

ST. MARTIN PARISH SCHOOL BOARD

JUNE 10, 2015

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Mark Hebert, President, Steve Fuselier, Aaron Flegeance, Burton Dupuis, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, and Ms. Wanda B. Vital.

ABSENT: None

The meeting was called to order by Mark Hebert, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Mr. Shelby Roberson, Stephenville Elementary custodian, was recognized as the May Employee of the Month sponsored by Southern Scripts.

Thirty retirees were recognized and honored.

Mr. Al Blanchard, Director of Human Capital and Operations, presented the 2015 Education Major Scholarship to Dalaney Dumatrait, 2015 Breaux Bridge High School Graduate.

Dr. Beebe recognized Ms. Phyllis Landry as the newly appointed Supervisor of Elementary Education.

The following items were removed from the consent agenda:

- a) Consider and/or approve entering into an inter-governmental agreement with the City of St. Martinville for their use of the Nature Trail facility as a tourist attraction
- b) Finance Committee recommendation regarding the Community Eligibility Program for Lunch

On the motion of Mr. Foti, seconded by Mr. Dupuis, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of May 6, 2015
 - 2) Regular Meeting of May 6, 2015
 - 3) Special Meeting of May 26, 2015
- b) Finance Committee recommendations:
 - 1) Revision to the CTTIE Salary Schedule
 - 2) Revising eligibility requirements for group health coverage to include bus attendants
 - 3) Proposed salary and benefits budgets for the 2015-2016 school year
 - 4) Community Eligibility Program for lunch for Breaux Bridge Elementary, Breaux Bridge Primary, Breaux Bridge Junior High, Early Learning Center, St. Martinville Primary, St. Martinville Junior High, and Cecilia Primary

JUNE 10, 2015 - MINUTES

Page 2 of 6

- 5) Renewal of contract for Workers Comp TPA and Loss Control Services through LoCA
 - 6) Renewal of Workers Comp Excess coverage through Brown & Brown of LA with New Your Marine and General Insurance Company
 - 7) Renewal of the LSU AgCenter Cooperative Agreement for a period of 5 years
 - 8) Renewal of the SRO Contract contingent upon the Superintendent negotiating with the Sheriff that the contract stays at 8% for the next 3-5 years or 4% annually
 - 9) Assistant Principal positions at Breaux Bridge Elementary, Breaux Bridge Junior High, and Cecilia High
 - 10) Changes in cell phone services provided to administrators by St. Martin Parish School Board
- c) Request for permission to call for bids on buses
 - d) Recommendation of administration for acceptance of bids on SN Paper and Chemical Products to Unisource, Unipak Corporation and Economical Janitorial & Paper Supplies
 - e) Letter of Assurance of Continued Employment as envisioned by ACT 745 of 1977
 - f) Ratification of the request for waiver of liability insurance and \$200 deposit for the following:
 - 1) St. Martin Parish Government for use of the St. Martinville Junior High (one classroom and the gym) for the Summer Recreation and Tutoring Program
 - 2) St. Martin Parish Sheriff's Office for use of the Stephenville Elementary Gym
 - 3) Wanda Johnson for use of the ELC facility for a Jumpstart Reading/Arts Summer Camp
 - g) Granting a servitude on Section 16 T10S R9E and 16 10S R8E for the purpose of surveying for an additional pipeline in an existing pipeline corridor
 - h) 2015-2016 School Board Meeting Dates (attached as Exhibit A)
 - i) Teche News as the Official Journal for the 2015-2016 school session
 - j) 2015-2016 Student and Parent Handbook/Discipline Policy
 - k) Recommended changes to the St. Martin Parish Pupil Progression Plan for the 2015-2016 school session
 - l) Renewal of Memorandum of Understanding between Resource Management Services and St. Martin Parish School System for mental Health Rehabilitation for 2015-2016 school year
 - m) Renewal of contract between the Louisiana State University/University Health Clinics/Pediatric Department and St. Martin Parish School System for a Medical Director and Physician
 - n) Renewal of United Way Access To Care Grant for transportation services for the School Based Health Centers
 - o) Telehealth for Tots letter and United Way contract for Telemedicine equipment for the School Based Health Centers
 - p) Resolution expressing the condolences of the entire school system to the family of Torrie Mona' Ann Roy (attached as Exhibit B)
 - q) Personnel Changes:
 - 1) Request for extra employment pay for Corita Andrus, Cabrini Benoit, Ashley Bonvillain, Dana Broussard, Brenda Davis, Ashley Dore, Ashley Howard, and Grace Sloane for Cecilia Primary's After-Care Program for the months of April & May, 2015
 - 2) Request for extra employment pay for Patty Orgeron, Allison Guagliardo, and Candice Grivet for Stephenville Elementary's After-Care Program for the months of April & May, 2015
 - 3) Request for extra employment pay for Angela Toncrey, Rena David, Tonia Theriot, Kate Gary, Theresa Blankenship, Regina Smart, Catherine Meche, Trisha Chauvin, and Cherie Foti for Parks Primary's After-Care Program for the months of April & May, 2015

JUNE 10, 2015 - MINUTES

Page 3 of 6

- 4) Request for extra employment pay for Karen Anderson, Wanda Celestine, and Cedric Theyard for Teche Elementary's After-Care Program for the month of April, 2015
- 5) Extra pay for Breaux Bridge Senior High's Cheer Coach (V. Comeaux)
- 6) Approved one year contractual appointments to provide services to students with disabilities: Kristin Schoenfeld, Audiologist; Nicole Aucoin, Licensed Practical Counselor (Intern); Bella Burchfield, Speech Pathologist; Irvin Esters, PHD, Licensed Practical Counselor; Lauren Pharr, Occupational Therapist; and Adam LaFleur, Physical Therapist
- 7) Lorena Andrea Madellin for full-time appointment of a Migrant Student Recruiter and Advocate/LEP Tutor/Homeless Liaison
- 8) Appointments of LEAP Grades 4 and 8 Summer Remediation Teachers: Cecilia Area: Rhonda Broussard, Rhea Angelle, Kellie Curtis; Breaux Bridge Area: Angel Delaunay, Edward Boyd, Patricia Charlot, Jennifer Kately; St. Martinville Area: Cedric Theyard, Samuel Hudi, Natalie Foster, Nicole Theyard, Mary Journet, Vicki Champagne
- 9) Request for extra pay through IDEA for employees during summer 2015
- 10) Ratify permission to advertise for Supervisor of Elementary Education

A motion was made by Mr. Potier and seconded by Mr. Foti to approve the Finance Committee recommendation to opt into the Community Eligibility Program for lunch for Breaux Bridge Elementary, Breaux Bridge Primary, Breaux Bridge Junior High, Early Learning Center, St. Martinville Primary, St. Martinville Junior High, and Cecilia Primary.

A substitute motion was made by Mr. Potier and seconded by Mr. Knott to include Teche Elementary in the Community Eligibility Program for lunch. The substitute motion was then voted on and failed, as follows:

FOR: Mr. Potier, Mr. Stelly, Mr. Knott, and Mr. Dupuis

OPPOSED: Mr. Fuselier, Ms. Vital, Mr. Flegeance, Mr. Blanchard, and Mr. Foti

The original motion was then voted on and unanimously carried.

On the motion of Mr. Foti, seconded by Mr. Flegeance, and unanimously carried, the Board approved entering into an inter-governmental agreement with the City of St. Martinville for their use of the Nature Trail facility as a tourist attraction.

On the motion of Mr. Foti, seconded by Mr. Flegeance, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Foti, seconded by Mr. Fuselier, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Dupuis, seconded by Mr. Foti, and carried, the Board approved the proposed projects aligned to the St. Martin Parish School Board Master Plan to be supported by future bond renewal funds.

JUNE 10, 2015 - MINUTES

Page 4 of 6

OPPOSED: Mr. Blanchard and Ms. Vital

On the motion of Mr. Flegeance, seconded by Mr. Fuselier, and unanimously carried, the Board approved the request for permission to advertise for bids for the following projects:

- a) St. Martinville Primary Roofing (2013 Bond)
- b) St. Martinville High School Indoor Baseball Facility (SMHS Phase 2/2009 Bond)
- c) Early Learning Center Cooler and Freezer Renovations (2013 Bond)
- d) Teche Elementary Cooler and Freezer Renovations (2013 Bond)
- e) Teche Elementary Elevator Upgrades (2013 Bond)
- f) Cecilia Primary Cooler and Freezer Renovations (2013 Bond)

On the motion of Mr. Foti, seconded by Mr. Dupuis, and unanimously carried, the Board approved the following 2009 and 2013 Bond projects:

- a) Authorized the architect to proceed with taking proposals for the following projects. If the lowest responsible proposal is within budget, authorize the Superintendent to award project and advise the Board of the award at the next board meeting.
 - 1) St. Martinville High Athletics Phase 2 (2009 Bond):
 - i. Additional field items (additional bleacher at Football field, soccer goal, electrical for scoreboard/press box).
 - ii. Fencing at field
 - iii. Fieldhouse repairs
 - iv. Concession stand repairs
 - v. Press box improvements
 - vi. New lockers in Basketball Locker Room
 - 2) St. Martinville High (2013 Bond):
 - i. Concession stand
 - ii. Field House
 - iii. New Carpet and New Floor Tile
 - 3) Early Learning Center (2013 Bond):
 - i. Cafeteria Ceiling Renovations
 - 4) Parishwide Roofing Projects (2013 Bond)
 - 5) Breaux Bridge Junior High (2013 Bond)
 - i. Site and Building Renovations
- b) Authorized the architect to proceed with advertising for bids for the Indoor Baseball Facility, St. Martinville High Athletics Phase 2, utilizing funds from the 2009 Bond.
- c) Authorized the following projects to be quoted. If costs are within the available budget, authorize the Superintendent so work can proceed this summer with costs to be presented as received to the Board.
 - 1) Early Learning Center Cooler and Freezer Renovations (2013 Bond)
 - 2) Early Learning Cafeteria Ceiling Renovations (2013 Bond)
 - 3) St. Martinville Miscellaneous Renovations (2013 Bond)
- d) Acknowledged the following which were authorized by the Superintendent since the last Board meeting:
 - 1) Authorization to proceed with Change Order for Breaux Bridge Elementary Kitchen project in the amount of \$2,656.50 for additional walls in staff restrooms.
 - 2) The School Board approved at the April 1, 2015 School Board meeting to authorize acceptance of the alternates for the Cabling projects awarded at the March 4, 2015 School Board meeting. Below is a recap of the Change Orders awarded and the actual amounts of the Change Orders:
 - i. Breaux Bridge High School Cabling in the amount of \$33,750
 - ii. Cecilia High School and Cecilia Junior High Cabling in the amount of \$31,288

JUNE 10, 2015 - MINUTES

Page 5 of 6

- iii. St. Martinville Senior High Cabling in the amount of \$34,085
 - iv. Catahoula Elementary and Parks Middle in the amount of \$41,783
 - v. Stephenville Elementary Cabling in the amount of \$14,036
 - vi. Breaux Bridge Primary and Breaux Bridge Elementary in the amount of \$67,877
- e) Authorized the Superintendent to accept Breaux Bridge Junior High New Classroom Building as Substantially Complete based on information provided by the Architect and approved by the staff, that the project is complete.

On the motion of Mr. Knott, seconded by Mr. Stelly, and unanimously carried, the Board approved ratification of the approval of a change order of approximately \$27,000 at Cecilia High School.

On the motion of Mr. Stelly, seconded by Mr. Potier, and unanimously carried, the Board approved taking proposals for the enclosure of the lobby area of the Cecilia High School multipurpose gym and parking lot repairs in the Cecilia area.

On the motion of Mr. Foti, seconded by Mr. Potier, and unanimously carried, the Board approved placing the old building near the old Early Learning Center, recently donated to the St. Maritn Parish Government, back on the list of buildings to be demolished.

On the motion of Mr. Knott, seconded by Mr. Stelly, and unanimously carried, the Board approved the following with an amendment for an engineer to give the exact specifications:

- a) Accepting the lowest quote for the lighting of the Cecilia Girls Softball field
- b) Taking formal bids for the lighting of the Cecilia High Boys Baseball field

On the motion of Mr. Knott, seconded by Mr. Stelly, and unanimously carried, the Board approved proceeding with the Boys Baseball Field and Football Practice Field sodding projects at Cecilia High School.

On the motion of Mr. Blanchard, seconded by Mr. Dupuis, and unanimously carried, the Board approved to accept legal counsel's advice regarding the Section 16 agricultural lease to seek the attorney general's opinion.

The Board discussed the policy regarding CDL licenses for individual junior highs and high schools. No action was taken.

On the motion of Mr. Flegeance, seconded by Mr. Blanchard, and carried, the Board approved closing the administrative offices on Monday, July 6, 2014 following the 4th of July holiday.

ABSTAINED: Mr. Knott

JUNE 10, 2015 - MINUTES
Page 6 of 6

On the motion of Mr. Stelly, seconded by Mr. Foti, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT