

ST. MARTIN PARISH SCHOOL BOARD

NOVEMBER 5, 2014

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Aaron Flegeance, Robert E. Hollier, James Blanchard, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Russel C. Foti, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Nicole Usie, Assistant Principal at Cecilia High School, was recognized as the October Employee of the Month sponsored by Southern Scripts.

The following items were removed from the agenda:

- a) Finance Committee recommendation of November 5, 2014 – Lease-purchase on busses
- b) Personnel Changes – Consider and/or approve the advertisement of Energy Manager/Maintenance/Construction Manager
- c) Board Member's requests:
 - 1) Discuss removal of any permanent duck blinds on Section 16 lands in the basin
 - 2) Consider and/or approve purchasing property next to Teche Elementary School
 - 3) Discussion and action on agricultural lease and renewal of agricultural lease (including hunting rights) of 16th Section lands

The following items were added to the agenda:

- a) Consider and/or approve recommendation of the Finance Committee of November 5, 2014 to purchase 5 Regular Education and 2 Special Education busses
- b) Personnel Changes:
 - 1) Consider and/or approve the advertisement of Maintenance/Construction Foreman
 - 2) Consider and/or approve extra pay for Stephenville Elementary's After-Care Program for the month of September, 2014

The Board recessed for ten minutes.

On the motion of Mr. Fuselier, seconded by Mr. Potier, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Regular Meeting of October 1, 2014
 - 2) Special Meeting of October 15, 2014
 - 3) Finance Committee Meeting of October 15, 2014

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- b) Recommendations of the Finance Committee of October 15, 2014:
 - 1) Proposed Sales Tax Supplements schedule for 2014-2015
 - 2) Modifying the language included on group health insurance rate sheet regarding MCR eligible retirees
 - 3) Reorganization of the IT Department and salary schedules
- c) Recommendation of the Finance Committee of November 5, 2014 – Insurance Premium for New Administrative Building
- d) Recommendation of the administration for the acceptance of bids on tires to Area Wholesale Tire Company in the amount of \$51,602.50
- e) Waiving the fee for the Use of Facilities for the Carver High School Class of 1969
- f) Policy revisions for inclusion in the St. Martin Parish School Board Policy Manual:
 - ABCC, Terms in Office*
 - BCBB, Notification of School Board Meetings*
 - BCBD, Agenda Preparation and Dissemination*
 - BCBH, Minutes of School Board Meetings*
 - BCBK, Executive Sessions*
 - EDD, School Bus Scheduling and Routing*
 - GBRJ, Substitute Personnel*
 - ID, Curriculum*
 - IFA, Instructional Materials*
 - JBC, School Admission*
- g) Proposed changes to the Special Education policy guidelines outlined in the St. Martin Parish Pupil Progression Plan for 2014-2015
- h) Resolutions expressing the condolences of the entire school system to the families of Cassie Alexander, Jr., Kylee Henry, and Cornasha Flugence
- i) Personnel Changes:
 - 1) Request for extra employment pay for Corita Andrus, Cabrini Benoit, Ashley Bonvillain, Dana Broussard, Brenda Davis, and Ashley Howard for Cecilia Primary's After-Care Program for the month of September, 2014
 - 2) Request for extra employment pay for Angela Toncrey, Rena David, Tonia Theriot, Kate Gary, Theresa Blankenship, Regina Smart, Catherine Meche, Trisha Chauvin, Cherie Foti, and Deborah Guillory for Parks Primary's After-Care Program for the month of September, 2014
 - 3) Retroactive pay for 12 month custodian at the Department of Administration Building

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board approved the request for extra employment pay for Patty Orgeron, Allison Guagliardo, and Candice Grivet for Stephenville Elementary's After-Care Program for the month of September, 2014.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved the advertisement of the Maintenance/Construction Foreman.

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board approved the following 2009 and 2013 Bond projects:

- a) Authorizing the Superintendent to accept the following projects as Substantially Complete based on information provided by the Architect and approved by the staff, that the project is sufficiently complete:
 - 1) Parks Primary Administration Building Renovations
 - 2) Early Learning Center Roofing 2 Buildings

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- b) Authorizing Vermilion Architects to proceed with contract documents and advertising of St. Martinville High School Athletic Projects Phase 2 (2009 Bond) if documents are approved by staff, pending approval of Vermilion Architects contract with the School Board by the School Board attorney and Administration.
- c) Recommendation of Vermilion Architects for Teche Elementary Elevator Replacement (2013 Bond) and authorize them to proceed with contract documents and advertising pending approval of Vermilion Architects contract with the School Board by the School Board attorney and Administration. Recommendation includes the removal of existing elevator and replacement with a commercial grade elevator on the exterior of the building with an estimate of probable cost of \$150,000.
- d) Authorizing Vermilion Architects the Food Service Upgrade at Teche Elementary requiring construction (2013 Bond), to proceed with the construction documents and advertising if required, based upon approval of Superintendent, School Board staff, respective Board members and Principals, pending approval of Vermilion Architects contract with the School Board by the School Board attorney and Administration.
- e) Authorizing Vermilion Architects the high priority roofing project, St. Martinville High reroofing of 2 Portable Buildings (2013 Bond), to proceed with the construction documents and advertising if required, based upon approval of Superintendent, School Board staff, respective Board members and Principals, pending approval of Vermilion Architects contract with the School Board by the School Board attorney and Administration
- f) Acknowledge progress of the 2013 Bond Program shown below (detail provided in packets). Currently **\$17,000,000** bonds sold, with projected encumbered costs matching that amount by March 2014. Next sale of bonds to occur in March 2015.

		Cumulative Total	Percent of Total
a. Spent to date	\$5,000,000	\$5,000,000	12%
b. Remaining encumbered to Date	\$7,000,000	\$12,000,000	30%
c. To be encumbered by March 2015	\$5,000,000	\$17,000,000	42%
d. To be encumbered by Summer 2015	\$7,000,000	\$24,000,000	60%
e. To be encumbered by end of 2015	\$16,350,000	\$40,350,000	100%

- g) Acknowledge award of Breaux Bridge High School Hot Water Piping project to Bernhard Mechanical in the amount of \$81,500. Quotes were received on September 30.
- h) Acknowledge award of Change Order No. 2 at Breaux Bridge Primary New Classrooms in the amount of \$22,345 for structure revisions mandated by code. Change Order approved by Superintendent and staff in order not to interfere with progress of project.
- i) Acknowledge Change Orders less than \$5,000:
 - 1) Parks Primary Administration Building Renovations - \$2,641.82/Duane Davidson for upgrade of sheetrock and cabling due to unforeseen conditions

On the motion of Mr. Blanchard, seconded by Mr. Hollier, and carried, the Board approved the award of the bid for the St. Martinville Turf Field and Track – Phase 1 (2013 Bond).

OPPOSED: Mr. Hebert

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On the motion of Mr. Blanchard, seconded by Mr. Potier, and carried, the Board approved the request for the sale of movable property.

OPPOSED: Mr. Stelly

The Board discussed creating a policy concerning hunting privileges on Section 16 lands.

The President acknowledged the Public Participation cards that were filled out and allowed the following individuals to speak on the issue of the hunting privileges on Section 16 lands: Guillory Patin, Sherbin Collette, and Dean Guidry.

The Board Attorney recommended appointing a Committee.

On the motion of Mr. Hebert, seconded by Mr. Flegeance, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board came out of Executive Session.

A motion was made by Mr. Flegeance and seconded by Mr. Stelly to follow the recommendation of the administration regarding Student A.

A substitute motion was made by Mr. Potier to allow the student to return to school in nine (9) days. The substitute motion died for lack of a second.

The original motion was then voted on and unanimously carried.

On the motion of Mr. Flegeance, seconded by Mr. Fuselier, and carried, the Board approved not to schedule a hearing for Employee A.

OPPOSED: Mr. Knott, Mr. Blanchard, Mr. Hebert, and Mr. Hollier

On the motion of Mr. Hollier, seconded by Mr. Flegeance, and carried, the Board approved to follow the recommendation of the administration to terminate Employee B.

OPPOSED: Mr. Potier

A motion was made by Mr. Blanchard and seconded by Ms. Babin to ratify the previous administrations decision for Employee C.

A substitute motion was made by Mr. Potier and seconded by Mr. Stelly to freeze his/her salary until the other remaining conditions are met.

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The substitute motion was then voted on and failed as follows:

FOR: Mr. Hollier, Mr. Potier, Mr. Stelly, Mr. Foti

OPPOSED: Mr. Flegeance, Mr. Knott, Mr. Blanchard, Mr. Hebert, Mr. Fuselier,
and Ms. Babin

The original motion was then voted on and carried.

FOR: Mr. Fuselier, Ms. Babin, Mr. Flegeance, Mr. Blanchard, Mr. Stelly,
and Mr. Foti

OPPOSED: Mr. Knott, Mr. Hebert, Mr. Potier

ABSTAINED: Mr. Hollier

On the motion of Mr. Flegeance, seconded by Mr. Stelly, and unanimously carried, the

Board adjourned.

SECRETARY

PRESIDENT