

ST. MARTIN PARISH SCHOOL BOARD

FEBRUARY 3, 2016

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Mark Hebert, President, Steve Fuselier, Aaron Flegeance, Burton Dupuis, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, and Ms. Wanda B. Vital.

ABSENT: None

The meeting was called to order by Mark Hebert, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Dr. Beebe recognized the Cecilia Junior High Staff as the December Employees of the Month sponsored by Southern Scripts.

Mr. Henry Derouselle, Transportation and Maintenance Supervisor, was recognized as the January Employee of the Month sponsored by Southern Scripts.

On the motion of Mr. Foti, seconded by Mr. Blanchard, and unanimously carried, the Board approved the following:

- a) Consider and/or approve request for waiver of insurance for the use of a facility for Louisiana Crawfish Processors Association was added to the consent agenda
- b) Board Member's request to discuss the Adult GED Program was removed from the agenda
- c) Consider and/or approve payment for Breaux Bridge Elementary's After-Care Program for the month of January, 2016 was added to the consent agenda
- d) The 2009 and 2013 Bond Program Information Item was amended to read: Proposals on the Teche Elementary Elevator and ELC Roof will be received prior to and presented at the February or March School Board meeting

On the motion of Mr. Dupuis, seconded by Mr. Flegeance, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Special Meeting of November 24, 2015
 - 2) Finance Committee Meeting of January 6, 2016
 - 3) Regular Meeting of January 6, 2016
- b) Request for waiver of sales tax penalties for Progressive Tractor
- c) Stephenville Elementary's Flood Insurance Renewal Premium
- d) Revisions to contract between Board of Supervisors of Louisiana State University and Agricultural and Mechanical College on behalf of its Louisiana State University Health Sciences Center and St. Martin Parish School Board
- e) Resolutions/Proclamations:
 - 1) Requesting that the Attorney General for the State of Louisiana issue an opinion on the legality of incentive based supplemental pay based upon employee school attendance (attached as Exhibit A)

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- 2) Expressing the condolences of the entire school system to the family of Roy Gros (attached as Exhibit B)
- 3) The Month of the Young Child, March (attached as Exhibit C)
- f) Personnel Changes:
 - 1) Request for extra employment pay for Patty Orgeron, Allison Guagliardo, Candice Grivet, Nicholas Piazza, and Jewel Vinson for Stephenville Elementary's After-Care Program for the month of December, 2015
 - 2) Request for extra employment pay for Rena David, Tonia Theriot, Kate Gary, Theresa Blankenship, Regina Smart, Catherine Meche, Trisha Chauvin, and Cherie Foti for Parks Primary's After-Care Program for the month of December, 2015
 - 3) Request for extra employment pay for Karen Anderson, Cedric Theyard, Angela Watson, and Lisa Alexander for Teche Elementary's After-Care Program for the month of December, 2015
 - 4) Request for extra employment pay for Tina Prejean and Kayla Menard for Breaux Bridge Elementary's After-Care Program for the month of January, 2015
 - 5) Stipend for Breaux Bridge Senior High's Assistant Football Coach
- g) Request for waiver of insurance for the use of a facility for Louisiana Crawfish Processors Association

On the motion of Mr. Flegeance, seconded by Ms. Vital, and unanimously carried, the Board approved the renewal of the Superintendent's contract for 2 years, effective July 1, 2016.

On the motion of Mr. Blanchard, seconded by Mr. Stelly, and unanimously carried, the Board approved the appointment of Kolder, Champagne, Slaven & Company, LLC as auditors for the next three fiscal years ending June 30, 2018.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and carried, the Board approved to table awarding the Demolition of the Old St. Martinville High School and Old ELC.

OPPOSED: Mr. Potier

On the motion of Mr. Blanchard, seconded by Ms. Vital, and unanimously carried, the Board approved the following 2009 and 2013 Bond projects:

- a) Awarding the St. Martinville High Multipurpose Indoor Training Facility to the low bidder Acadiane Renovations, in the amount of \$403,580 for Base and Alternate No. 1. The current Architects Estimate and Project Budget is \$420,000. The project will be funded with remaining 2009 Bond funds and remaining 2013 contingency funds from the St. Martinville High Athletic fund. (Bid Tabulation form and recommendation letter attached to Project Status Report).
- b) Awarding the Stephenville Gym Renovation project. Project was bid on January 27. The project was substantially below budget at a quoted amount of \$24,000 and we recommend award to the apparent low bidder ARL.
- c) Awarding the St. Martinville Primary Roofing project to the low bidder Crown Architectural Metal Co., (CAMCO), in the amount of \$247,000
- d) Allow the Superintendent to award the Cecilia Jr. High Roofing project if quotes are within the available budget. Quotes are being received February 17.
- e) Authorizing Change Orders 3 and 4 for Cecilia Jr. High New Classrooms for a credit of \$1,156.20 and a credit of \$964.94 respectively for miscellaneous changes of scope, for a total contract reduction of \$2,121.14

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- f) Authorizing a Change Order for the Cecilia Primary Cooler/Freezer project not to exceed \$4,000 for electrical, concrete and miscellaneous revisions not evident prior to construction
- g) Authorize proposal for St. Martinville High School Sprinkler System Study by Engineered Fire Protection, LLC for \$3,500.00
- h) Authorizing the consultant, Structure Design Group to move forward with the Catahoula Elementary Miscellaneous Renovations up to contract documents (2013 Bond). Status of the project and construction cost estimates will be presented at the March Board meeting. The overall budget for the items below is \$237,000.
 - 1) Gym floor repairs
 - 2) Old Gym issues
 - 3) Remove Storage bldg.
 - 4) Cut pine trees/limestone
 - 5) Paint interior
 - 6) Caf. epoxy floor
 - 7) Security cameras
- i) Authorize Investigative work on the proposed new site for the CHS football field: (a) Soil Borings not to exceed \$10,000; (b) drainage impact analysis and analysis of soil borings by A & E Consultants hourly not to exceed \$10,000; (c) site clearing of property as required to take soil borings time and materials not to exceed \$5,000. This work will be funded by the 2013 Cecilia District Bond Funds in order to determine the suitability of the site for the proposed use.
- j) Authorize the Superintendent to redirect an existing contract for replacement of the roof on a portable building at Catahoula Elementary to do miscellaneous repair of 2 other existing roofs on the campus. The alternative will be to consider not re-roofing the existing portable building if the 2016 bond passes and the portable building is replaced with a new permanent building.
- k) JCEP Roof Report presented at the meeting.
- l) Information Item: Proposals on the Teche Elementary Elevator and ELC Roof will be received prior to and presented at the February or March School Board meeting

On the motion of Ms. Vital, seconded by Mr. Flegeance, and carried, the Board approved the adoption of the proposed district per capita funding plan (columns 1 and 2 only) for the 2016 Bond Program.

OPPOSED: Mr. Potier

On the motion of Mr. Knott, seconded by Mr. Stelly, and carried, the Board approved to postpone the item regarding the architects, engineers, and project managers.

OPPOSED: Mr. Potier

A motion was made by Mr. Knott and seconded by Mr. Blanchard to rescind the purchase of property next to Teche Elementary School.

A substitute motion was made by Mr. Potier to keep the property authorized for purchase next to Teche Elementary School. The substitute motion died for lack of a second.

The original motion was then voted on and carried.

ABSTAINED: Mr. Potier

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The Board Member's request regarding cameras in the bus shop will be placed on the March agenda.

The Board reviewed the information regarding the 2016-17 Budget Schedule.

On the motion of Mr. Stelly, seconded by Mr. Dupuis, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT