

**Adelaide Elementary School Community Council**  
*Minutes from September 18, 2017 Meeting*

Members in attendance:

- |                     |                     |                |
|---------------------|---------------------|----------------|
| • Sofia Orantes     | Steffanie Holdstock | Jeri Thomas    |
| • Amy Hamblin       | Amy Nielsen         | Tyler Loveland |
| • Kathy Wilkinson   | Merilee Herrick     | Becky Johnson  |
| • Cheriann Thornell | Adell Arvidson      |                |

**1. Approval of May 15, 2017 minutes:**

- a. Wilkinson motioned for approval, Hamblin seconded. All approved.

**2. Introductions:**

- a. Everyone introduced themselves to the group.

**3. Roles and Responsibilities:**

- a. Amy Hamblin – Chair, Amy Nielsen – Vice Chair, Steffanie Holdstock - Secretary  
b. Reviewed the Roles and Responsibilities of the Community Council.  
c. Holdstock motioned that all members view the Community Council video by the next meeting, Orantes seconded. All approved - They are available at <http://www.schoollandtrust.org/schools/>  
d. Safe Technology and Digital Citizenship. Trying to schedule a date with NetSmarts to come to the school to talk to students.

**4. Meeting Dates:**

- a. Meetings will be held in the school library at 3:45pm – 4:45pm on the following dates:
- |             |             |            |
|-------------|-------------|------------|
| October 16  | November 20 | January 22 |
| February 26 | March 19    | Apr 16     |
| May 21      |             |            |

**5. School Improvement Plan:**

- a. Data:
- i. Reviewed 2016-2017 SAGE results  
ii. School Improvement Plan can be viewed on the school's website. If you would like a hard copy please contact Jeri Thomas to get a copy.
- b. Budget:
- i. No firm projection on salaries. Should have the numbers by next meeting.  
ii. Trust Land funds paid for 4 reading tutors and 2 math tutors (hopefully 3 soon), and an additional teacher's salary.  
iii. 4<sup>th</sup> grade still big and is a concern. Working with tutors for help. Better idea after October 1 numbers are in.  
iv. Administration is working on getting a Reading Volunteer Coordinator.

**6. Mindfulness:**

- a. Mindfulness is being taught by the school counselor in the classrooms. She is teaching strategies to be calm and focused. This is a type of meditation for the students.  
b. The counselor goes in twice a week for 4 weeks for 15 mins. Started with 6<sup>th</sup> grade and will be going to each grade/class.  
c. More information can be found at [www.mindfulness.org](http://www.mindfulness.org)

**7. Staff Development:**

a. Language Arts:

- i. Teaching the same type of writing styles in all grades
- ii. Grading using the Rubric grading system
- iii. Working on getting the initial baseline for all students in each grade.
- iv. Looking at data more critically and more frequently.

**8. Next Meeting:** October 16<sup>th</sup>, 2017 at 3:45pm in the school library