

Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803

BOARD OF EDUCATION
REGULAR MEETING

5:30 PM, JUNE 12, 2017
MARYVILLE HIGH SCHOOL

- CHAIRMAN POPE**
- I. CALL TO ORDER**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

 - II. ADOPT AGENDA**

 - III. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

 - IV. CONSENT AGENDA ITEMS**
 - 1. Approve Minutes of May 8, 2017, meeting (Attachment)
 - 2. Ratify Executive Committee approval of Maryville High School track and field team overnight trip to compete in state track meet in Murfreesboro (Attachment A1)
 - 3. Approve annual renewal of Blackboard Web Community Manager Essential from Blackboard Inc. – Funding Source: Instructional Materials \$13,488.16 (Attachment A2)
 - 4. Approve raising staff lunch price from \$3.50 to \$3.75
 - 5. Approve purchase from sole source provider REA, Inc. for 3 HVAC units at Maryville Academy – Capital Outlay \$21,663.00 (Attachment A3)

 - V. AGENDA ITEMS**
 - 1. Review Board Policy Manual Section 10.4 – Behavior and Discipline – First Reading (Attachment B1)**

 - 2. Consideration of a modified school schedule for August 21, 2017, due to the solar eclipse**

 - 3. Approve agreement with U.S. Cellular to provide GPS service on schools buses – Funding Source: Transportation \$8,000.00 plus \$500 per month**

 - 4. Approve annual EES renewal (Microsoft Licensing) from SHI – Funding Source: Instructional Supplies \$27,097.60 (Attachment B2)**

 - 5. Consideration of the dismissal of a tenured teacher**

 - 6. Review Director of Schools’ annual evaluation**

 - VI. REPORTS FROM DIRECTOR OF SCHOOLS**

 - VII. RECOGNITION OF STAFF AND STUDENTS**

 - VIII. COMMENTS FROM BOARD MEMBERS**

 - IX. ADJOURN**

Upcoming meeting dates:

July 10, 2017 – 5:30 pm, Maryville High School
August 14, 2017 – 5:30 pm, Maryville High School

Al,



MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

833 Lawrence Avenue
Maryville, Tennessee 37803

May 18, 2017
Maryville City School Board
Executive Committee Meeting

Approve Maryville High School track and field team overnight trip to compete in state track meet in Murfreesboro

APPROVED:

Director of Schools *Mike Winstead* Date 05/18/2017

Chairman, Board of Education *Bethany N Pope* Date 05/18/2017

Maryville Board of Education

Doug Jenkins

Candy Morgan

Bob Proffitt

Bethany Pope

Christi Sayles

Request to Release Students for a School-Related Event

A12

Teacher: Nick White Course/Team/Organization Track & Field

Event: STATE TRACK MEET

Dates of Trip: (Include departure/return time)

Departure Date 5-24-17 Departure Time 3:30 pm

Return Date 5-26-17 Return Time 12:00 AM

Check all that apply:

In-County Out-of-County Overnight* Out-of-State*
*(Requires Board Approval)

Transportation: Walk Parents Provide Bus Number of buses

✓ SCHOOL VANS

Cost to Each Student — Means of Funding Trip Athletics

Educational Purpose:

TO COMPETE IN THE STATE MEET.

Teacher Signature: Nick White Date 5-16-17

Request Approved: Request Not Approved

Principal's Signature: [Signature] Date 5/17/2017

Superintendent Signature: [Signature] Date 5-18-17

*School Board Approved: _____ Date _____

IMPORTANT REQUIREMENT
Please give classroom teachers a minimum of two weeks' notice of the event.
To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey

3815 River Crossing Parkway
Suite 200
Indianapolis, IN 46240
Blackboard.com

Blackboard

Maryville City School District
833 LAWRENCE AVE
MARYVILLE, TN 37803-4857
USA

5/17/2017
Customer No. 328761
Documents No. 17328761

Re: Invoice Confirmation for Maryville City School District

Dear Customer:

As part of an effort to improve our invoicing and billing practices, we are taking steps now to ensure that the information we have regarding your district's contact information and Blackboard (formerly Schoolwires) services is correct. Our records indicate the following:

Billing Address:
Maryville City School District
Sharon Anglim
sharon.anglim@maryville-schools.org
833 LAWRENCE AVE
MARYVILLE, TN 37803-4857

Primary Contact:
Maryville City School District
Sharon Anglim
sharon.anglim@maryville-schools.org
833 LAWRENCE AVE
MARYVILLE, TN 37803-4857

Services under contract:

Qty	Unit	Product/Service	Current Term Start	Current Term End	Annual Price
1	Sites	Premium Video App	7/1/2017	6/30/2018	231.72
8	Sites	Blackboard Web Community Manager Essential	7/1/2017	6/30/2018	13,256.44
2017 Total					\$13,488.16

You will be invoiced for 2017 services for the total above upon receipt of this form unless other arrangements are made.

What help do we need from you?

1. Please confirm the information above by initialing below that the billing and primary contact information above is correct. If not correct, please provide corrections on this form.

Billing Information Confirmation: SA **Primary Contact Confirmation:** SA
 (Initials) (Initials)

2. Please also provide your purchase order number and a copy of your purchase order, if your organization requires a purchase order.

Purchase Order Number: _____ **A PO is not required by my organization:** SA
 (Initials)

3. Please return this invoice confirmation form and accompanying purchase order, if necessary, via any one of the following methods by **June 1, 2017**:
 - a. Email: operations@blackboard.com,
 - b. Fax: 312-236-7251 (fax)
 - c. Mail: Blackboard Inc., 3815 River Crossing Parkway, Suite 200, Indianapolis, IN 46240.

If you have any questions or concerns regarding this information or your service, please don't hesitate to reach out to me at FrancesAngelique.Siron@blackboard.com, (615) 283-7461 Ext. 5307.

Sincerely,
Frances Angelique Siron

A3



PROPOSAL

Chattanooga • Knoxville • Nashville • Tri-Cities
www.reahvac.com

620 Reliability Circle
Knoxville, TN 37932
Phone: 865-675-4822
Fax: 865-675-4843

MAY 24, 2017

QUOTATION
Page 1 of 1

TO: MR. RICHARD HARBISON
MARYVILLE CITY SCHOOLS

REFERENCE: MARYVILLE ACADEMY

We appreciate your request for quotation and are pleased to offer the following equipment for your consideration:

ITEM: WALL MOUNTED UNIT
TAG: AC-1, AC-2, AC-3

Three (3) Bard model W**G3 units are provided with the features listed below:

- 208/3
- AC-1, model W36G3
- AC-2, model W30G3
- AC-3, model W24G3
- Scroll compressor
- Gas input as scheduled, to be field de-rated by installer
- HGRH Dehumidification package (Hot Gas ReHeat)
- Low ambient control
- High and low pressure switches
- Energy recovery ventilator
- Supply and return grilles
- CompleteStat temperature, humidity, and occupancy sensor
- 5 years unit warranty (parts only)

NOT INCLUDED: Installation, start up, first year service or labor, control or power wiring, wall curbs, vibration isolation.

NET TOTAL PRICE = \$ 21,663.00 F.O.B. FACTORY F.F.A.

(Pricing valid for 30 days)
(Standard manufacturer terms and conditions apply.)

Orders made pursuant to this proposal will be accepted upon the express condition that you agree to the terms and conditions appearing on the face and reverse side hereof.

Bl,

Maryville City Schools Board of Education

Monitoring: Review: Biennially in November	Descriptor Term: Behavior and Discipline	Descriptor Code: 10.4	Review Date: 06/12/17
		Rescinds:	Last Revision:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

10.4

The principal or designee of each school shall be responsible for implementation and administration of behavior and discipline in the school. The principal or designee shall apply policies uniformly and fairly to each student at the school without partiality and discrimination. General policies and procedures will be included in the handbooks and distributed to all students.

Any professional employee shall have the authority to use reasonable measures to control any student's conduct while under the supervision of the school district. This authority to control student conduct shall extend to all activities of the school, including all games and public performances of athletic teams and other school groups, trips, excursions, and all other activities under school sponsorship and direction.

The principal or designee shall be responsible for reporting all suspensions to the Director of Schools and for reporting violations of the law to the Maryville Police Department.

10.4.1 Procedural Due Process/Disciplinary Hearing Authority

10.4.1.1 All students shall be treated with fairness.

Before school authorities administer disciplinary measures, inquiry shall be made to determine the truth of what happened. The nature of this inquiry will vary with the seriousness of the consequence.

The principal shall provide the student with the following due process:

- Advise student of the charges;
- If student denies charges, submit evidence supporting the charges;
- Allow the student an opportunity to present his/her side of the story.

10.4.1.2 **Disciplinary Hearing Authority** - The Disciplinary Hearing Authority (DHA) authorized by TCA 49-6-3401 is a committee of employee(s) appointed by the Board of Education. The committee shall consist of at least one (1) person but no more than the number of members of the school board. The DHA will hear appeals of suspensions of more than ten days for offenses that are not zero tolerance. ~~For zero tolerance offenses,~~ The DHA may 1) affirm the decision of the principal, or 2) order removal of the suspension unconditionally *or upon such terms and conditions as it deems reasonable*, 3) *assign the student to an alternative program*, or 4) *suspend the student for a specified period of time.* (TCA 49-6-3401)

Maryville City Schools Board of Education

Monitoring: Review: Biennially in November	Descriptor Term: Behavior and Discipline	Descriptor Code: 10.4	Review Date: 06/12/17
		Rescinds:	Last Revision:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

10.4.2 Interrogations and Searches

10.4.2.1 Interrogations - Students may be questioned by teachers or administrators about any matter pertaining to the operation of the school and/or the enforcement of its rules. Questioning must be conducted discreetly, privately, and with respect for student's rights.

School officials shall cooperate with law enforcement personnel who request permission to search or question a student. School officials shall at the same time, make reasonable efforts to ensure that these students' rights are not violated, the search or questioning is done in private and that the student's parents or guardians are notified in a timely manner. The principal or designee shall be present during the interrogation.

10.4.2.2 Searches - Any principal, or designee, having reasonable suspicion for a search may search any student, place or thing on school property or in the actual or constructive possession of any student during any organized school activity off campus, including buses. All such searches shall comply with criteria established in Tennessee Code Annotated Title 49 Chapter 6.

10.4.3 Disciplinary Actions

The principal(s) will implement disciplinary action for violation of rules and inappropriate behavior. Consideration will be made for the situation and degree of infraction. Disciplinary options may include but not be limited to a talk with the student, a letter or telephone call to parents, parent conferences, referral to the school guidance counselor or outside agency, detention, isolation and suspension.

A confidential disciplinary record shall be maintained and shall contain the name of the student, the type of misconduct, the type of disciplinary action administered.

10.4.3.1 Detention - Students may be required to come to school one hour before school and to remain as long as one hour beyond the school day as a disciplinary measure. Such detention shall be supervised by the teacher who assigned this action or by the school administrator or designee. Students will be expected to notify their parents that they are remaining after school.

10.4.3.3 Alternative School Programs - Students who are involved in serious or reoccurring disciplinary problems may be considered for the Alternative School Programs. These programs may be considered when it appears to be in the best interest of the student and the school district.

Maryville City Schools Board of Education

Monitoring: Review: Biennially in November	Descriptor Term: <h2 style="text-align: center;">Behavior and Discipline</h2>	Descriptor Code: 10.4	Review Date: 06/12/17
		Rescinds:	Last Revision:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

In determining best interests, the principal will consider such things as the severity of the offense, the number of prior offenses, the risk of harm to the students and to others, and the risk of disruption to the program.

Such change in the student's program shall be recommended by the principal. When the student is eligible for special education services, the principal's recommendation will be considered through the IEP-Team process in compliance with IDEA.

10.4.3.4 Student Suspensions - Any principal is authorized to suspend a student from attendance at school in accordance with TCA 49-6-3401 and with Board of Education policies. Upon the suspension of the student an immediate attempt shall be made by the principal to notify the parent or guardian. No student shall be sent home before the end of the school day unless the parent or guardian has been notified.

Suspensions of more than ten days may be appealed to the Disciplinary Hearing Authority (DHA) appointed by the Board in accordance with TCA 49-6-3401.

Appeals must be filed within five days after receipt of the suspension notice. The appeal hearing shall be held no later than 10 days after the beginning of the suspension. The DHA may 1) affirm the decision of the principal, 2) order removal of the suspension unconditionally or 3) upon terms and conditions it deems reasonable, assign the student to an alternative program, or suspend the student for a specified period of time. (TCA 49-6-3401)

The parent, guardian or principal may within 5 business days make a written appeal of the decision of the Disciplinary Hearing Authority to the Director of Schools. Within 5 business days of the ruling of the Director of Schools, the parent or guardian may make a written appeal of the decision to the Chairman of the Board of Education. The Board, based upon a review of the record, may grant or deny a request for a Board hearing and may affirm or overturn the decision of the Disciplinary Hearing Authority with or without a hearing before the Board; provided the Board may not impose a more severe penalty than that imposed by the Disciplinary Hearing Authority without first providing an opportunity for a hearing before the Board. The action of the Board of Education shall be final.

10.4.3.5 Zero-Tolerance Behavior - In order to ensure a safe and secure learning environment free of drugs, violence and dangerous weapons, any student who engages in the following behaviors will be subject to suspension for a period of not less than one (1) calendar year. The Director of Schools shall have the authority to modify this

Maryville City Schools Board of Education

Monitoring: Review: Biennially in November	Descriptor Term: Behavior and Discipline	Descriptor Code: 10.4	Review Date: 06/12/17
		Rescinds:	Last Revision:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

suspension requirement on a case-by-case basis. Zero-tolerance acts are as follows:

- The student possesses a dangerous weapon at school, on a school bus, or at a school function under the jurisdiction of the state or local educational agency;
- The student unlawfully possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on a school bus, or a school function under the jurisdiction of the state or local educational agency;
- The student assaults or threatens to assault a teacher, student, or other person;
- The student makes a bomb threat.
- Public Chapter 375: The student transmit by an electronic device a credible threat to cause bodily injury or death to another student or school employee.

Students with Disabilities - Students with disabilities will be disciplined in accordance with the Individuals with Disabilities Education Act (IDEA) and in compliance with the state law or state board policies regarding services for children with disabilities.

10.4.4 Student Conduct

The Board of Education believes that acceptable behavior is an essential ingredient of effective education programs. It expects all students to conduct themselves in such a manner as to reflect favorably upon themselves, their families, their community, and their school.

10.4.4.1 Disruption of and Interference With School Activities - A student shall not participate in the use of violence, force, noise, coercion, bullying, hazing, threat, intimidation, fear, passive resistance, or any other conduct which will cause the disruption, interference, or obstruction of any school function while on school property, or in school vehicles, or buses, or at any school-sponsored activity, function or event, whether on or off campus.

Neither shall any student urge other students to engage in such conduct that causes disruption, interference with or obstruction of any school purpose.

10.4.4.2 Bus Conduct - Students shall comply with established rules of conduct when being transported to and from school. A student may be denied the privilege of riding the bus if it is determined by the principal that the student's behavior is such as to cause disruption on the bus.

10.4.4.3 Tobacco - Students of any age are prohibited from using or possessing tobacco products, electronic cigarettes, or any tobacco-like substitute, in any form,

Maryville City Schools Board of Education

Monitoring: Review: Biennially in November	Descriptor Term: Behavior and Discipline	Descriptor Code: 10.4	Review Date: 06/12/17
		Rescinds:	Last Revision:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

while at school or while participating in any school-sponsored activity, at school or away. Disciplinary consequences for violations include detention, in-school suspension and out of school suspension. Multiple violations of the policy may result in alternative placement or expulsion from school. Violations will be reported as required by TCA 39-17-1505.

10.4.4.4 Alcohol and Drug Abuse – Any of the following activities by a student will result in a suspension from regular school for a period of one (1) year except that the Director of Schools may modify this suspension on a case-by-case basis: 1) being under the influence of, 2) using, 3) possessing, 4) furnishing to another student, or 5) showing clear indication of recent use of alcohol, drugs, or drug paraphernalia while at any school related activity, whether on or off campus. It will be the responsibility of the principal to notify the Maryville Police Department or other authorities as applicable as soon as possible when evidence is found that there has been a violation of this policy.

If a student receives any remuneration whatsoever, whether monetary or otherwise, for furnishing alcohol, drugs, drug paraphernalia, or substances represented to be unlawful drugs to another student (of any school jurisdiction) at any school related activity whether on or off campus, or on any school property, said student will be expelled from school attendance and not be eligible for enrollment in the alternative school.

For the purpose of this policy, the following definitions shall apply: “Drug” means any controlled substance, marijuana, alcohol (any liquid containing alcohol), legend drug or any other substance whose possession or use is regulated in any manner by governmental authority, including the school system.

Without limiting the above definition, "drugs" shall specifically include the possession of any glue, paint, gasoline, aerosol, chlorofluorocarbon gas or other substance containing or having the property of releasing fumes which can cause a condition of intoxication, inebriation, elation, dizziness, excitement, stupefaction, paralysis, or the dulling of the brain or nervous system or disturbing or distorting of the audio or visual processes. Such definition shall further include, but not be limited to, over the counter or prescription medications such as cough syrup where such medications are ingested in excess of the recommended dosage absent the orders of a physician.

"Drug paraphernalia" means all equipment products and materials of any kind which are used, intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing,

Maryville City Schools Board of Education

Monitoring: Review: Biennially in November	Descriptor Term: Behavior and Discipline	Descriptor Code: 10.4	Review Date: 06/12/17
		Rescinds:	Last Revision:

1 preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing,
 2 injecting, ingesting, inhaling or otherwise introducing into the human body, a drug as
 3 defined in this policy. An electronic pager or cell phone in possession of a student
 4 shall be included in this definition if used or intended for use as defined in this policy.

5
 6 Exceptions for PreK-8 Students - If a student in grades PreK-8 violates this policy,
 7 the principal shall provide the Director of Schools with a complete report and a
 8 recommendation for appropriate disciplinary action based on the law and the age and
 9 maturity of the student. The Director of Schools may approve or modify the
 10 recommendation.

11
 12 **10.4.4.5 Weapons and Dangerous Instruments** - Students shall not possess, handle,
 13 transmit, or attempt to use any dangerous weapon when at any school related activity
 14 on or off campus. Students are further forbidden to use any other instrument or
 15 substances in a manner, which renders the item dangerous, or with the intent to do
 16 harm to another person or property.

17
 18 Violators of this policy will be suspended from regular school attendance for one year,
 19 except that the Director of Schools may modify this suspension on a case-by-case
 20 basis. It will be the responsibility of the principal to notify the Maryville Police
 21 Department as soon as possible when evidence is found that there has been a violation
 22 of this policy.

23
 24 **10.4.4.6 Battery on Staff** - A student committing battery upon any teacher, principal,
 25 administrator or any other employee of the school system shall be suspended for a
 26 period of not less than one (1) calendar year, and not be eligible for enrollment in the
 27 Alternative School, except that the Director of Schools may modify this suspension on
 28 a case-by-case basis. It will be the responsibility of the principal to notify the
 29 Maryville Police Department as soon as possible when evidence is found that there has
 30 been a violation of this policy.

31
 32 **10.4.4.7 Dress Code** - Students shall dress and groom in a clean, neat and modest
 33 manner so as not to distract or interfere with the operation of the school.

34
 35 Each school will develop more specific guidelines. Principals, faculty members and
 36 students shall be involved in the development of each appropriate set of guidelines.

37
 38 When a student, in the principal's judgment, is attired in a manner, which is likely to
 39 cause disruption or interference with the operation of the school, the principal shall

B17

Maryville City Schools Board of Education

Monitoring:

Review: **Biennially
in November**

Descriptor Term:

Behavior and Discipline

Descriptor Code:
10.4

Rescinds:

Review Date:
06/12/17

Last Revision:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39

administer appropriate discipline, which may include suspension.

10.4.4.8 Care of School Property - Students are expected to help maintain the school environment, preserve school property and exercise care while using school facilities.

Students who destroy, damage, or lose school property shall be responsible for the cost of replacing or repairing such materials or equipment.

10.4.5 Damage to School Property and Vandalism

In cases of willful or malicious damage to school property or theft of school property, the policy of the Maryville City Schools shall be to seek full restitution from those persons responsible for such acts. Where necessary, the Board of Education will pursue charges against anyone who damages property. Any current student of Maryville City Schools involved in such acts will be subject to disciplinary action including suspension.



B2

Pricing Proposal
Quotation #: 13561654
Created On: 6/1/2017
Valid Until: 6/30/2017

Maryville City School District

Inside Account Executive

Andy Lombardo
833 LAWRENCE AVE
MARYVILLE, TN 37803
United States
Phone: (865) 982-7121
Fax:
Email: andy.lombardo@maryville-schools.org

Jim King
290 Davidson Ave.
Somerset, NJ 08873
Phone: 800-477-6479
Fax: 732-564-8224
Email: Jim_King@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 DsktpEdu ALNG LicSAPk MVL Microsoft - Part#: 2UJ-00001 Contract Name: Multi-Manufacturing Software Contract #: 45303 Note: Desktop Core CAL	640	\$42.34	\$27,097.60
2 O365ProPlusEdu ALNG SubsVL MVL AddOn toOPP Microsoft - Part#: 5XS-00003 Note: Office 365 Pro Plus for Faculty	800	\$0.00	\$0.00
3 O365ProPlusEdu ShrdSvr ALNG SubsVL MVL PerUsr w/Faculty Microsoft - Part#: 5XS-00002 Note: Office 365 Pro Plus for Student	7000	\$0.00	\$0.00
4 O365Edu ShrdSvr ALNG SubsVL MVL PerUsr Microsoft - Part#: M6K-00001 Note: Office 365 EDU for students	7000	\$0.00	\$0.00
5 Microsoft Office 365 For Faculty (Plan A3) - Product upgrade subscription license 1 user - upgrade from Core CAL Suite/Entertainment CAL Suite + MS Office Professional Plus - EDU, additional product - Campus, School - Win, Mac - All Languages Microsoft - Part#: M6K-00001-FACULTY	800	\$0.00	\$0.00
		Total	\$27,097.60

Additional Comments

Tennessee State Contract ID# 45303

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.