

ST. MARTIN PARISH SCHOOL BOARD

JULY 9, 2014

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge City Hall with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Aaron Flegeance, James Blanchard, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Ms. Wanda Babin.

ABSENT: Mr. Robert E. Hollier

The meeting was called to order by Russel C. Foti, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

On the motion of Mr. Blanchard, seconded by Mr. Fuselier, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Potier, seconded by Mr. Stelly, and unanimously carried, the Board came out of Executive Session.

ABSENT: Mr. Hollier

No action was necessary for the following items discussed in Executive Session:

- a) Status update of the St. Martin Parish School System's desegregation case (Fifth Circuit)
- b) Threatened litigation regarding disputed sales and use tax matter
- c) Personnel issues, including employee conduct and performance

Zachary Angelle, Cecilia High School student, was honored with an Engineering/Architecture Scholarship from Poché Prouet Associates.

Mr. Henry Derouselle, Supervisor of Operations, was recognized as the June Employee of the Month sponsored by Southern Scripts.

Dr. Beebe announced the following administrative appointments:

Lisa Thibodeaux, Assistant Principal of Breaux Bridge Primary
Jill Bozeman, Assistant Principal of Cecilia Primary

On the motion of Mr. Blanchard, seconded by Mr. Knott, and unanimously carried, consider and/or approve request for waiver of insurance for the use of a facility for Ragin Cajun Showdown was added to the agenda.

ABSENT: Mr. Hollier

JULY 9, 2014 - MINUTES

Page 2 of 5

On the motion of Mr. Stelly, seconded by Mr. Fuselier, and unanimously carried, the

Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - Regular Meeting of June 11, 2014
 - Special Meeting of June 25, 2014
- b) Request for waiver of sales tax penalties for Rytek
- c) Resolutions indicating the authorized signatures on the school accounts for Parks Primary, Cecilia Primary, and Breaux Bridge Primary
- d) Recommendation of the administration for the acceptance of bids on the following:
 - Bread and Bread Products – Flowers Baking Co. of Lafayette, LLC
 - Milk and Related Products – Borden’s Inc.
 - Milk and Related Products (Stephensville) – LaFleur Dairy Products, Inc.
 - SN Paper and Chemical Supplies – Economical Janitorial and Paper Supplies, Unisource, Schneider Paper, Long’s Preferred Products
 - SN Small Equipment and Supplies – Alack Refrigeration, Calico Industries, Grover Brothers Restaurant and Grocery Equipment, Economical, and Cayard’s Inc.
- e) Revisions to the 2014-2015 School Board Meeting Dates (attached as Exhibit A)
- f) Save the Children Federation Grant Award to St. Martinville Primary School
- g) Renewal of Memorandum of Understanding between The University of Louisiana at Lafayette, Cecil J. Picard Center for Child Development & Lifelong Learning and St. Martin Parish School System
- h) Assignment of the oil and gas lease on Section 16 T9S R5E from the Darrell L Rolph Trust to the Kaiser-Francis Oil Co.
- i) Request to “piggyback” on Lafourche Parish’s Library Books Bid
- j) Policy revisions for inclusion in the St. Martin Parish School Board Policy Manual:
 - EE, Child Nutrition Program Management
 - EGAA, Workers’ Compensation
 - IDFAB, Sports Injury Management and Concussions
 - IHF, Graduation Requirements
 - IKDB, Graduation Exercises
 - JGB, School Wellness
- k) Resolutions expressing the condolences of the entire school system to the families of C. D. Guilbeau and Helen Darby
- l) Personnel Changes:
 - Request for extra pay for LPN/Aide – Summer Remediation 2014

ABSENT: Mr. Hollier

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and carried, the Board approved to table the contract renewal for School Resource Officers until the August School Board meeting.

OPPOSED: Mr. Potier

ABSENT: Mr. Hollier

On the motion of Mr. Blanchard, seconded by Mr. Knott, and unanimously carried, the Board approved the recommendation of the Board Attorney regarding the Group Health enrollment concerns.

ABSENT: Mr. Hollier

JULY 9, 2014 - MINUTES

Page 3 of 5

On the motion of Mr. Flegeance, seconded by Mr. Blanchard, and unanimously carried, the Board approved a revised resolution to join in the Minimum Foundation Program litigation (St. John the Baptist).

ABSENT: Mr. Hollier

The Board discussed the progress of the Department of Administration. No action was taken.

The following items were removed from the agenda:

- a) Discuss and/or approve utilizing \$500,000 of remaining 2009 Bond funds allocated for Breaux Bridge High School, for Phase 2 Athletic Priorities
- b) Discuss and/or approve utilizing \$400,000 of remaining 2009 Bond funds allocated for Cecilia High School for Phase 2 Athletic Priorities

ABSENT: Mr. Hollier

On the motion of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the Board approved utilizing a portion of remaining 2009 bond funds for Softball Field (\$50,000 plus \$73,875 sodding) and for Baseball field (\$73,695 sodding), totaling \$197,570 for Cecilia High School.

ABSENT: Mr. Hollier

A motion was made by Mr. Blanchard and seconded by Mr. Knott to approve awarding Breaux Bridge Jr. High New Classroom Building to the apparent low bidder, E. L. Habetz for the Base Bid (\$1,353,000) and Alternate No. 1 (\$31,000 – upgrade roof) for a total contract of \$1,384,000 and authorize the Superintendent to negotiate any reductions in price with the contractor for any items which do not affect the scope of the project. The price is within the Breaux Bridge Reconfiguration budget approved by the School Board. The motion failed, as follows:

FOR: Mr. Knott and Mr. Blanchard

OPPOSED: Mr. Potier, Mr. Hebert, Mr. Stelly, Mr. Flegeance, Ms. Babin, and Mr. Fuselier

ABSENT: Mr. Hollier

On the motion of Mr. Hebert, seconded by Mr. Flegeance, and unanimously carried, the Board approved to reconsider awarding Breaux Bridge Jr. High New Classroom Building to the apparent low bidder, E. L. Habetz for the Base Bid (\$1,353,000) and Alternate No. 1 (\$31,000 – upgrade roof) for a total contract of \$1,384,000 and authorize the Superintendent to negotiate any

JULY 9, 2014 - MINUTES

Page 4 of 5

reductions in price with the contractor for any items which do not affect the scope of the project.

The price is within the Breaux Bridge Reconfiguration budget approved by the School Board.

ABSENT: Mr. Hollier

On the motion of Mr. Knott, seconded by Mr. Hebert, and unanimously carried, the Board approved the following 2009 and 2013 Bond projects:

- a) Awarding Early Learning Center Roofing 2 Building, to the apparent low bidder, CAMPO, LLC for the Base Bid of \$317,500 with unit prices totaling \$35,016 as needed. The bids are higher than the design budget due to discovery during the bidding process revealing multiple roof layers. The price is within the available 2013 Bond parish-wide roofing funds available.
- b) Awarding Breaux Bridge Primary New Classrooms to the apparent low bidder, J. F. Juge Construction, for the Base Bid \$4,120,000, and authorize the Superintendent to negotiate any reductions in price with the contractor for any items which do not affect the scope of the project. The price is within the Breaux Bridge Reconfiguration budget approved by the School Board.
- c) Substantial Completion on the following quoted projects:
 - 1) Breaux Bridge Primary Demolition of Portables
 - 2) Breaux Bridge Junior High Demolition of Building
- d) Acknowledged awarding Breaux Bridge Primary Electrical Upgrade to Dykes Electric in the amount of \$48,800, which is within the Breaux Bridge Reconfiguration budget approved by the School Board. (Board approved at the June School Board meeting, authorizing the Superintendent to award project if bid was within budget).

ABSENT: Mr. Hollier

On the motion of Mr. Knott, seconded by Mr. Hebert, and unanimously carried, the Board approved purchasing lots 146 and 147 on Cecilia Loop from Aundry Babineaux for \$30,000 (2013 bond).

ABSENT: Mr. Hollier

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board approved to suspend policy and vote on the Board Member's request regarding eliminating a position (2/3 vote required).

ABSENT: Mr. Hollier

A motion was made by Mr. Hebert and seconded by Mr. Flegeance to raise the Executive Secretary's salary above any other secretary's salary and abolish the Secretary 1/Student Information Analyst position (Option 1).

Mr. Flegeance withdrew his second.

ABSENT: Mr. Hollier

JULY 9, 2014 - MINUTES

Page 5 of 5

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and carried, the Board approved to abolish the Secretary 1/Student Information Analyst position (Option 1).

OPPOSED: Mr. Flegeance, Ms. Babin, and Mr. Fuselier

ABSENT: Mr. Hollier

Board President Russel C. Foti handed the gavel over to Vice President Wanda Babin to handle the meeting.

On the motion of Mr. Foti, seconded by Mr. Blanchard, and unanimously carried, the Board approved increasing substitute bus driver pay to \$65.00 per day.

ABSENT: Mr. Hollier

Vice President Wanda Babin handed the gavel over to Board President Russel Foti to handle the meeting.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved the proposed policy relating to coffee/lunch breaks for office support personnel (attached as Exhibit B).

The Board discussed the following:

- a) Process of hiring an employee with years of experience
- b) Contract agreement between contractors and the St. Martin Parish School Board on all future work

A motion was made by Mr. Stelly and seconded by Mr. Blanchard to approve the request for waiver of insurance for the use of a facility for Ragin Cajun Showdown (2/3 vote required).

The motion was then voted on with a result as follows:

FOR: Mr. Fuselier, Mr. Blanchard, Mr. Stelly, Mr. Knott, and Mr. Hebert

OPPOSED: Mr. Potier, Mr. Flegeance, and Ms. Babin

ABSENT: Mr. Hollier

The President exercised his right to vote and voted in favor of the motion. The vote was therefore defeated.

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT