

# ST. MARTIN PARISH SCHOOL BOARD

APRIL 2, 2014

BREAUX BRIDGE, LOUISIANA

## MINUTES

The St. Martin Parish School Board convened on this day at 4:00 P.M. at Stephenville Elementary School with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Aaron Flegeance, James Blanchard, Robert E. Hollier, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Russel C. Foti, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Mr. William Greig, Interim Director of Curriculum and Instruction, was recognized as the March Employee of the Month sponsored by Southern Scripts.

Consider and/or approve request for permission to advertise for the Extended School Year Services (ESYS), 2014 was added to the consent agenda in Personnel Changes.

Consider and/or approve a Memorandum of Understanding with the St. Martin Parish Government to use our health center building at Stephenville Elementary (old parenting building) to provide a health unit nurse one day per month was added to the agenda.

The following items were removed from the consent agenda:

- a) Consider and/or approve request for waiver of sales tax penalties for Hollier's Family Pharmacy
- b) Consider and/or approve dissolving the Group Health Retiree Insurance Tier Structure (Years of Service in St. Martin Parish)

On the motion of Mr. Blanchard, seconded by Ms. Babin, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the Regular Meeting of March 12, 2014
- b) Request for permission to call for bids on Janitorial Products
- c) RFP (Request for Proposal) for Student Accident Insurance
- d) Revisions to School Board policy IFCB: Field Trips
- e) Recommendation to implement policy for travel to Athletic Events
- f) Designating April 7-11, 2014 as Attendance Awareness Week
- g) Proclamation designating April 13-19, 2014 as National Library Week
- h) Personnel Changes:
  - Request for extra employment pay for Samantha Landry, Allison Guagliardo, and Candice Grivet for Stephenville Elementary's After-Care Program for the month of February, 2014
  - Request for extra employment pay for Angela Toncrey, Rena David, Tonia Theriot, Kate Gary, Theresa Blankenship, Regina Smart, Catherine Meche, Trisha Chauvin, and Jenna Lasseigne for Parks Primary's After-Care Program for the month of February, 2014

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- Request for extra employment pay for Corita Andrus, Cabrini Benoit, Ashley Bonvillain, Dana Broussard, Brenda Davis, and Ashley Howard for Cecilia Primary's After-Care Program for the month of February, 2014
  - Advertisement of Parks Primary Principal
  - Advertisement of Parks Middle Assistant Principal
  - Advertisement of St. Martinville Junior High Assistant Principal
  - Advertisement of Special Services Supervisor/504 Coordinator
  - Advertisement of JCEP Administrator
- i) Request for permission to advertise for the Extended School Year Services (ESYS), 2014

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and carried, the Board approved the request for waiver of sales tax penalties for Hollier's Family Pharmacy.

RECUSED: Mr. Hollier

Mr. Foti made the following announcement:

Notice is hereby given that the Parish School Board of the Parish of St. Martin plans to conduct a Public Hearing for the adoption of the 2014 millage rates at a meeting of the School Board on Wednesday, May 7, 2014 at 5:00 p.m. at the Breaux Bridge City Hall, 101 Berard Street, Breaux Bridge, Louisiana

The Board unanimously approved to amend the item regarding the Group Health Retiree Insurance Tier Structure to reflect rates established for categories: Retiree + Family in both the Retiree post 65 and Retiree Pre/Post 65 combination.

On the motion of Mr. Blanchard, seconded by Mr. Stelly, and unanimously carried, the Board approved dissolving the Group Health Retiree Insurance Tier Structure (Years of Service in St. Martin Parish), including the rates established for categories: Retiree + Family in both the Retiree post 65 and Retiree Pre/Post 65 combination.

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board approved a Change Order in the amount of \$13,373 and associated fees (\$1,134) for the New Instructional Center to enhance the protection of the computer server system by converting from a wet sprinkler system to a dry system.

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board approved assigning the design of the construction work at the Breaux Bridge Elementary side of the existing Breaux Bridge Primary to Angelle Architect and tabled action with regard to the New Multipurpose Building until the next meeting. Architectural and Engineering would maintain design of all work associated with the Breaux Bridge Primary side of the campus.

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On the motion of Mr. Blanchard, seconded by Mr. Hollier, and unanimously carried, the Board approved authorizing architects for Large High Priority 2009 and 2013 Bond Projects listed below, to proceed through Design Development if Schematic Design is within available funds:

- a) Breaux Bridge Primary Construction and AC/Architectural & Engineering/Poché Prouet
- b) Breaux Bridge Elementary Construction and AC/Angelle Architects/Poché Prouet
- c) Breaux Bridge Jr. High Construction and AC/Architectural Solutions/Poché Prouet
- d) Breaux Bridge High School New Classrooms/Angelle Architects
- e) Cecilia Jr. High New Classrooms/Angelle Architects
- f) Cecilia High School New Classrooms/Structure Design Group

Schematic design will be presented for approval at the May School Board meeting for the Athletic Upgrades at 3 high schools.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved allowing architects to proceed with advertising to take proposals or bids for the following 2013 Bond projects scheduled for construction during the upcoming summer, based on approval by Bond Committee of the Schematic Design plans and budgets, utilizing State of Louisiana bid law criteria (formally advertise projects \$150,000 and above):

- a) Old Arnaudville Voting Building Demolition/Gil Weimer
- b) Old ELC and old SMHS (2 buildings) Demolition/Gil Weimer
- c) Old ELC and old SMHS (2 buildings) Abatement/Poché Prouet
- d) ELC Roofing & Renovations/Gil Weimer
- e) Breaux Bridge Jr. High Bldg. H Demolition/Architectural Solutions
- f) Breaux Bridge Jr. High Bldg. H Abatement/Poché Prouet
- g) Breaux Bridge Primary Sewer Upgrades/Architectural and Engineering
- h) Breaux Bridge Primary Portable Demo/Angelle Architects
- i) Breaux Bridge Primary Portable Abatement/Poché Prouet
- j) SMJH Surge Protector/Thomassee & Associates
- k) Parish-wide Backflow Preventers/Poché Prouet
- l) Old Instruction Center Abatement & Demolition Phase 2/Poché Prouet
- m) CHS Softball Field (design only)/Architectural and Engineering

OPPOSED: Mr. Potier

On the motion of Mr. Knott, seconded by Mr. Hebert, and unanimously carried, the Board approved funding Cecilia High School New Classrooms from remaining funds in 2009 Bond and funding Cecilia Jr. High New Classrooms from 2013 Bond (originally approved to fund Cecilia Jr. High from 2009 remaining funds at Cecilia High School).

On the motion of Mr. Hollier, seconded by Mr. Stelly, and unanimously carried, the Board acknowledged action by the Superintendent based on approval at the February 6, 2014 School Board meeting, to award the 2013 Bond project Breaux Bridge Jr. High cabling project,

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to apparent low bidder, Data Tel of Louisiana Inc., in the amount of \$114,125, since bid was within the available budget.

The Board amended the insert relative to the JCEP/Barber School bus driver to read the same as the agenda item.

On the motion of Mr. Flegeance, seconded by Mr. Hollier, and carried, the Board approved 1.5 hours per day (wages) for additional duties for the JCEP/Barber School bus driver.

OPPOSED: Mr. Hebert, Mr. Potier, and Mr. Stelly

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved the Memorandum of Understanding with the St. Martin Parish Government to use our health center building at Stephenville Elementary (old parenting building) to provide a health unit nurse one day per month.

Central office staff made a presentation to the Board regarding Virtual Learning, Common Core/Accountability, Textbook Reviews, and Act 3 Early Childhood.

On the motion of Mr. Flegeance, seconded by Ms. Babin, and unanimously carried, the Board adjourned.

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SECRETARY

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PRESIDENT