

ST. MARTIN PARISH SCHOOL BOARD

SEPTEMBER 3, 2014

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Aaron Flegeance, Robert E. Hollier, James Blanchard, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Ms. Wanda Babin.

ABSENT: None

The meeting was called to order by Russel C. Foti, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Madame Valerie Theriez, Cecilia Primary French Immersion teacher and first grade students performed for the Board.

Mr. Anthony Polotzola, Supervisor of Organizational Structures and Human Capital, was recognized as the August Employees of the Month sponsored by Southern Scripts.

The Board heard from Mavis Arnaud Fruge regarding her plans for utilizing the leased Arnaudville School Board property.

The following items were removed from the consent agenda:

- a) Consider and/or approve the following Finance Committee recommendations:
 - 1) Contract renewal for Poché Prouet Associates to continue providing the following annual contracts, on the same terms and conditions as the previous year:
 - i. Asbestos Testing 2014-15 – as needed and requested by School Board
 - ii. Mold Testing 2014-15 – as needed and requested by School Board
- b) Consider and/or approve the low bid for the purchase of a new tractor for the Maintenance Department
- c) Consider and/or approve the renewal of the agricultural lease on Section 16, T9, R7E for Mr. James B. Bulliard
- d) 2009 and 2013 Bond Program
 - 1) Acknowledge that due to the death of David Courville, his firm will continue with the work assigned to his firm under the firm name of David Courville Architects for the projects authorized to proceed beyond schematic design only (SMHS Athletics Phase 1 and 2). The Board will receive a report in October or November on the recommendations relative to any proposed changes to the contract for their approval.

On the motion of Mr. Hollier, seconded by Mr. Potier, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Regular Meeting of August 6, 2014
 - 2) Finance Committee Meeting of August 20, 2014

SEPTEMBER 3, 2014 - MINUTES

Page 2 of 4

- b) Finance Committee recommendations:
 - 1) Contract renewal for Poché Prouet Associates to continue providing the following annual contracts, on the same terms and conditions as the previous year:
 - i. Building System Maintenance Assistance 2014-2015 – lump sum \$27,000 billed monthly at \$2,250/month
 - ii. Fire Marshall and Record Plans 2014-2015 – hourly not to exceed \$25,000 for the year
- c) Request for waiver of sales tax penalties for the following:
 - 1) Precision Drilling Company LP
 - 2) Whiskey Bay Gas Company Ltd.
 - 3) Baker Hughes Oilfield Operations
- d) Adopt a resolution with respect to the Municipalities Continuing Disclosure Cooperative Initiative of the Securities and Exchange Commission
- e) Purchase of Edgenuity Services for use with the St. Martin Parish Virtual Learning Program over the following years: 2014-2015, 2015-2016, and 2016-2017
- f) Revisions to the Cooperative Endeavor Agreement between the St. Martin Parish Government and the 16th Judicial District Court and the St. Martin Parish School Board
- g) Memorandum of Understanding between Phoenix Family Life Centers and St. Martin Parish School-Based Health Centers
- h) Ratification of the athletic contractual agreement between the St. Martin Parish School Board, Our Lady of Lourdes Medical Center, and Acadiana Physical Therapy and Sports Medicine
- i) Continuing the District Attorney's Early Intervention Program and Truancy Assessment Service Center
- j) Crisis Response Policy for the 2014-2015 School Year
- k) St. Martin Parish Personnel Evaluation Program (Bulletin 130)
- l) Proposed School Choice Policy required by Act 853 of the 204 Legislative session
- m) Revisions to Policy: File GBRIB: Sick Leave (attached as Exhibit A)
- n) Waiving the \$200 use of facilities fee for St. Bernard in their request for the use of the Breaux Bridge High School football field
- o) Designating September 14-20, 2014 as Yellow Ribbon Youth Suicide Awareness and Prevention Week (attached as Exhibit B)
- p) Personnel Changes:
 - 1) Contracted counseling services for students with disabilities

On the motion of Mr. Flegeance, seconded by Mr. Blanchard, and unanimously carried,

the Board approved the following Finance Committee recommendations:

- a) Asbestos Testing 2014-15 – as needed and requested by School Board
- b) Mold Testing 2014-15 – as needed and requested by School Board

On the motion of Mr. Blanchard, seconded by Mr. Potier, and carried, the Board approved the low bid submitted by Sammy Broussard Equipment for the purchase of a new four wheel drive tractor with cab and air, front end loader, bucket, pallet fork, and bush hog in the amount of \$42,050.32.

OPPOSED: Mr. Stelly and Mr. Hebert

A motion was made by Mr. Blanchard and seconded by Ms. Babin to approve the renewal of the agricultural lease on Section 16, T9, R7E for Mr. James B. Bulliard.

SEPTEMBER 3, 2014 - MINUTES

Page 3 of 4

A substitute motion was made by Mr. Potier and seconded by Mr. Stelly to table until the October Board meeting. The substitute motion was then voted on and failed, as follows:

FOR: Mr. Potier, Mr. Stelly, and Mr. Hebert

OPPOSED: Mr. Flegeance, Mr. Knott, Mr. Blanchard, Mr. Hollier, Mr. Fuselier, and Ms. Babin

The original motion was then voted on and carried.

OPPOSED: Mr. Stelly and Mr. Hebert

On the motion of Mr. Blanchard, seconded by Mr. Hollier, and carried, the Board approved the following projects for the 2009 and 2013 Bond Program:

- a) Acknowledged that due to the death of David Courville, his firm will continue with the work assigned to his firm under the firm name of David Courville Architects for the projects authorized to proceed beyond schematic design only (SMHS Athletics Phase 1 and 2). The Board will receive a report in October or November on the recommendations relative to any proposed changes to the contract for their approval.
- b) Design Development phase of the St. Martinville Artificial Turf project (2013 Bond) and allow the Architect to proceed with Contract Documents, advertise the project and take bids on October 21.
- c) Substantial Completion for the following projects:
 - 1) Parks Middle Gym Cleaning and Painting

OPPOSED: Mr. Hebert

A motion was made by Mr. Blanchard and seconded by Mr. Potier to table the following projects relative to the 2009 and 2013 Bond Program until the October Board meeting:

- a) Authorizing Architectural and Engineering to perform a drainage study at the St. Martinville Jr. High campus, utilizing 2013 Bond funds from the St. Martinville District
- b) Allowing the Superintendent to approve either a Change Order or a separate proposal, whichever is more cost effective, to the Demolition of the Old Instructional Center (2013 Bond) to include the area of the building housing material to be destroyed by the School Board. At the time of the preparation of the bid documents the final disposal of these materials was not known and therefore not included in the bid.

The motion was then voted on with a result as follows:

FOR: Ms. Babin, Mr. Flegeance, Mr. Blanchard, Mr. Potier

OPPOSED: Mr. Knott, Mr. Stelly, Mr. Hebert, Mr. Hollier, and Mr. Fuselier

The President exercised his right to vote and voted in favor of the motion. The vote was then tied and therefore defeated.

On the motion of Mr. Hollier, seconded by Mr. Blanchard, and carried, the Board approved to contact the Parish Government regarding the drainage issue at St. Martinville Jr.

SEPTEMBER 3, 2014 - MINUTES

Page 4 of 4

High campus.

OPPOSED: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Hollier, and carried, the Board approved allowing the Superintendent to approve either a Change Order or a separate proposal, whichever is more cost effective, to the Demolition of the Old Instructional Center (2013 Bond) to include the area of the building housing material to be destroyed by the School Board. At the time of the preparation of the bid documents the final disposal of these materials was not known and therefore no included in the bid.

OPPOSED: Mr. Blanchard

On the motion of Mr. Potier, seconded by Mr. Knott, and unanimously carried, the Board approved the request for a 4 year extension of the Act of Use and Occupancy agreement for SMILE Community Action Agency.

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board approved the annual lawn maintenance contract (1st Bid) for the St. Martin Parish School Board - Department of Administration.

On the motion of Mr. Blanchard, seconded by Mr. Hebert, and unanimously carried, the Board approved the addition of a custodian at the St. Martin Parish School Board – Department of Administration.

On the motion of Mr. Flegeance, seconded by Mr. Fuselier, and unanimously carried, the Board approved to follow the recommendation of the Superintendent regarding policy revisions for hiring an employee with years of experience, awarding 4 years of experience if the experience was within the area the employee was hired.

OPPOSED: Mr. Blanchard and Mr. Potier

On the motion of Mr. Hebert, seconded by Mr. Flegeance, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT