

ST. MARTIN PARISH SCHOOL BOARD

JULY 15, 2015

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Mark Hebert, President, Steve Fuselier, Aaron Flegeance, Burton Dupuis, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, and Ms. Wanda B. Vital.

ABSENT: None

The meeting was called to order by Mark Hebert, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Tonia Smith, Teacher at Teche Elementary, was recognized as the June Employee of the Month sponsored by Southern Scripts.

Dr. Beebe announced the following appointments:

Edward Boyd, Principal of St. Martinville Junior High
Katherine Freshley, Assistant Principal of St. Martinville Junior High
Kevin Bonhomme, Assistant Principal of Breaux Bridge Junior High
John Chevalier, Assistant Principal of Cecilia High
Tiffany Francis, Assistant Principal of Cecilia Primary

On the motion of Mr. Flegeance, seconded by Mr. Fuselier, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Blanchard, seconded by Mr. Stelly, and unanimously carried, the Board came out of Executive Session.

Mr. Lewis Pitman, a candidate for Judge of the 16th Judicial District Court, Division D, introduced himself to the Board.

The following Board Member's requests were removed from the agenda:

- a) Consider and/or approve purchasing property next to Teche Elementary School
- b) Discuss request to utilize buses to transfer residents of St. Martinville Nursing Home to Landmark of Acadiana in Cade

Consider and/or approve the Memorandum of Understanding between the St. Martin Parish School Board and the Louisiana Department of Health and Hospitals (DHH) was added to the consent agenda.

On the motion of Mr. Foti, seconded by Mr. Blanchard, and unanimously carried, the Board approved the following consent agenda items:

JULY 15, 2015 - MINUTES

Page 2 of 4

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of June 10, 2015, with corrections
 - 2) Regular Meeting of June 10, 2015
 - 3) Special Meeting of July 1, 2015
- b) Finance Committee recommendations:
 - 1) Curriculum Budget
 - 2) SRO Contract
 - 3) Increase in Ag Teacher Salaries
 - 4) Additional insurance premiums on St. Martinville High School Artificial Turf paid for by the school
 - 5) Purchase of IT Van
- c) Recommendation of administration for acceptance of bids on buses to Ross Bus & Equipment Sales Inc. in the amount of \$401,793
- d) Request for waiver of sales tax penalties for Rotocraft Leasing Company
- e) Revisions to Policy: File JR: Student Records
- f) Resolution expressing the condolences of the entire school system to the family of Trey Goodrich (attached as Exhibit A)
- g) Personnel Changes:
 - 1) Request for extra employment pay for Karen Anderson, Lisa Alexander, and Cedric Theyard for Teche Elementary's After-Care Program for the month of May, 2015
- h) Rescinding the 2016 Bond Proposal approved on June 10th
- i) Memorandum of Understanding between the St. Martin Parish School Board and the Louisiana Department of Health and Hospitals (DHH)
- j) 2009 and 2013 Bond Program
 - 1) Permission to advertise for bids for the following projects:
 - i. Cecilia High School Baseball Field and Softball Field Lighting (2013 Bond/Athletic Funds). Thomassee and Associates was assigned the design of the project at the June 10, 2015 School Board meeting.
 - 2) The following projects as Substantially Complete:
 - i. Breaux Bridge Junior High New Classroom Building
 - ii. Breaux Bridge Elementary 4th Grade Classroom Abatement
 - iii. Breaux Bridge High School Door Painting
 - iv. Breaux Bridge High School Interior Painting
 - 3) Authorizing the Superintendent to accept the following projects as Substantially Complete based on Architect and Staff approval:
 - i. Breaux Bridge Primary New Classroom Building
 - ii. Breaux Bridge Elementary Admin/Dining
 - iii. CHS new Softball Field & Fence
 - iv. Cabling Breaux Bridge Primary
 - 4) Authorizing the Superintendent to accept projects as Substantially Complete based on Architect and Staff approval, if required prior to the next School Board meeting for the start of school
 - 5) Acknowledge and accept the quotes received for the following projects (the School Board approved taking proposals at the June 10 School Board meeting) (quote tabs attached to Project Status Report):
 - i. St. Martinville High Painting - \$100,000/JMA Painters, LLC (2013 Bond)
 - ii. St. Martinville High Carpet/Tile - \$93,805/Scott Hebert (2013 Bond)
 - iii. Breaux Bridge High Interior Painting - \$113,000/JMA Painters, LLC (2009 Bond)
 - iv. Breaux Bridge High Door Painting - \$116,000/JMA Painters, LLC (2009 Bond)
 - v. Breaux Bridge Elementary 2-4th Grade Classroom Renovations:
 - o General Construction - \$139,360/Fruge Lumber (2013 Bond)
 - o Roofing - \$23,500/Bulliard (2013 Bond – Parish-wide Roofing)
 - o HVAC Equipment - \$14,732/Johnson Supply (2013 Bond – Parish-wide HVAC)
 - o Abatement - \$9,275/Asbestos Tech (2013 Bond)

- 6) Acknowledge and accept the following Change Orders for Breaux Bridge Elementary Kitchen/Dining Addition/Renovation:
 - i. Breaux Bridge Elementary Speech Room Renovations - \$9,823.89/Acadiane Renovations
 - ii. Breaux Bridge Elementary Library Renovations - \$15,955/Acadiane Renovations
 - iii. Breaux Bridge Elementary 5th Grade Renovations Abatement - \$15,211/Asbestos Tech
- 7) Cancellation of St. Martinville High Field House & Concession Repairs
- 8) Acknowledge and accept the following Change Orders for Breaux Bridge Elementary 5th Grade Renovations (Acadiane Renovations) authorized by the Superintendent in order to not delay completion of project. The overall net affect is an increase in total contract amount of \$1,965.94.
 - i. Credit of \$6,856.25 for demolition of cabinets in lieu of painting
 - ii. Add of \$2,423.77 to repair brick wall
 - iii. Add of \$1,980.75 to repair damaged column
 - iv. Add of \$4,417.67 for additional repairs to terrazzo floors in restrooms
- 9) Acknowledge and accept the Change Order for Breaux Bridge Primary Classroom Addition and Fire Alarm additional underground raceways authorized by the Superintendent in the amount of \$1,603.00
- 10) Acknowledge and accept the Purchase Order issued for Relocation of Furnishings from old BBP Classrooms to new BBP Classrooms, to Acadiane Renovations in the amount of \$6,200 (authorized by the Superintendent in order to not delay completion of project).
- 11) Acknowledge and accept the proposal for relocation of kitchen equipment for old BBE to new BBE Kitchen from Acadiane in the amount of \$12,000.
- 12) Authorizing the Superintendent to approve proposal for the remainder of relocation of furnishings and equipment associated with the Breaux Bridge Reconfiguration if there is budget to cover the cost. Actual cost to be presented at the next Board meeting.
- 13) Acknowledge and confirm the funding source for Cecilia High Football Practice Field Sodding. Project was awarded at the June 10, 2015 School Board meeting to Sports Turf Specialist in the amount of \$83, 950 (\$73,695 from 2009 Bond +\$10,255 from 2013 Bond Athletics).
- 14) Request for permission to bid on the roof of the Cecilia Junior High School brick gym

On the motion of Mr. Knott, seconded by Mr. Stelly, and unanimously carried, the Board approved to adopt a resolution authorizing the advertising for bids for the purchase of General Obligation School Bonds, Series 2015A, of St. Martin Parish School District, Louisiana, and providing for other matters in connection therewith (attached as Exhibit B).

On the motion of Mr. Potier, seconded by Mr. Blanchard, and unanimously carried, the Board approved to table the bids for the Cecilia High School Drainage at Baseball Field until the August School Board meeting.

Mr. Blanchard expressed concerns regarding the use of school properties and buildings for functions.

The Change Order and funding source for Cecilia High School Classroom Addition project: Gas lines for AC units in the amount of \$15,767.49 was removed from the agenda.

JULY 15, 2015 - MINUTES

Page 4 of 4

Mr. Hebert requested an update on the salary audit.

On the motion of Mr. Blanchard, seconded by Mr. Foti, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT