



Petition for Outside Credit

Student Name _____ Current Grade _____

With administrative approval, students may receive credit for non-Bear Creek classes or instruction. Submit this form to your Division Head prior to beginning coursework outside of Bear Creek.

1. Please describe the coursework you plan to complete. Include name of course, name of credit granting institution, and number of hours of coursework that will be completed.

2. Please describe your reason for requesting to take an outside course.

Student Signature _____ Date _____

Parent Signature _____ Date _____

(if student is under 18)

Administrative Use Only **Approved** **Declined**

Division Head _____ Date _____

Reverse side for administrative use.



For Administrative Use Petition for Outside Credit

Student Name _____ Current Grade _____

To be completed when documentation of coursework had been completed and official transcript or formal documentation of instructional hours has been received.

Change to Standard Course Plan

Describe changes, if any.

Change approved by _____ Date _____

Title _____

Add to Transcript

Attach transcript or formal documentation of instructional hours.

Year	School	Course	Credits Earned	Subject
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Administrator _____ Date _____

Title _____