



Dear Davis School District parents and guardians,

There are occasionally times when a school may be asked by local law enforcement to be placed in a precautionary lockdown because of a situation occurring in an adjoining neighborhood. We appreciate the relationship we have with law enforcement in helping us keep schools safe. Because of situations like that, we are reminded that we should always be prepared for emergencies.

The Davis School District has the highest concern for student safety. In an effort to stay alert and prepared for crisis situations, we regularly review emergency procedures and participate in state-mandated safety and security drills, often going above and beyond what is required by law.

For safety reasons, we do not give out details of what procedures we follow in every crisis situation. However, we want to reassure you that every emergency is planned for and that your child's safety is our first priority.

Should an emergency or disaster situation occur while school is in session, we want to ensure that you are aware of how to respond. This is crucial, because it will help with the smooth handling of any crisis situation.

The most important thing you can do is TRUST that together, with the emergency responders, we have the situation in hand and that your child's teacher and the school's leadership are well prepared. You can also help with the following:

- **MAKE SURE ALL YOUR CONTACT INFORMATION IS UP-TO-DATE:** Please let your school know of any changes to email, cell phone or home phone numbers, and make them aware of your preferred language so that you can receive automated emergency phone messages from the Davis School District.
- **DO NOT CALL THE SCHOOL:** Staff members are not permitted to give out information during a crisis. Calling the school will block phone lines and take away resources that may be needed to deal with the emergency. The families of any individual children involved will be personally notified as soon as we have information.
- **DO NOT GO TO YOUR CHILD'S SCHOOL:** In the event of an emergency, you will not be allowed into the school. It is likely that police will have set up a cordon around the building restricting access.
- **DO NOT CALL OR TEXT YOUR CHILD'S CELL PHONE:** This can put children in danger. They need to be following instructions given to them on the ground.
- **CHECK THE DAVIS SCHOOL DISTRICT WEBSITE, SCHOOL WEBSITE AND FACEBOOK AND TWITTER FEEDS:** All will be updated as soon as we have information we can share. These are often a quicker resource than automated phone calls.
- **WE WILL COMMUNICATE WITH YOU AS QUICKLY AS POSSIBLE.** That being said, please keep in mind we will never be able to respond quicker than a child with a smart phone.

If all communications are down, please trust that we will do everything possible to keep your child safe and will continue to do so until the emergency is over. Your child will be cared for until he or she is reunited with you.

Thank you for your cooperation.