for bids for the remaining Cabling projects at Catahoula Elementary, Parks Middle, St. Martinville High, Breaux Bridge High, Cecilia High, Teche Elementary, Cecilia Jr. High, Cecilia Primary, Stephenville, Breaux Bridge Primary, New Breaux Bridge Elementary, and JCEP
- d) Acknowledge award of Change Order No. 10 at the New Instructional for liquidated damages for a credit to the contract in the amount of \$12,300
- e) Acknowledge assignment of Purchase Orders issued/requested:
 - 1) BBP Computer Room Electrical - \$26,600/Dykes Electric
 - 2) BBP Computer Room Wiring/Cabling - \$9,500/Talks Cheap
 - 3) BBP Limestone (material only) - \$10,110.50/RJ Thibodeaux
 - 4) BBP Limestone Parking Labor and Fencing - \$28,469.21/Bulliard Construction
 - 5) BBP Sidewalk to Multipurpose - \$2,500/Juge Construction

Consider and/or approve purchasing property next to Teche Elementary School was tabled until the January 7 School Board meeting.

DECEMBER 3, 2014 - MINUTES

Page 3 of 3

Board Member James Blanchard discussed the following:

- a) College workers
- b) Substitute bus drivers pay

The Board recommended hiring a firm to conduct a payroll audit and review job descriptions.

The Board requested to form a committee to research outsourcing student transportation and report back to the Board at the April, 2015 school board meeting.

Board Member Mark Hebert expressed concerns regarding the policy for school sponsored coats/jackets (A-Team/Band). Staff will meet with principals and report back to the Board.

The Board discussed the use of social media by school board employees.

On the motion of Mr. Flegeance, seconded by Mr. Blanchard, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Blanchard, seconded by Mr. Fuselier, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Blanchard, seconded by Mr. Fuselier, and unanimously carried, the Board approved to follow the recommendation of the administration allowing the student discussed in Executive Session to return to his/her regular school setting.

ABSENT: Mr. Hebert

No action was necessary for the following items discussed in Executive Session:

- a) Pending litigation (Thomas vs. St. Martin Parish School Board)
- b) Personnel and protective health information
- c) Student conduct and club participation policy
- d) Employee performance and responsibilities

On the motion of Mr. Fuselier, seconded by Mr. Stelly, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT