

ST. MARTIN PARISH SCHOOL BOARD

OCTOBER 7, 2015

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Mark Hebert, President, Steve Fuselier, Aaron Flegeance, Burton Dupuis, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, and Ms. Wanda B. Vital.

ABSENT: None

The meeting was called to order by Mark Hebert, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Mr. Grant Schlueter made the following announcement:

Notice is hereby given that at its meeting to be held on Wednesday, December 2, 2015 at 5:00p.m. at the Department of Administration Building, 625 Corporate Blvd., Breaux Bridge, Louisiana, the Parish School Board of the Parish of St. Martin, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held within the St. Martin Parish School District, to authorize the renewal of an ad valorem tax and to authorize the issuance of general obligation bonds.

Ms. Pamela Dill, Attorney, Hammonds, Sills, Adkins & Guice, presented the proposal for the Consent Order, Thomas v. St. Martin Parish School Board, Civil Action No. 65-11314 (W.D.La.).

On the motion of Mr. Dupuis, seconded by Mr. Foti, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Dupuis, seconded by Mr. Foti, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Fuselier, seconded by Mr. Potier, and unanimously carried, the Board approved the proposed Consent Order and otherwise regarding Thomas v. St. Martin Parish School Board, Civil Action No. 65-11314 (W.D.La.).

Ms. Brooke Richard, Early Childhood Facilitator, was recognized as the September Employee of the Month sponsored by Southern Scripts.

The following items were removed from the agenda:

- a) Consider and/or approve Memorandum of Understanding (MOU) between St. Martin Parish School District and the Lafayette General Foundation
- b) Board Member's requests:
 - 1) Consider and/or approve use of the old industrial arts building for food distribution for SMILE

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- 2) Discuss work assigned to Weimer/Devillier pertaining to demolition of old SMSH and old ELC

The Board amended the item relative to the After-Care Program to read:

Consider and/or approve authorizing an After-Care Program at Breaux Bridge Primary/Elementary and the Early Learning Center.

On the motion of Mr. Knott, seconded by Mr. Stelly, and unanimously carried, consider and/or approve request to “piggyback” on Lafourche Parish’s Library Books Bid was added to the agenda.

The following items were removed from the consent agenda:

- a) Consider and/or approve rescinding action relative to the lowest bid for lawn and grounds maintenance at the Department of Administration building
- b) Consider and/or approve entering into a servitude agreement with Enterprise Pipeline to run a pipeline on an existing pipeline corridor on Section 16 T10 R8 and Section 16 T10 R9, pending approval of legal counsel
- c) Consider and/or approve amending the Servitude granted with Enterprise Pipeline Company which was approved on May 14, 2014 for Section 16, T 10 South, R8 East and Section 16, T 10 South, R 9 East

On the motion of Mr. Fuselier, seconded by Mr. Blanchard, and unanimously carried, the

Board approved the following consent agenda items:

- a) Minutes of the Regular Meeting of September 2, 2015
- b) Request for permission to call for bids on tires
- c) Advertising for an additional campsite lease in the Belle River area
- d) Policy revisions for inclusion in the St. Martin Parish School Board Policy Manual:
 - EDD, School Bus Scheduling and Routing
 - JCDB, Student Appearance
 - JDD, Suspension
 - JDE, Expulsion
- e) Revisions to school board policy: File JR: Student Privacy and Education Records as recommended by counsel (attached as Exhibit A)
- f) Authorizing an After-Care Program at Breaux Bridge Primary/Elementary and the Early Learning Center
- g) Renewal of Memorandum of Understanding (MOU) between St. Martin Parish School-Based Health Centers and St. Martin Parish Health units
- h) Memorandum of Agreement between St. Martin Parish School-Based Health Centers, Rachel Myers and the University of Central Arkansas
- i) Renewal of Memorandum of Understanding (MOU) between St. Martin Parish School-Based Health Centers and the Acadiana Area Human Services District
- j) Continuing the District Attorney’s Early Intervention Program and Truancy Assessment Service Center
- k) Proclamations/resolutions: (attached as Exhibit B)
 - 1) American Character Week, October 19-23, 2015
 - 2) Red Ribbon Week, October 25-31, 2015
 - 3) Expressing the condolences of the entire school system to the family of Ophelia Shaw
- l) Personnel Changes:
 - 1) Request for extra employment pay for Corita Andrus, Cabrini Benoit, Ashley Bonvillain, Dana Broussard, Brenda Davis, Ashley Howard, and Grace Sloane for Cecilia Primary’s After-Care Program for the months of August and September, 2015

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- 2) Request for extra employment pay for Karen Anderson, Cedric Theyard, Lisa Alexander, Catherine Wesley, Angela Watson, and Wanda Celestine for Teche Elementary's After-Care Program for the month of August, 2015
- 3) Request for extra employment pay for Patty Orgeron, Allison Guagliardo, Candice Grivet, and Nicholas Piazza for Stephenville Elementary's After-Care Program for the month of August, 2015
- 4) Request for extra employment pay for Rena David, Tonia Theriot, Kate Gary, Theresa Blankenship, Regina Smart, Catherine Meche, and Trisha Chauvin for Parks Primary's After-Care Program for the month of August, 2015

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved to rescind action relative to the lowest bid for lawn and grounds maintenance at the Department of Administration building.

On the motion Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved the following:

- a) Entering into a servitude agreement with Enterprise Pipeline to run a pipeline on an existing pipeline corridor on Section 16 T10 R8 and Section 16 T10 R9, pending approval of legal counsel
- b) Amending the Servitude granted with Enterprise Pipeline Company which was approved on May 14, 2014 for Section 16, T 10 South, R8 East and Section 16, T 10 South, R 9 East

Mr. Greg Ortego with Star Services, Inc. made a presentation to the Board regarding HVAC Solutions.

The following 2009 and 2013 Bond Projects were removed from the agenda:

- a) Acknowledge and/or accept increasing the budgets for the following project:
 - 1) Teche Elevators – increase the budget from \$150,000 to \$250,000 due to the requirement for an elevator pit and the manufacturer recommendation for the elevator to open to an interior space, requiring lobby areas at both floors and additional air conditioning. Recommend moving the budget for Bus/Parent Pickup Renovations (\$100,000) to fund the balance since the property purchase has not been made to allow this to happen.
- b) Consider and/or approve proceeding with the following projects and authorize the architect to proceed through Schematic Design, Design Development, Contract Documents and advertising for bids, if projects are within the available budget at each design phase (breakdown of roofing projects will be presented at the Board meeting):
 - 1) St. Martinville Primary Bldg. B & D Roofs (Weimer)
 - 2) Demolition of Old St. Martinville High School Portion of Demolition project (Weimer)

The request for permission to advertise for the BBHS Cooling Tower, funded by the Parish-wide AC budget, was postponed for one (1) month.

On the motion of Mr. Foti, seconded by Mr. Stelly, and unanimously carried, the Board approved the following 2009 and 2013 Bond Projects:

- a) Request for permission to advertise for the following projects, funded by Parish-wide AC budget:
 - 1) BBHS Remaining Air Handler Unit Replacements

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- 2) SMJH ERV Upgrade
- 3) BBE AC Replacement
- b) Proceeding with the following projects and authorize the architect to proceed through Schematic Design, Design Development, Contract Documents and advertising for bids, if projects are within the available budget at each design phase (breakdown of roofing projects were presented at the Board meeting):
 - 1) BBJH Gym Roof (Architectural Solutions)
 - 2) Cecilia Primary Domed Roof (Architectural Solutions)
 - 3) Cecilia Primary Building A Roof (Architectural Solutions)
 - 4) Catahoula Elementary Bldg. T/Computer Lab Roof (Architectural & Engineering)
 - 5) Parks Middle Buildings A & D Roof (Architectural & Engineering)
 - 6) Teche Elementary Building H Roof (Architectural & Engineering)
 - 7) Cecilia Jr. High Brick Gym Roof (Architectural & Engineering)
- c) Awarding BBJH Fencing to the low quoter, Dailey Fencing, in the amount of \$13,400
- d) Authorizing the Superintendent to accept the low quote for the Breaux Bridge Primary Pre-K Playground if the cost does not exceed the available budget of \$17,000
- e) Authorizing the Superintendent to accept the following projects as Substantially Complete based on Architect and Staff approval:
 - 1) SMSH Limestone
 - 2) BBJH Site & Building Renovations
 - 3) BBE Kitchen and Dining with Liquidated Damages (Substantial Completion paperwork including punch-list and liquidated damages was presented at the School Board meeting)
- f) Acknowledge and/or accept increasing the budgets for the following projects:
 - 1) Parks Middle New Classrooms – increase the budget from \$735,000 to \$814,000 due to additional work added to the project, including canopies (refer to letter from Architect with breakdown of additional costs attached to Project Status Report). Recommend funding the additional \$79,000 from the following:
 - i. \$46,000 from \$50,000 allocated for Home Economic Lighting project (Principal has agreed that the original scope of work is not needed, leaving \$4,000 for minor lighting revisions.)
 - ii. \$35,000 from \$100,000 allocated for painting the school. School has already had some painting done, so the original budget can be adjusted.
- g) Acknowledge and/or accept the Purchase Orders and/or change orders issued and authorized by superintendent in order for campuses to be ready for school to start:
 - 1) BBE Resource Room - \$2,800/Acadiene Renovations, for modification to scope of work requested by Principal and staff. Recommend funding from BB Reconfiguration budget.
 - 2) BBE Kitchen – Change Order in the amount of \$2,830/Benny Prejean for an additional sink required by the Department of Health. Recommend funding from BB Kitchen Liquidated Damages.
 - 3) BBJH Site and Building Upgrade – Change Order in the amount of \$1,134 to replace undetected rotten wood.
 - 4) BBJH Resource Room Air Conditioning - \$3,955/Acadiene Renovations. Recommend funding from Parish-wide AC budget.
 - 5) Relocation of Smart Board at BBP, BBE and BBJH - \$15,600/Danny LeBlanc. Recommend funding from remaining IT Contingency funds.
 - 6) BB Primary concrete bollards at transformer/Bulliard, \$2,500, as required by Entergy for additional protection for transformer.

On the motion of Mr. Knott, seconded by Mr. Stelly, and carried, the Board approved to purchase lots 117 & 118 Pecan Acres from Martin Willridge (\$30,000 Cecilia area bond funds).

OPPOSED: Mr. Blanchard

ABSTAINED: Mr. Fuselier

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Board Member James Blanchard expressed concerns regarding the policy for field trips and athletic trips.

The following Board Member's requests were removed from the agenda:

- a) Discussion of payment for field trips
- b) Discussion of school policies

On the motion of Mr. Foti, seconded by Mr. Stelly, and unanimously carried, the Board adjourned.


SECRETARY


PRESIDENT