

ST. MARTIN PARISH SCHOOL BOARD

JANUARY 10, 2018

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Burton Dupuis, President, Steve Fuselier, Aaron Flegeance, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, and Mark Hebert.

ABSENT: Ms. Wanda B. Vital

The meeting was called to order by Burton Dupuis, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Board President Burton Dupuis opened the floor for nominations for President of the Board. A motion was made by Mr. Blanchard and seconded by Mr. Fuselier to nominate Russel C. Foti for the office of President.

A substitute motion was made by Mr. Stelly and seconded by Mr. Flegeance to nominate Burton Dupuis for the office of President.

The motions were then voted on and the substitute motion carried, as follows:

FOR: Mr. Flegeance, Mr. Dupuis, Mr. Potier, Mr. Stelly, Mr. Knott, and Mr. Hebert

OPPOSED: Mr. Fuselier, Mr. Blanchard, and Mr. Foti

ABSENT: Ms. Vital

The nominations for the office of President were closed unanimously.

Mr. Burton Dupuis was re-elected President of the St. Martin Parish School Board for the year 2018.

Board President Burton Dupuis called for the acceptance of nominations for Vice-President of the Board. On the motion of Mr. Stelly, seconded by Mr. Knott, and unanimously carried, Mr. Richard Potier was nominated for the office of Vice-President.

The nominations for the office of Vice-President were closed unanimously.

Mr. Richard Potier was elected Vice-President of the St. Martin Parish School Board for the year 2018.

ABSENT: Ms. Vital

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Board President Burton Dupuis made the following appointments:

Aaron Flegeance, Education Committee Chairman
Russel C. Foti, Finance and Insurance Committee Chairman
Steve Fuselier, Transportation Committee Chairman
Frederic Stelly, Maintenance Committee Chairman

Mr. Christopher Shirley, Stephenville Elementary French Teacher, was recognized as the December Employee of the Month sponsored by Southern Scripts.

The following items were removed from the consent agenda:

- a) Consider and/or approve contract for Policy 360, the Policy Updating Service, Forethought Consulting, Inc.
- b) Consider and/or approve the sale of a camp in Belle River from Mr. Douglas Daigle to Mr. and Mrs. Bryant Gautreaux

On the motion of Mr. Foti, seconded by Mr. Flegeance, and unanimously carried, the

Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of December 6, 2017
 - 2) Regular Meeting of December 6, 2017
 - 3) Special Meeting of December 19, 2017
- b) Request for waiver of sales tax penalties for Monroe's
- c) Policy revisions for inclusion in the St. Martin Parish School Board Policy Manual:
 - DFL, Sale of Buildings and Land*
 - ECA, Authorized Use of Equipment*
 - GBC, Recruitment of Personnel*
 - GBRIB, Sick Leave*
- d) Rescinding prior action regarding the award of Lawn Maintenance contract to Josh's Lawn Service
- e) Board resolution to conduct and negotiate three contracts with the Department of Health and Hospitals
- f) Resolutions: (attached as Exhibit A)
 - 1) Expressing the condolences of the entire school system to the families of Marcus Campbell, Debra Broussard, Etheline Willis, Alfred "Rope" Lewis, Mable Potier, and Eula Batiste
 - 2) Louisiana School Board Recognition Month, January 2018
 - 3) Certifying President and Vice-President to conduct transactions for and on behalf of the School Board
- g) Personnel Changes:
 - 1) Request for extra employment pay for Corita Andrus, Angelle Brasseaux, Ashley Breaux, Ashley Dale, Brenda Davis, Meagan Dupuis, Sommer Lalonde, Odika Marsico, Grace Sloane, and Brooke Thibodeaux for Cecilia Primary's After-Care Program for the months of November and December, 2017
 - 2) Request for extra employment pay for Tina Prejean, Kayla Menard, Kimberly Sullivan, and Monique Arceneaux for Breaux Bridge Elementary's After-Care Program for the month of November, 2017
 - 3) Request for extra employment pay for Karen Anderson, Angela Watson, Cedric Theyard, Lisa Alexander, Catherine Wesley, and Cora Clement for Teche Elementary's After-Care Program for the month of November, 2017
 - 4) Request for extra employment pay for Kate Gary, Theresa Blankenship, Regina Smart, Catherine Guidry Meche, Trisha Chauvin, and Cherie Foti for Parks Primary's After-Care Program for the month of November, 2017

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ABSENT: Ms. Vital

A motion was made by Mr. Hebert and seconded by Mr. Fuselier to discontinue the contract for Policy 360, the Policy Updating Service, Forethought Consulting, Inc. The motion was then voted on and failed, as follows:

FOR: Mr. Fuselier, Mr. Blanchard, Mr. Foti, and Mr. Hebert

OPPOSED: Mr. Flegeance, Mr. Dupuis, Mr. Potier, Mr. Stelly, and Mr. Knott

ABSENT: Ms. Vital

A motion was made by Mr. Potier and seconded by Mr. Foti to approve the contract for Policy 360, the Policy Updating Service, Forethought Consulting, Inc. The motion was then voted on carried, as follows:

FOR: Mr. Flegeance, Mr. Foti, Mr. Dupuis, Mr. Potier, and Mr. Knott

OPPOSED: Mr. Fuselier, Mr. Blanchard, Mr. Stelly, and Mr. Hebert

ABSENT: Ms. Vital

The item regarding the camp in Belle River was amended to read:

Consider and/or approve the lease of a camp site in Belle River from Mr. Danny Berthelot to Mr. and Mrs. Bryant Gautreaux.

On the motion of Mr. Foti, seconded by Mr. Blanchard, and unanimously carried, the Board approved the lease of a camp site in Belle River from Mr. Danny Berthelot to Mr. and Mrs. Bryant Gautreaux.

ABSENT: Ms. Vital

The following Finance Committee recommendations were removed from the agenda:

- a) Consider and/or recommend action with regard to awarding Breaux Bridge Primary Bike Path and Drainage project to the low quoter. The project is being funded by 2013 BB Reconfig and 2016 BBP Construction Funds.
- b) Consider and/or recommend action with regard to awarding Breaux Bridge Jr. High Parking Upgrades & Bus Pick-up project to the low bidder. The project is being funded by 2016 BBJH Construction Funds.
- c) Consider and/or recommend action with regard to Awarding Catahoula Elementary Asbestos Abatement project to the low quoter. The project is being funded by 2016 CE Construction Funds.
- d) Consider and/or recommend action with regard to accepting change order for Breaux Bridge High/Cecilia High Track and Field project.
- e) Consider and/or recommend action with regard to accepting change order for Cecilia High School Stadium Upgrades project.

On the motion of Mr. Foti, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following Finance Committee recommendations:

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- a) Converting the Bilingual English Language Learner (ELL) Paraprofessional position from part-time to full-time
- b) Salary schedules for Behavioral Health Providers and Nurse Practitioners
- c) Authorizing A&E to proceed through Advertising on Teche Elementary Multipurpose Building project. The project is being funded by 2016 Bond TE Construction Funds.
- d) Authorizing Angelle Architects to proceed through Contract Documents on ELC/JCEP Campus project. The project is being funded by 2013 SM District and 2016 ELC and JCEP Construction Funds.
- e) Authorizing A&E to proceed through Contract Documents and Advertising on remaining roofing projects. The projects are being funded by 2016 Bond Parishwide Roofing Funds.
- f) Authorizing Poche Prouet to proceed through Contract Documents and Advertising on remaining HVAC projects. The projects are being funded by 2016 Bond Parishwide HVAC Funds.
- g) Awarding Cecilia Primary Parking Upgrades & Parent Pick-up project to the low bidder, Acadiane Renovations, in the amount of \$627,000.00. The project is being funded by 2016 CP Construction Funds.
- h) Awarding Catahoula Elementary Additions & Renovations project to the low bidder, Bulliard Construction Co., Inc., and negotiate the project to get within the bond project budget. The project is being funded by 2016 CE Construction Funds.
- i) Awarding Early Learning Center Drainage Improvements project to the low quoter, Bulliard Construction, in the amount of \$77,000. Quotes were received December 20, 2017. The project is being funded by 2016 ELC Construction Funds.
- j) Awarding Parks Middle Louver/Fan Removal project to the low quoter, Bulliard Construction, in the amount of \$80,000. Quotes were received December 20, 2017. The project is being funded by 2016 PM Construction Funds.
- k) Accepting change order for Breaux Bridge High School Restroom/Concessions project.
- l) Accepting change order for Cecilia High School Oxidation Reclamation project.
- m) Awarding substantial completion for the following:
 - 1) Cecilia High School Oxidation Pond Reclamation
 - 2) Cecilia High School Sewer Treatment Plant
 - 3) St. Martinville Primary Phase 2 HVAC
 - 4) St. Martinville Jr. High School ERV Upgrade
 - 5) Test and Balance @ BBHS, SMHS, SMJH

ABSENT: Ms. Vital

Mr. Russell Champagne with Kolder, Champagne, Slaven & Company presented the audit report for the fiscal year ended June 30, 2017.

Ms. Karen Wyble, St. Martin Hospital, made a presentation to the Board regarding potential Capital Improvement Projects.

On the motion of Mr. Foti, seconded by Mr. Potier, and unanimously carried, the Board approved changes to the 2017-2018 St. Martin Parish Pupil Progression Plan.

ABSENT: Ms. Vital

The Board discussed employee supplements. Mr. Knott, Mr. Blanchard, and Ms. Casey Broussard will schedule to meet with Mr. Russell Champagne, Auditor, and then bring it back to the Board in February.

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Board Member Mark Hebert expressed concerns regarding the criteria for honor graduates. They will further discuss at the next Pupil Progression Plan meeting.

No action was necessary for the pending litigation, Thomas v. St. Martin Parish School Board, Civil Action No. 11314 (W.D.La.).

On the motion of Mr. Fuselier, seconded by Mr. Flegeance, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT