

ST. MARTIN PARISH SCHOOL BOARD

FEBRUARY 7, 2018

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Burton Dupuis, President, Steve Fuselier, Aaron Flegeance, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Ms. Wanda B. Vital.

ABSENT: None

The meeting was called to order by Burton Dupuis, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Matthew Rodrigues, Tina Charles, and Melisa Brasseaux, Sales Tax Dept., Redell Louis, Supervisor of Technology, and Albert Menard and Terrance Barron, Maintenance Dept., were recognized as the January Employees of the Month sponsored by Southern Scripts.

On the motion Mr. Foti, seconded by Mr. Potier, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of January 10, 2018
 - 2) Regular Meeting of January 10, 2018
- b) Request for waiver of sales tax penalties for the following:
 - 1) Forum US, Inc.
 - 2) Acadiana Pools, Inc.
 - 3) Air Exchange, LLC
- c) Resolutions indicating the authorized signatures on the school accounts for Cecilia High School
- d) Policy revisions for inclusion in the St. Martin Parish School Board Policy Manual:
 - 1) EE, Child Nutrition Program Management
 - 2) IDDH, English Learner Program
 - 3) IFD, Parent and Family Engagement
 - 4) IFDA, Parental Rights/Student Rights of Privacy
 - 5) JR, Student Privacy and Education Records
- e) Deletion of School Board Policy: File IDCJ: Supplemental Educational Services
- f) Addition of part-time cafeteria technician at Parks Middle as requested by Supervisor of School Nutrition
- g) Renewal of contract and data sharing agreement with Electronic Information Systems (EIS) Medclaims
- h) Technology Services Agreement between Lafayette General Health System, Inc. and St. Martin Parish School Board
- i) Resolution expressing the condolences of the entire school system to the families of Gary LeBlanc, Letha Dauterive, and Benjamin Stacks (attached as Exhibit A)
- j) Request for extra employment pay for Karen Anderson, Angela Watson, Cedric Theyard, Lisa Alexander, Catherine Wesley, and Cora Clement for Teche Elementary's After-Care Program for the month of December, 2017
- k) Request for extra employment pay for Tina Prejean, Kayla Menard, Kimberly Sullivan, Monique Arceneaux, Tyra Roger, and Jill Mayes for Breaux Bridge Elementary's After-Care Program for the months of December, 2017 and January, 2018

February 7, 2018 - MINUTES

Page 2 of 3

- l) Request for extra employment pay for Kate Gary, Theresa Blankenship, Regina Smart, Catherine Guidry Meche, Trisha Chauvin, and Cherie Foti for Parks Primary's After-Care Program for the month of December, 2017
- m) Request for extra employment pay for Corita Andrus, Ashley Breaux, Ashley Dale, Brenda Davis, Sara Devillier, Meagan Dupuis, Odika Marsico, Grace Sloane, and Brooke Thibodeaux for Cecilia Primary's After-Care Program for the month of January, 2018
- n) Payment for Breaux Bridge Senior High's Soccer Coach (F. Neto)

On the motion of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the

Board approved the following Finance Committee recommendations:

- a) Sales Tax Supplement for the month of March in the amount of \$500 to professional and paraprofessional employees
- b) Stephenville Elementary's Flood Insurance Renewal Premium
- c) Alternative to Suspension Pilot
- d) Authorizing Poché Prouet to Advertise on HVAC Upgrades at Breaux Bridge Jr. High, Early Learning Center and Parks Primary project. The project is being funded by remaining 2013 Bond Parishwide HVAC Funds and 2016 Bond Parishwide HVAC Construction Funds
- e) Awarding Breaux Bridge Jr High Parking Upgrades & Bus Pick-up project to the low bidder, Acadiane' Renovations, in the amount of \$315,500 contingent upon approval by DOTD. Only if there are substantial revisions to the project based on DOTD comments, the project will be represented to the Board. Bids were received January 30, 2018. The project is being funded by 2016 BBJH Construction Funds.
- f) Awarding the following bids and quotes:
 - 1) Awarding Cecilia High School Concessions and Restrooms project to the low bidder, Triad Construction Services, in the amount of \$799,100. The project is being funded by 2016 CHS Construction Funds.
 - 2) Awarding Catahoula Elementary Asbestos Abatement project to the low quoter, Asbestos Tech, Inc., in the amount of \$4,270.75. The project is being funded by 2016 CE Construction Funds.
 - 3) Accepting or taking appropriate action on Catahoula Elementary Additions and Renovations project negotiated price with the low bidder, Bulliard Construction.
- g) Accepting the two (2) change order requests regarding the drainage related to the Cecilia High School Football Field Site Prep & Drainage Project
- h) Awarding substantial completion for the Parks Middle Louver/Fan Removal

On the motion of Mr. Hebert, seconded by Mr. Foti, and unanimously carried, the Board approved the proposed 2018-2019 School Calendar for St. Martin Parish Schools.

On the motion of Mr. Hebert, seconded by Mr. Foti, and unanimously carried, the Board approved the proposed changes to the St. Martin Parish Pupil Progression Plan and Teacher Information Handbook.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved waiving the liability insurance requirement for LCPA West in their request of use of facilities on March 13, 2018.

Ms. Vital discussed the possibility of leasing an alternate site for JCEP.

Board Member Richard Potier discussed the receptionist and secretary positions at the College and Career Readiness Center. He requested to place the item on the next Finance Committee Meeting agenda.

On the motion of Mr. Stelly, seconded by Mr. Potier, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Foti, seconded by Mr. Hebert, and unanimously carried, the Board came out of Executive Session.

A motion was made by Mr. Blanchard and seconded by Mr. Fuselier to follow the recommendation of the administration regarding the student discussed in Executive Session.

A substitute motion was made by Mr. Potier and seconded by Ms. Vital to allow the student to return to his/her regular school setting. The substitute motion was then voted on and failed, as follows:

FOR: Ms. Vital and Mr. Potier

OPPOSED: Mr. Fuselier, Mr. Flegeance, Mr. Blanchard, Mr. Dupuis, Mr. Stelly, Mr. Knott, and Mr. Hebert

The original motion was then voted on and carried, as follows:

FOR: Mr. Fuselier, Mr. Flegeance, Mr. Blanchard, Mr. Dupuis, Mr. Stelly, Mr. Knott, and Mr. Hebert

OPPOSED: Ms. Vital and Mr. Potier

No action was necessary for the following item discussed in Executive Session:

- a) Pending litigation, Thomas v. St. Martin Parish School Board, Civil Action No. 11314 (W.D.La.)

On the motion of Mr. Blanchard, seconded by Mr. Foti, and unanimously carried, the Board adjourned.