

**ST. MARTIN PARISH SCHOOL BOARD**

**AUGUST 6, 2014**

**BREAUX BRIDGE, LOUISIANA**

**MINUTES**

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge City Hall with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Aaron Flegeance, Robert E. Hollier, James Blanchard, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Russel C. Foti, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Christine Foster, Mr. Todd Meche, and the IT Staff were recognized as the July Employees of the Month sponsored by Southern Scripts.

Vanel Porter, a St. Martinville Sr. High student, was also recognized by the Board for her outstanding performance on the American College Test (ACT).

Dr. Beebe announced the following appointments:

Jill Bozeman, Assistant Principal of Cecilia Primary  
Lisa Thibodeaux, Assistant Principal of Breaux Bridge Primary  
Michelle Boyd and Nicole Latiolais, Secretaries of Breaux Bridge High School

Ms. Lucretia Pecantte, a candidate for Judge of the 16<sup>th</sup> Judicial District Court, Division G, introduced herself to the Board.

Mr. Anthony Thibodeaux, a candidate for Judge of the 16<sup>th</sup> Judicial District Court, Division A, introduced himself to the Board.

Consider and/or approve request for waiver of deposit for use of the Junior High Field by St. Bernard School was added to the agenda.

The following items were postponed until the September Board meeting:

- a) Annual lawn maintenance contract for the St. Martin Parish School Board – Department of Administration
- b) Addition of a custodian at the St. Martin Parish School Board – Department of Administration

Consider and/or approve request for extra pay for St. Martinville Senior High 2014/2015 school year was removed from the consent agenda.

On the motion of Mr. Fuselier, seconded by Mr. Stelly, and carried, the Board approved the following consent agenda items:

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- a) Minutes of the Regular Meeting of July 9, 2014
- b) Request for permission to call for bids on a new tractor
- c) Renewal of campsite lease in the Belle River area for Chad and Anna Cannon
- d) Resolution allowing Mr. Robert Holliman to request the State Mineral Board advertise for a mineral lease on the Plumb Bob Oil Field in Section 16 T08S R07E
- e) Entering into an intergovernmental agreement with the St. Martin Parish Government to turn over ownership of the old building located behind the St. Martin Parish Government offices
- f) Policies resulting from the 2014 Legislative Session
- g) Ratification of the reorganization within the Special Services Department (OPPOSED: Mark Hebert)
- h) Additional changes to the 2014-2015 Pupil Progression Plan
- i) St. Martin Parish Employee Acceptable Use Policy

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved the request for extra pay for sporting events for St. Martinville Senior High 2014/2015 school year.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved the contract renewal for School Resource Officers.

On the motion of Mr. Hebert, seconded by Mr. Hollier, and unanimously carried, the Board approved the following 2009 and 2013 Bond projects:

- a) Acknowledge awarding Substantial Completion by the Superintendent and School Board President for New Instructional Center/Department of Administration Building as of July 17, 2014, as authorized by the School Board at the July 2014 School Board meeting (2009 and 2013 Bonds)
- b) The following Change Orders:
  - 1) Breaux Bridge Jr. High Demolition of Building/Pellerin (2013 Bond – Reconfiguration) – Change Order No. 1 for \$16,785 for removal of additional slab discovered during construction. There are funds available in the Reconfiguration budget.
  - 2) Breaux Bridge Primary Demolition of Portables/Stranco (2013 Bond – Reconfiguration) – Change Order No. 1 not to exceed \$9,930 for unanticipated delays. There are funds available in the Reconfiguration budget.
  - 3) Breaux Bridge Primary Site & Sewer/Garden City (2013 Bond – Reconfiguration) – Change Order No. 1 for an amount not to exceed \$33,000 for repairs for utilities encountered during construction and deletion of soil compaction.
  - 4) Breaux Bridge Primary New Buildings/J. F. Juge (2013 Bond – Reconfiguration) – Change Order No. 1 for an amount not to exceed \$5,000 to complete soil compaction originally in Garden City contract and addition of 5 days of contract.
- c) Quote received for Old Instructional Center Abatement and Demolition Phase 2 (2013 Bond).

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board approved to receive the quote for Cecilia High School Softball Field Sod & Fence (2009 Bond) and associated fees if it stays within the budget allocated.

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On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved Substantial Completion for the following projects:

- a) Cabling at ELC, St. Martinville Primary, and St. Martinville Jr. High
- b) Cabling at Breaux Bridge Jr. High
- c) Cecilia Jr. High Computer Room Electrical Upgrade
- d) Sound System at New Instructional Center

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board approved the following 2009 and 2013 Bond projects:

- a) Authorizing the Superintendent to approve Substantial Completion for the following projects upon notification by the Architects that the projects are substantially complete in order to allow use of the facilities prior to the start of school and the next Board meeting:
  - 1) Cecilia High School Band Room Renovations
  - 2) Breaux Bridge Primary Site & Sewer Upgrades
  - 3) Breaux Bridge Primary Electrical Upgrade
  - 4) Cabling at Parks Primary
- b) Acknowledged award of projects for quotes received
  - 1) Parks Primary Administration Building Renovations (2013 Bond) – 110,000/Duane David Construction plus fees
  - 2) Parks Middle Gym Cleanup & Painting (2013 Bond) - \$89,956/Bulliard Construction plus fees
  - 3) Parks Middle Demolition of Portable (2013 Bond) - \$31,500/Bulliard Construction
- c) Acknowledged assignment of Purchase Orders issued/requested:
  - 1) Parks Middle Site Survey & Topo (2013 Bond) - \$14,300 max/Architectural & Engineering
  - 2) Breaux Bridge Primary Portable Relocation (2013 Bond) - \$15,000/Bulliard Construction
  - 3) Breaux Bridge Primary Canopy Demolition for Portable Relocation (2013 Bond) - \$5,000/Asbestos Tech
  - 4) Breaux Bridge Primary Electrical for Portable Relocation (2013 Bond) - \$5,300/Dykes Electric
  - 5) Breaux Bridge Primary Fire Alarm for Portable Relocation (2013 Bond) - \$2,360/Accel
  - 6) Breaux Bridge Primary Fiber for Portable Relocation (2013 Bond) - \$645/Talks Cheap
  - 7) Breaux Bridge Primary Electrical Upgrade (2013 Bond – Reconfiguration) – Fee: \$7,000 max/Thomasee & Associates
  - 8) Cecilia High School Softball Field Investigation (2009 Bond) – Fee: \$5,000 max/Architectural & Engineering
  - 9) Cecilia High School Softball Field Sod and Fence (2009 Bond) – Fee: \$5,000 max/Architectural & Engineering
  - 10) Parks Middle Fiber Replacement for Demolished Portable (2013 Bond) – Cost approximately \$10,000/Talks Cheap
- d) Acknowledged approval of Change Orders less than \$5,000:
  - 1) Cecilia High School Band Room Upgrade/Ribbeck Construction (2009 Bond) – Change Order No. 1 for \$4,451 for additional framing and finishing and repairs to existing concrete slab for new floor tile

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board acknowledged assignment of Purchase Orders issued/requested with IT or Maintenance Funds:

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- a) Cecilia Jr. High Computer Lab Electrical Upgrade (2013 Bond) – Fee: \$1,500 max/Thomassee & Associates
- b) Cecilia Jr. High Computer Lab Electrical Upgrade (2013 Bond) - \$14,400/A & P Electric

The Board heard from Dr. Beebe regarding Act 654/HB 600 Abramson – School Bus Transportation.

On the motion of Mr. Potier, seconded by Mr. Stelly and unanimously carried, the Board approved the request of Mr. Potier to proceed with satisfying the appraisal and survey requirements necessary for acquisition of property on both sides of Teche Elementary, contingent upon the land owner's approval.

A motion was made by Mr. Potier and seconded by Mr. Flegeance to rescind the abolishment of the Secretary 1/Student Information Analyst position. The motion was then voted on and failed as follows:

FOR: Ms. Babin, Mr. Flegeance, and Mr. Potier

OPPOSED: Mr. Fuselier, Mr. Blanchard, Mr. Stelly, Mr. Knott, Mr. Hebert, and Mr. Foti

ABSTAINED: Mr. Hollier

Mr. Potier expressed concerns regarding the chain of command and seniority (Superintendent, Directors, and Supervisors).

Board Member James Blanchard requested for Superintendent Beebe to make a recommendation relative to policy revisions for hiring an employee with years of experience at the September School Board meeting.

The following Board Member's requests were removed from the agenda:

- a) Revisions to contract agreement between contractors and the St. Martin Parish School Board on all future work
- b) Status of work to be completed by Poché Prouet Associates

On the motion of Mr. Knott, seconded by Mr. Hollier, and unanimously carried, the Board approved purchasing lots 121 and 122 on Red Barn Road from Kimberly Calais for \$35,000 (2013 Bond).

On the motion of Mr. Blanchard, seconded by Mr. Knott, and unanimously carried, the Board approved the request for waiver of deposit for use of the Junior High Field by St. Bernard School.

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On the motion of Mr. Blnachard, seconded by Mr. Knott, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Fuselier, seconded by Mr. Potier, and unanimously carried, the Board came out of Executive Session.

No action was necessary for the following item discussed in Executive Session:

- a) Personnel and protective health information

On the motion of Mr. Blanchard, seconded by Ms. Babin, and unanimously carried, the Board adjourned.

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SECRETARY

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PRESIDENT