

BILLINGS PUBLIC SCHOOLS

Evaluation Form

AUDIOLOGIST _____

SCHOOL _____

PRE-CONFERENCE DATE _____

OBSERVATION DATE(S) _____

Overall Evaluation
(indicate one):

SATISFACTORY

UNSATISFACTORY

I. PROVISION OF AUDIOLOGICAL SERVICES

SELECT
SATISFACTORY OR
UNSATISFACTORY

- A. Identification and Assessment
- B. Amplification
- C. Hearing Loss Management
- D. Conservation/Consultation
- E. Program Management
- F. Professional Leadership/Development

II. INTERPERSONAL/PROFESSIONAL RESPONSIBILITIES

- A. Communicating with Families
- B. Maintaining Accurate Records
- C. Contributing to the School and the District
- D. Showing Professionalism

III. SUMMARY:

The following signatures indicate the data has been read and discussed.

Audiologist's Signature **Date**

Administrator's Signature **Date**

Copy: Audiologist
 Administrator
 Teacher Personnel File

The audiologist has the option of presenting a written rebuttal to the administrator within twenty working (20) days.

I. Provision of Audiological Services

<p>A. Identification and Assessment</p> <ul style="list-style-type: none"> • Demonstrates ability to develop and coordinate hearing screening program • Audiologist conducts comprehensive hearing evaluations and effectively interprets results to parents and staff • Demonstrates ability to counsel the family regarding test results • Provides identification and assessment information as a member of an interdisciplinary team for students suspected of having auditory processing disorders (APD) 	<p style="text-align: center;">Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <table border="1" style="width: 100%; height: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> </table>				
<p>Strengths:</p> <p>Recommendations for Improvement and/or Professional Development:</p>					

<p>B. Amplification</p> <ul style="list-style-type: none"> • Demonstrates current knowledge of hearing aid evaluation and analysis • Audiologist demonstrates knowledge of and ability to select, evaluate and fit personal or classroom FM amplification 	<p style="text-align: center;">Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <table border="1" style="width: 100%; height: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> </table>		
<p>Strengths:</p> <p>Recommendations for Improvement and/or Professional Development:</p>			

<p>C. Hearing Loss Management</p> <ul style="list-style-type: none"> • Audiologist makes appropriate referrals for medical care or educational assessment • Demonstrates ability to educate students/parents/teachers on the effects of hearing loss on communication, academic performance, socialization and daily living skills • Makes recommendations for strategies to minimize the negative effects of the hearing loss • Provides information on the proper use and maintenance of hearing aids • Audiologist explains and interprets audiologic finding and their impact on the educational performance of the student 	<p style="text-align: center;">Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <table border="1" style="width: 100%; height: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> </table>					

- Provides training for school personnel regarding hearing loss and the student's use of amplification
- Audiologist participates effectively in CST and IEP meetings
- Provides or consults on the provision of (re) habilitation and/or instruction for students with hearing impairment (hearing aid care, listening, speech reading)

Strengths:

Recommendations for Improvement and/or Professional Development:

D. Conservation/Consultation

- Audiologist provides information to students on hearing conservation, including proper use of hearing protection
- Audiologist is willing to consult with school personnel regarding classroom acoustics

Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed

Strengths:

Recommendations for Improvement and/or Professional Development:

E. Program Management

- Audiologist is effective in training and supervision of personnel doing hearing screening and other appropriate support tasks
- Audiologist ensures proper and timely calibration of all audiologic equipment
- Demonstrates ability to maintain records of evaluations and other services as appropriate

Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed

Strengths:

Recommendations for Improvement and/or Professional Development:

<p>F. Professional Leadership/Development</p> <ul style="list-style-type: none"> • Represents the profession of Audiology, the school district and the needs of children with hearing loss to the community • Attends continuing education programs and activities to maintain awareness of current audiologic best practices and modifies current practices and procedures as appropriate 	<p>Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Strengths:</p>	
<p>Recommendations for Improvement and/or Professional Development:</p>	

II. Interpersonal/Professional Responsibilities

<p>A. Communicating with Families</p> <ul style="list-style-type: none"> • Audiologist participates in school activities and processes for parent communication • Audiologist provides information to parents about the results of hearing screening and audiological evaluations on an appropriate basis • Audiologist responds to parent concerns in a professional manner 	<p>Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Strengths:</p>	
<p>Recommendations for Improvement and/or Professional Development:</p>	

<p>B. Maintaining Accurate Records</p> <ul style="list-style-type: none"> • Audiologist's system for maintaining information on audiologic evaluations and other aspects of the hearing conservation program is effective 	<p>Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>Strengths:</p>	

Recommendations for Improvement and/or Professional Development:

<p>C. Contributing to the School and the District</p> <ul style="list-style-type: none"> • Audiologist maintains professional working relationships with staff including supervisor • Audiologist cooperates with colleagues to fulfill school required duties • Audiologist participates in school events when assigned (e.g. Open House) • Audiologist actively and constructively participates in and makes a contribution to school or district projects 	<p>Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>				

Strengths:

Recommendations for Improvement and/or Professional Development:

<p>D. Shows Professionalism</p> <ul style="list-style-type: none"> • Audiologist shows respect for students, parents, peers and administration by being punctual and prepared for class, work and meetings • Audiologist shows respect for students, peers, parents and administration through his/her words and actions • Audiologist participates in activities that will enhance his/her professional skills • Audiologist addresses and/or reports student language, bullying, harassing, hostile, prejudicial or belittling statements and/or behaviors • Audiologist follows the policies, regulations, and procedures of the school district 	<p>Select: Satisfactory, Growth Needed, Unsatisfactory, or Not Observed</p> <table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>					

Strengths:

Recommendations for Improvement and/or Professional Development: